INTERNATIONAL & INTERCULTURAL COMMUNICATION PROGRAM
Student Handbook
Welcome to the IIC Program! We are very pleased to welcome you for the 2014-2015 academic year to this unique interdisciplinary program that combines coursework in international & intercultural communication with international studies.

This program is a student-based program that has evolved throughout the years in collaboration with faculty, staff, students and administrators. We offer small courses and close connections with faculty through advising and in your classes, and also with other IIC students through our mentor program.

This handbook is designed to provide information about IIC policies and procedures, class schedules, and contact information, but is best used in collaboration with your advisor and the IIC director. Please read it carefully and also check it throughout your program because you will need to create and update a program statement or course plan (see p. 21) and likewise toward the end of the program, follow specific procedures for graduation (p. 26).

Good luck and we're excited for the year ahead with a great group of new and continuing IIC students!

Sincerely,

Margie

Margie Thompson
Director, International & Intercultural Communication Program
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### Summary of important general procedures and policies

#### Admission Status

Some students are admitted to our master's program with regular status and they are permitted to begin their studies without any provisions. Other students are admitted with provisional status. Once we receive the official documents, the student's status will be changed to regular status. Others have GRE scores or undergraduate GPAs that are below the minimum criteria required for admission to the MA program. Such students must earn a 3.0 average in the first two classes with no grade below a 'B' in order to be accepted as a regular status student.

According to University policy, graduate credit earned under the provisional status is limited to 15-hour hours at the master's level. Therefore, students must make the necessary efforts to achieve regular status (such as arranging for official transcripts to be sent, etc.) as soon as possible so that their enrollment, financial aid, or graduation plans will not be impaired. Students admitted provisionally should check with the Director about being moved to regular status as soon as conditions are met.

#### Financial Aid

**DOMESTIC STUDENTS.** Students who wish to obtain financial aid either as new or continuing students must file a financial aid application each year by February 15 with both the IIC Program and the Financial Aid Office. The one-page IIC form is available online (click link). The application for the Financial Aid Office is the FAFSA (Free Application for Student Aid). Without these two forms, we cannot award aid.

**INTERNATIONAL STUDENTS.** Students who wish to obtain financial aid either as new or continuing students must file a financial aid application each year by February 15 with the IIC Program. The one-page IIC form is available online.

As a department, we have financial aid available in the form of the Graduate Dean's Scholarship. All loan and work study awards come from the Financial Aid Office. We do have work study positions that are available with the IIC program related to research, communications and the internship program, which are generally advertised during the spring for the following fall. State and federal requirements for each type of aid are as follows:

- **Graduate Dean's Scholarship:**
  - Award may be spread unequally as long as these amounts are known before FALL Quarter
  - Must be enrolled full-time (8 or more credits)

- **Work/Study:**
  - Maximum amount of award: $5,000
  - Must be U.S. citizen or permanent resident
  - Must be enrolled full-time
  - Awarded to students with greatest need (based on the FAFSA)

Aid is awarded during the Spring Quarter for the entire following academic year, which consists of Fall, Winter and Spring Quarters only. Recipients of scholarships are required to be registered students in each quarter they are given aid. Therefore, continuing students who apply for financial aid are asked to determine their projected date of graduation and notify the IIC director of their plans when they apply for aid for the following year. (Note: if this changes later to an earlier date, the student will have to give up the portion of the award for the quarter(s) they will not be enrolled). Above and beyond that, the IIC program only awards up to a maximum of half tuition per quarter. Some exceptions will be made on a case by case basis. Those persons who receive more than two (2) scholarship credits in a quarter are required to register as full-time students for that quarter (8 credits minimum). The IIC Graduate Committee reserves the right to withdraw financial awards in the event of dissatisfaction. Scholastic achievement.
Advising

When students are admitted to the program, they will be assigned a general faculty advisor in Media, Film & Journalism Studies for developing a program plan, and other general questions. For specific questions about coursework in INTS, students may contact Prof. Tom Rowe (the IIC faculty liaison) or Susan Rivera, the staff student advisor (contact list later in this handbook).

Students who plan to do a thesis should later select a thesis advisor with expertise related to their thesis topic (see THESIS section). They should notify the IIC director of their choice of thesis advisor.

Every Fall, students should meet with their general advisor and create and later make any changes necessary to their program statement (see “program statement” section; for course planning, students may also wish to utilize the Program Planning Sheet inserted in this handbook). If any changes are made, they should give a copy of the revised program statement to their advisor and the IIC Director (if different) for their file. Students may change their plans as necessary in consultation with their advisor. Also, students are encouraged to check with their advisor every quarter before registering if there are any changes in their program, or with any other questions or concerns. A final copy of the program statement is required to apply for advancement to candidacy and graduation. The program statement must be signed by the student advisor in INTS (Susan Rivera) or INTS Assoc. Dean Tim Sisk and the IIC advisor. Then it should be submitted to the IIC director early in the quarter BEFORE the student wishes to graduate.

Transfer of Credit

Transfer of credit must be filed within the first quarter of enrollment. The grade for any possible transfer courses must be a ‘B’ or better. The coursework must have been graduate level and directly related to IIC. The course cannot have counted toward any other degree.

When students begin their MA program, they must be sure to petition the IIC director for any transfer credit they hope to have accepted (for graduate courses related to international/intercultural communication completed prior to their enrollment in this program, except for credits earned in exchange programs abroad while an MA student). Students must check with the Registrar’s Office soon after completion of the petition to be sure that accepted credits have been added to their record (25 credits maximum). If credits were earned as semester credits, the number is multiplied by 1.5 to determine the number of quarter credits that they count for (for example, a 3-credit semester course will transfer in as 4.5 credits). Courses taken for Pass/Fail or S/U may not be transferred. All transfer credits must carry a minimum grade of ‘B’. Students should check the University of Denver Graduate Policy Manual for specific University requirements on transfer of credit.

Students who plan to participate in exchange programs should consult, beforehand, with the IIC director regarding transfer of credit toward the MA degree.

Registration Procedures

Students registering for the first time should receive their registration materials in the mail from the Office of Graduate Studies in Mary Reed Building (Room 5). Students registering for the first time should receive an access code for the Student Financial Aid website. Access the online form here.

Registration must occur within the appropriate registration drop/add periods for the quarter to avoid late fees. To be eligible for financial aid, students must be registered by the end of the 100% refund period. Complete policy and procedures regarding continuous enrollment can be found on the Registrar’s website. Students can also check the Graduate Policy Manual.

Total credits required: 60

Communication..................................................................................................................4 courses (16-20 credits)

From the Department of Media Film & Journalism Studies or from Dept. of Communication Studies

Joseph Korbel School of International Studies (INTS) .......................................................4 courses (20 credits)

Research Methods............................................................................................................1 course (4-5 credits)

Thesis or Internship ........................................................................................................5-10 credits (max.)*

Electives ..................................................................................................................................(remaining credits)

Total:.....................................................................................................................................60 credits

*For students who opt not to write a thesis, a minimum of 5 credits of internship is required.

Program Requirements

Summary of general degree requirements

• Formal acceptance as regular status student
• Program statement by beginning of third quarter (update as necessary)
• Core curriculum (4 courses in media, film, journalism studies and/or communication studies and 4 courses in international studies)
• Research methods course (1)
• 60 hours of graduate credit (only graduate level courses will count towards the degree)
• 3.0 minimum GPA
• Two-year college level proficiency in one language other than English (or your native language)
• Thesis or internship (maximum 10 credits)
• Completion in 5 years
• Advancement to candidacy
• Graduation*** Students are responsible for monitoring their own progress towards graduation; this includes deadlines for advancement to candidacy, foreign language requirements, final program statement approval, and deadline for graduation. Each student must contact the IIC office at least ONE quarter (and early in that quarter) BEFORE they wish to graduate. Those who fail to do so, will not be able to graduate in the intended quarter.

Core curriculum
In cooperation with the Peace Corps, the Paul D. Coverdell Fellows Program permits students who have completed their service in the Peace Corps to study the MA in International & Intercultural Communication degree following their service. They receive 10 credits for their Peace Corps service toward the 60 credits required for the degree, leaving 50 credits for the program.

Communication .......................................................... 4 courses (16-20 credits)
Dept. of Media, Film & Journalism Studies (also from Communication Studies)
Joseph Korbel School of International Studies .......................................................... 4 courses (20 credits)
Research Methods ............................................................ 1 course (4 or 5 credits)
Foreign Language Proficiency (This requirement is waived for those who have completed their Peace Corps assignment. The language training received in Peace Corps satisfies the requirement.)
Internship .................................................................. 5 credits
(Must be completed with a high-need community in the U.S.)
Electives ........................................................................................................................................................................................................................................ Remaining credits
Total: ....................................................................................................................................................................................... 50 credits
Graduate level courses that complete the remaining hours so that the new total completed by the student amounts to 50 credits.

Dual and flexible dual degree programs

The IIC program is a joint master’s degree, meaning that students earn one degree with coursework from two areas, including communication and international studies. However, the University of Denver offers unique opportunities for graduate students to earn two master-level degrees simultaneously (IIC plus one other). Prospective students can explore either the formal dual degree or the flexible dual degree.

FORMAL DUAL DEGREE. The student must apply, submit the application fee, receive admission to each program separately and turn in the approval form with the application fee, receive admission to each program. The student must apply, submit the application fee, receive admission to each program separately and turn in the approval form. The student must apply, submit the application fee, receive admission to each program separately and turn in the approval form.

FLEXIBLE DUAL DEGREES. Students may propose any flexible dual degree that makes sense for their academic and career pursuit. The program can link any two master’s degrees or a master’s degree and a juris doctor degree.

The flexible dual degree program allows for a reduction in hours due to cross counting of courses in electives. A program proposal must preserve the core courses in each program. The reduction of hours in each program is based on the total hours of each degree program.

Typically, students seeking a flexible dual degree are already enrolled in one program when they decide to apply for the second. Students must submit their Flex Dual Degree proposals by no later than the end of the 4th quarter (3rd semester) in their FIRST academic program (including summer). Late proposals will not be accepted.

For more information about flexible dual degrees, please see the flexible dual degree instructions under “Flexible Dual Degree Programs” at the DU website.

Areas of concentration

One of the advantages of the IIC program is the flexibility of the curriculum. While many students have expressed their appreciation for such a broad selection of classes, they have also asked for a guide to which classes might be best suited to their interests.

The following is a list of areas of concentration compiled by IIC professors from which students may choose their own concentration. The courses listed under each area are suggestions only, and are not complete listings; students are not required to enroll in them (unless otherwise noted). They are simply intended to help students choose classes that will best serve their interests and goals. It is also possible to construct individualized areas of concentration; however, these must be approved by an IIC advisor.

Please be aware that many classes are offered only once during the academic year and that schedules are subject to change. Students are advised to check the dynamic online course catalog (see the Registrar's website at: http://www.du.edu/registrar/) frequently and contact relevant professors and faculty if unsure about a class. Entrance into certain courses may be especially competitive; for these reasons it is wise to plan ahead and select two or three back-up courses.

SAMPLE AREAS OF CONCENTRATION

• Development Communication
• Global Health Communication
• Globalization and Culture
• Gender and Development
• Human Rights
• International & Intercultural Strategic Communication (nonprofit or corporate)
• International Administration
• International Politics
• Media Practices & Production
• Conflict Management/Resolution

Please note: 3000-Level Courses. A student is allowed to take only one 3000-level course to count for credit towards the 60 hours needed to complete any of the master’s programs in the Media, Film & Journalism Studies Department, and it must be cross-listed as a graduate/undergraduate course (see Course Catalog). Graduate students are expected to complete an additional paper or project beyond the basic course requirements when taking a 3000-level course that is cross-listed with undergraduates. Consult with the instructor before enrolling in any 3000-level course.

DEVELOPMENT COMMUNICATION

MFJS Courses
MFJS 4050 ..................... Strategic Management of Communication Campaigns (4)
MFJS 4080 ..................... International & Intercultural PR (4)
MFJS 4630 ..................... International Communication (4)
MFJS 4652 ..................... Culture, Gender & Global Communication (4)
MFJS 4653 ..................... Language, Power, Globalization (4)
MFJS 4912 ..................... Seminar: Foundations in International and Intercultural Communication (4)
MFJS 4912 ..................... Seminar: International Health & Development Communication (4)

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<td>INTS 4363</td>
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Note: For other related courses in INTS see the INTS student handbook & course descriptions.
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<td>INTS 4575</td>
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<td>INTS 4581</td>
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<td>INTS 4599</td>
<td>Ethics &amp; International Affairs (offered summers each year) (5)</td>
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<td>INTS 4643</td>
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<td>INTS 4664</td>
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<td>INTS 4723</td>
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<td>State Building and War Making (5) (Geneva Program Travel Course) Restricted to those students admitted to the &quot;Korbel in Geneva Program&quot;)</td>
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<td>INTS 4802</td>
<td>Foundational Ideas in Social Science: Marx and Weber (5)</td>
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<td>INTS 4820</td>
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<td>Geopolitics of South Asia (5) (Geneva Program Travel Course: Restricted to those students Selected to Participate in the &quot;Korbel in DC Program&quot;)</td>
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<td>Intervention: Policies and Practices - Shaping the Global Order (5) Note: This course is typically offered in winter quarter only</td>
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### MEDIA PRACTICES & PRODUCTION

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<td>China's Rise: Revolution, Nationalism, Communism, and Liberalism (5)</td>
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any of the master's programs in the media, film & journalism studies department. The course must be cross listed as graduate-undergraduate (check course descriptions in Course Catalog at: www.du.edu/registrar). Graduate students are expected to complete an additional paper or project beyond the basic course requirements. Consult with the instructor before enrolling in any 3000-level course.

Required:

- **MFJS 4630: INTERNATIONAL COMMUNICATION**
  - Major theories concerning international communication flows, the impact of globalization and global media, issues of new communication technologies, the rhetoric and media framing of global politics and culture; international marketing and public relations; and national and cultural sovereignty issues related to communication. Prerequisite: Instructor's permission.

- **MFJS 4912: SEMINAR: FOUNDATIONS IN INTERNATIONAL AND INTERCULTURAL COMMUNICATION**
  - This course explores the intersections between international and global communication, with a primary emphasis on the study of culture and communication. The course includes an overview of the historical foundations of intercultural communication, and theoretical perspectives and methods used in the study of culture and communication. Also examined is the role of power and privilege in the processes of construction and articulation of culture and cultural identity in interpersonal and mediated contexts, and its relationship to race, ethnicity, gender, sexuality and class, as well as broader processes of globalization and media transition. Also addressed are the intersections of communication & culture in conflict and conflict resolution.

Electives:

- **MFJS 3150: ACTIVIST MEDIA: A HISTORICAL OVERVIEW 1940-PRESENT**
  - Today's alternative cultures use internet and mobile technologies to access and circulate mainstream information, but also to rapidly exchange information that exists outside mainstream media channels. Activist movements today with access to digital tools and networks are no longer dependent on newspapers and broadcast networks to represent them and to disseminate their messages. We are, however, just beginning to see how the proliferation of alternative networks of communication, and the content, practices, and identities they facilitate, interact with traditional political and business organizations, as well as with traditional media products and practices. This course focuses on media activism over the past half-century tied to various social movements with an emphasis on contemporary protest movements and their use of new and old media tools and strategies. Prerequisite: Permission of instructor.

- **MFJS 3160: NETWORKED JOURNALISM**
  - This course traces the shift that has taken place over the past 15 years from mass-mediated journalism to networked journalism, with emphasis on experiments in citizen and participatory news and on the changing relationship between journalists and their publics. It explores emergent communication technologies and practices and how they are changing the news media landscape.

- **MFJS 3229: VIDEO EDITING IS FOR EVERYBODY**
  - Students will have a basic working knowledge of editing using various media elements (video, audio, photos, music, graphics), developing proficiencies using different editing software, and applying and editing theories and techniques. This is a summer course only.

- **MFJS 3310: ADVANCED NEWSWRITING & REPORTING**
  - Application of investigative techniques to interpreting reporting in contemporary social and editorial. Lab fee required.

- **MFJS 3330: WEB 2.0 CONTENT MANAGEMENT SYSTEMS**
  - Covers the building and management of web pages. Also covers creating sites using open source content management systems, preferably for applications related to the nonprofit sector. Applicants must be comfortable integrating Web 2.0 content into sites. Lab fee required.

- **MFJS 4050: STRATEGIC MANAGEMENT OF COMMUNICATION CAMPAIGNS**
  - Focuses on understanding and implementing public communication campaigns. Central to the course is the exploration of the theoretical social science framework underlying communication campaigns and examination of the ways theories are used to define and explain communication problems and to plan and evaluate campaigns. (4 credits)

- **MFJS 4060: STRATEGIC MESSAGING**
  - Continues the focus on learning and applying public relations techniques, emphasizing media relations and media writing. Students develop the ability to formulate and evaluate appropriate communication objectives, strategies, and tactics in response to real-world public relations problems, paying attention to ethical considerations. Students produce a portfolio of written public relations materials. Prerequisite: MFJS 4050 or instructor permission.

- **MFJS 4070: SEMINAR IN PUBLIC RELATIONS**
  - Examines special topics in public relations such as non-profit, health communication, fundraising, and others. Students may work as a pro bono public relations agency taking on a real client and working as a team to complete a client-specific project. Prerequisites: MFJS 4050 and MFJS 4060 or permission of instructor.

- **MFJS 4080: INTERNATIONAL & INTERCULTURAL PR**
  - Explores aspects of international and intercultural public relations, including intercultural communication issues, international media issues, international corporate PR, cross-cultural and diversity training, international media relations, and international public relations of governments. The class focuses on relevant theories and issues, rather than on techniques. Prerequisite: MFJS 4050 or permission of instructor.

- **MFJS 4320: BRANDS AND IDENTITIES**
  - Reviews theories and cases of the role and meaning of brands in a consumer society, with a particular emphasis on understanding how brands are implicated in the construction and presentation of personal and group identities. The course combines insights from marketing, social psychology, and cultural studies to explore the importance of brands for both consumers and practitioners. Students master core branding concepts and use them to critically analyze salient social and cultural issues.

- **MFJS 4470: INTRODUCTION TO FIELD PRODUCTION & EDITING**
  - This course focuses on the complete production process: pre-production (planning), production (lighting, shooting and sound gathering) and post-production (editing). The goal of the course is for...
students to gain a basic understanding of the process involved in producing a field-based production, the skills necessary to complete it and the critical understanding behind all decisions. Lab fee required.

MFJS 4652: CULTURE, GENDER & GLOBAL COMMUNICATION
Explores the ways in which culture, gender, and communication intersect and shape a variety of issues from an international and intercultural perspective, including sexuality and gender identity, indigenous and immigration rights, women’s rights, and human rights. Using a global feminist perspective, the class examines paradigm shifts in creating social change through social and political movements.

MFJS 4653: LANGUAGE, POWER, GLOBALIZATION
This course focuses on scholarly and political debates surrounding the social nature of language, language and (inter)national and individual identity, language policy, multilingualism and linguistic diversity, language and globalization, language and media and communication technologies, and, finally, the future of the global language landscape.

MFJS 4912: SEMINAR: INTERNATIONAL HEALTH COMMUNICATION AND DEVELOPMENT
This course begins with an overview of communication and health, including individual, social, cultural and technological factors, and relevant theories and concepts. Students then learn about the role of communication in international health; the social and cultural factors that influence the design, delivery, reception, and effectiveness of international health communication programs; and the role of big institutional and corporate players in international health communication. The class examines the ways in which international health communication impacts development in countries. (4 credits)

EMERGENT DIGITAL PRACTICES COURSE WORK
EDPX 4010: EMERGENT DIGITAL TOOLS
This course serves as a primer on the tools essential to expression, sharing, and creation in digital mediums. This will include knowledge of web technologies, creative coding, video, audio, and the basic historical and theoretical contexts of each. Lab fee.

EDPX 4020: EMERGENT DIGITAL CULTURES
This course familiarizes students with current critical approaches to understanding digital media and the impacts these media have in personal, community, cultural, social, institutional and international life. The course pays particular attention to cultural constructions of emergent digital media and practices. This course introduces graduate students to a variety of disciplinary lenses and conceptual practices, with readings and research ranging from media theory studies, philosophy of technology, media archeology and history, to science fiction studies as approaches to digital media and cultures.

COMMUNICATION STUDIES COURSE WORK
See course catalog and schedule of course at the DU Registrar’s website.

Electives:
In addition to the electives described above in Media, Film & Journalism Studies, students may fulfill their elective requirements with other graduate-level courses in Communication Studies. For example Communication Studies offers a variety of courses in interpersonal, small group, organizational communication and communication & culture that might be appropriate to a student's individualized program of study. Likewise, Media, Film & Journalism Studies offers a variety of courses for students interested in strategic communications, film/video production, digital media (“emerging digital practices”) and journalism.

Josef Korbel School of International Studies requirements
Four or more courses (totaling at least 20 credit hours) are required for completion of the degree. Depending on substantive interests, a student selects one of the following options:

TRADITIONAL MA OPTION
Required:
Students complete two (2) classes in one concentration plus two (2) classes in a second concentration OR students complete one (1) core curriculum class plus three classes in one concentration.

Core curriculum classes include, but are not limited to: INTS 4900 International Politics, INTS 4501 Comparative Politics, INTS 4304 International Economics, and INTS 4820/4821/4822.

Concentration areas include: Human Rights; Development; Global Political Economy; Policy Analysis; International Technology Analysis & Management; Conflict Resolution; Global Environment; International Security; Global Finance, Trade, and Economic Integration; Global Health; and Humanitarian Aid.

PROFESSIONAL MA OPTION
Required:
Students may take four courses in one of the designated Program Training Core curricula in one of the professional MA programs in INTS: International Administration; International Public Policy; Development; Global Finance, Trade & Economic Integration; International Health; and Humanitarian Aid.

Details on these options are available from INTS and are included in the INTS Student Handbook. Students choosing this option to fulfill their INTS requirements should work with Tom Rowe, the IIC advisor for INTS coursework; Susan Rivera; or David Levine, the associate dean to develop a written plan, and submit a signed copy of the plan to the IIC director.

We recognize that there will be cases where students have special needs and interests, and may prefer to create a custom-designed combination of courses; modifications may be made in these requirements after consultation with Tom Rowe, the IIC advisor for INTS coursework; Susan Rivera; or David Levine. A signed copy of the modified agreement should be given to the IIC Director for the student’s file.

INTS CERTIFICATES: The Josef Korbel School of International Studies offers three distinct graduate certificates: Global Health Affairs, Homeland Security, and Humanitarian Aid. These certificates can be combined with the IIC program, or in some cases completed as stand-alone certificates. Classes are offered during the fall, winter, spring, and summer quarters. Refer to the IIC website for details.

Other core requirements
RESEARCH METHODS: Students are required to take one of the following research methods courses. This is an additional requirement from the 4 course requirement in both INTS and communications.

The research methods course cannot count as one of your 4 courses in INTS or communication. The choice will depend upon the type of research method(s) most commonly used in the student’s area of concentration. Prior approval from the student’s advisor is needed for any research methods course:

MFJS 4260..................Qualitative Research Methods (4 cr)
MFJS 4560..................Quantitative Research Methods (4 cr)
MFJS 4057..................Statistics for International Affairs*
INTS 4332.................Data Analysis for Development (5 cr)*
INTS 4333..................International Project Analysis (5 cr)
INTS 4421..................Health Data for Decision-Making
INTS 4500..................Social Science Methods
INTS 4575..................Systems Thinking for the Social Scientist (5 cr)
INTS 4576..................Seminar in Community-Based Research (5 cr)
INTS 4632..................Qualitative Research Methodologies: Working with the Denver Immigrant and Refugee Communities (5 cr)
INTS 4644..................Human Rights Research Methods (5 cr)
INTS 4966..................Applied Field Methods (5 cr)

*Check prerequisites for these courses

NOTE: Students are encouraged to take a research methods course early in their program, once they have identified their likely areas of concentration, in order to select a methods course that fits with their potential career paths.

COMS Research Methods require a two-course sequence. Students must take both courses in that sequence (COMS 4900 & 4901 (quantitative) or COMS 4930 & 4931 (qualitative)).

NOTE: Other research methods courses may also be used toward the requirement with permission of advisor; however, not all courses considered acceptable in other departments will fulfill the requirement for the IIC program. Please contact an advisor with questions and to get approval for research methods courses not listed here. Please check the Media, Film & Journalism, Communications, and INTS course listings for other options.

Research methods courses description
(For other course descriptions, visit the DU Registrar’s website.)
INTS 4500: SOCIAL SCIENCE METHODS
This course will cover the follow-
ing topics: what is a question or 'puzzle' in political
and social science; empirical research design & the classics: Barrington Moore,
Tocqueville, Skocpol.

INTS 4575: SYSTEMS THINKING FOR THE SOCIAL
Scientist
The purpose of this course is to introduce students to systems thinking as an approach for understand-
ing and analyzing real-world issues. In addition to introducing the basic principles of systems think-
ing, questions that will be addressed include: Why do systems behave the way they do? Why do sys-
tems resist change and often end up getting worse when we try to change them? How do you find
points of leverage within a system? The course will use examples drawn from a range of issues across
the field of international studies. In doing so, it will illustrate how a systems perspective can allow you
to see parallels between seemingly disparate is-
sues. The course will introduce both qualitative and quantitative approaches for analyzing systems, and
discuss the benefits and limitations of each. Quantifi-
tative, computer-based modeling will be used in the
course, but no background is required.

INTS 4576: SEMINAR IN COMMUNITY-BASED RESEARCH
This course will offer a weekly seminar in methods for
community-based research in health, develop-
ment, population, and humanitarian assistance. The
course is intended as a preparation for develop-
ment, population, and humanitarian assistance. The
course is intended as a preparation for develop-
ment, population, and humanitarian assistance. The
seminar will focus on practical meth-
ods for gathering quantitative and qualitative data
at the individual, household, village/neighborhood,
facility, and total community level including 'wind-
shield observation', key informant surveys, house-
hold surveys, and gathering of secondary data from
census and other government and non-government
sources. Methods of data collection will include
Geographic Positioning System (GPS), facility/
provider surveys, community governance/needs as-
sessments, and knowledge-attitude-practice (KAP)
behavioral surveys. Topics of particular emphasis
will include maternal and child health (MCH), wa-
ter and sanitation (WASH), and primary health care
(PHC). Students will learn to design, revise, collect,
Excel and the Stata statistical software package. The ethnographic skills while also showing them how aims to show how engaged research can contribute information to research communities. The course training, research, write-up, and dissemination of proposal and grant writing, IRB approval and ethics of conducting actual field research, while providing strong grounding in the basic process of social science and how it can inform the study of human rights. It then covers issues with using quantitative data to assess human rights conditions and how to use events data and deal with reporting biases. It considers how impact evaluation skills can be adapted to the unique challenges of human rights programs. It covers how research, writing, and presentation skills can be applied to the context of legal settings and court cases. It concludes with a unit on how qualitative research and interview methods are used to investigate human rights. At different moments in the course we will consider how the various research tools can be applied to the issues of human trafficking and truth commissions. Prerequisites: This course does not have any pre- requisite, although students should have basic statistical skills and strong interests in human rights research.

INTS 4966: APPLIED FIELD METHODS

This graduate-level course focuses on the practicalities of conducting actual field research, while providing a foundation derived from both theory and experience. Framing paradigms (e.g., post-positivism) and guiding constructs (e.g., poverty) are noted. Among the meta-methods and basic methods covered are ethnography, needs assessment, informant interviewing, participant observation, focus group administration, survey/quantitative use, rapid rural appraisal, time-budget analysis, and participatory action research. Sampling strategies also are covered, as are ways to develop rapport and gain successful entree to the field. Ethical considerations are emphasized. Slides and videos serve as teaching aids. "What works" is key. Program statement Students are asked to write a program statement outlining their academic goals as related to the IIC curriculum. The statement should include a list of required, as well as elective courses (both completed and to be taken) as well as foreign language and area of concentration. It can be changed at any time and as often as necessary with the approval of the advisor. An initial written program statement, approved by the student's advisor, is to be submitted to the advisor and the IIC Director by the second week of the third quarter after initial enrollment. A final program statement must be submitted to both Susan Rivera (Student Services) at Korbel and the IIC Director early in the quarter before the student wants to graduate in order to be advanced to candidacy. Students must MEET with their advisors to have both their initial and final program statements SIGNED. See page 34 for a sample of an IIC program statement.

Foreign language

By the time they graduate with the MA degree, students must prove proficiency equivalent to approximately two years of college-level course work in a language other than English, or their native language. Ways to prove proficiency include:

1. Course work beyond the two-year level (earned 'B' or better) within the past three years of initial enrollment in the IIC program; (Note: **The school must offer the course according to formal levels or years:** for example, when the student finishes a course, the student will be at or beyond the two-year level. If the course work was performed at a non-accredited institution (so the courses are not offered by levels), the student must take the proficiency test. Most university courses are offered according to year or level, where as many short-term intensive "subersion" programs or classes are not).

2. Worked or lived in another culture requiring proficiency at or beyond the two-year level for six months or more within the past three years (including international students whose first language is not English); primary language used by the student in the other culture was not English.

3. Taking a foreign language course (see (1) above on type of course) for which completion (and earning a 'B' or better) brings the student up to the two-year proficiency level within three years of enrolling in the IIC program or during the program. The classes will not count toward the degree. This includes completing the Berlitz Level 4 class.

4. Taking a foreign language course beyond the two-year level and earning a 'B' or better. Students may take 3000-level courses to bring them beyond the two-year proficiency requirement; however the classes will not count as credits toward their degree.

5. Taking and passing the graduate foreign language proficiency exam through the Center for World Languages and Cultures (CWLC).

a. Students must take the language proficiency exam AT LEAST two quarters prior to their anticipated graduation date. Please take the exam as early in your program as possible! Students should email cwc@du.edu or call 303.871.4601, to register for the exam, for a fee to be paid in cash. Early registration is appreciated!

b. Fall 2014 Language Proficiency Test Dates: September 26, 8:15 am 12:00 pm (Friday)

October 9, 5:15 pm 9:00 pm (Thursday)

October 24, 8:15 am 12:00 pm (Friday)

Students should submit a memo with written evidence of proficiency to the IIC Director no later than the beginning of the quarter before graduation. International students who are proficient in English, as well as their primary language, are exempt from this requirement.
Internships
A minimum of five credit hours of internship (40 hours per credit X 5 = 200 hours) is required for students who choose the internship option. An internship is registered as a course (MFJS 4940: Internship), and may be taken for 1 to 5 credits during any one term. (Note: Internships must be secured or be in the process of securing in the quarter before graduation.)

Students may register for additional internship credits (up to 10) as part of their course electives. Students may elect to do one or more internships with media/communications agencies, non-profit organizations, corporations, or government, in the Denver area, or elsewhere in the U.S. or abroad. Students are encouraged to do the internship near the end of their program, after they have completed at least half of the 60 credits required for the MA degree. All internships will be administered and supervised by Prof. Erica Polson, the Director of Internships for the IIC Program in the Dept. of Media, Film and Journalism Studies. Students must meet with the internship director in order to obtain approval for an internship.

INTERNSHIPS: FREQUENTLY ASKED QUESTIONS

How do students find an internship?
Students have several resources at their disposal. They can meet with the Internship director in the MFJS department, or seek out internship listings on the MFJS website, at the DU Career Center, and at the Center for Career and Professional Development in the Joseph Korbel School of International Studies. (Please note regardless of where IIC students locate an internship, they must sign up for internship credits through the Media, Film & Journalism department.)

There are also several Web sites that allow students to search for openings (i.e. www.monster.com; rsinternships.com; headhunter.net). The internship director guides students in choosing an appropriate project, informs students of expectations, and monitors student progress. Once students have completed their internship, they and their supervisors will be asked to complete a form evaluating the quality of work and the overall experience.

When is the best time to complete an internship?
It is recommended that students wait until they have completed at least half of the 60 credits required for the completion of the degree. Having taken some of the IIC coursework before the commencement of the internship, students have an opportunity to apply what they have learned in the classroom. Students start looking for internships early (e.g., early in winter quarter for summer internships), which is good because some internships have early deadlines or require students to undergo security checks.

How many hours per week are students expected to work?
The number of hours students will work per week varies depending on how many credits they receive for the internship. Generally, 40 hours of work is equal to 1 credit. For example, if a student works 20 hours each week during a 10-week term (200 hours total), the student will earn five (5) credit hours. If they work 40 hours per week during a 10-week term, they would earn ten (10) credit hours (400 hours total).

Are internships paid?
Most internships are unpaid; however, there are a number of paid positions. To earn supplemental income, some students hold part-time jobs while completing their internships. Depending on the amount of hours, it is also possible to find external funding sources that award scholarship money for volunteerism. For example, the UCAN Serve Program is an AmeriCorps initiative that rewards volunteers for their time. Also, the Peterson Scholarship (available through the Korbel School of International Studies) provides some travel assistance for students who do internships abroad (contact Susan Rivera at susan.rivera@du.edu for more information).

How many total credit hours are students allowed to take for an internship and can students complete more than one internship?
In the IIC program students may register for 5-10 hours of internship credit. They may complete one or more internships as long as the total is no more than 10 credits. Students have the option of completing an internship or a thesis, although some do both. If a student chooses the internship option, they MUST complete a minimum of 5 credit hours.

For more information on internships, contact Erica Polson, the MFJS internship director at 303.871.3831 (erika.polson@du.edu) or Mira Moreton Luna, the IIC coordinator for the Korbel Career & Professional Development Center at 303.871.2552 (mmortonl@du.edu); or the DU Career Center.

Thesis
Students may opt to do a thesis or an internship, for a total of 10 credits maximum (five credits minimum). To begin work on the thesis, the student must first choose an area of research interest and develop a research question that will guide the thesis research. At that time, the student should also choose a thesis advisor with expertise in the student’s interest area. The advisor will help the student to focus the research question and may suggest additional readings or coursework that will help the student develop the thesis project.


The student should meet at least twice with the thesis advisor to finalize a research question and outline the entire project. The student should then begin work on a preliminary proposal to be reviewed by the IIC Graduate Committee, which should include a brief summary of the following: research problem or question, theoretical framework, preliminary literature review, and methods. The committee will review the proposal and the student’s course record (including grades), consult with the student’s advisor and instructors of courses related to the thesis, and make a recommendation to the student on doing a thesis. If the committee recommends against the student doing a thesis, the student may opt to do an internship or other coursework. A student has the option to revise and resubmit the preliminary thesis proposal one time.

Once the preliminary proposal has been approved by the IIC Graduate Committee, the student and advisor will need to select a thesis committee, which includes the advisor and a minimum of two other committee members (at least one Media, Film & Journalism Studies, and one International Studies; the third may be from either area) who will read the formal research proposal and the final report. These additional members should be contacted and asked if they would be willing to serve on the thesis committee.

Having formed the thesis committee, the student should begin work on a formal thesis proposal. The exact form of this proposal will be outlined by the thesis advisor and will vary according to the thesis topic, the specific problem being studied and the methodology proposed to explore that problem. All proposals should include the following (the order may vary): (1) a general introduction to the thesis topic; (2) an explanation of the problem(s) the research will address (i.e., the purpose of the study); (3) a review of the literature related to the stated problem; (4) a clear and succinct statement of the research questions or hypotheses the thesis will address; (5) a discussion of the research methods that will be used to explore the questions or hypotheses; (6) a description of the material or data that will be examined in order to suggest answers to the research questions or to test the hypotheses; and (7) if appropriate, a discussion of the contributions the study will make to the existing discourse on the thesis topic.

The student will need to convene the thesis committee for a proposal meeting following completion of the proposal. The committee members should be presented with a draft of the research proposal two weeks prior to this meeting. At the meeting the committee members will question the student on the project’s theory, design, and research methods to ensure that the project is rigorous and of appropriate scope.

Revisions to the proposal may be required following this meeting, but once the committee has approved the proposal, the student may regard it as a contract. An approved proposal outlines specifically what procedures the student must follow to complete the thesis requirement; no committee member may fault the student for the study’s design when the thesis is complete (providing the student follows the approved plan, such concerns must be addressed at the proposal meeting).
Following approval of the research proposal, the student may then proceed to conduct the research described in the proposal, then report and discuss the results in the final written thesis report. The format of the thesis should follow the guidelines developed by the Office of Graduate Studies exactly. Look here for **Thesis and Dissertation Formatting Guidelines**.

The student will defend the thesis research before the committee shortly before completion of the degree. The Office of Graduate Studies must be notified of the defense three weeks prior to the date, using the form on page 20 of the Graduate Studies “Master’s Thesis Instructions” booklet. As with the proposal, the student should deliver copies of the final report to the committee members at least two weeks prior to the defense.

At the thesis defense, the student may be questioned on interpretation of the results, methods used, any additional unanticipated findings, and the implications of the study. Committee members may require revisions of the thesis. Once the final revisions are completed, three copies of the thesis are required; one copy must be filed with the Office of Graduate Studies, following their instructions. Also, the student is required to file one copy with the department and one copy with their master’s thesis advisor.

**Electronic Submission of Theses and Dissertations**

As of Spring term 2008, all theses and dissertations must be submitted electronically to the University of Denver. The electronic submission process eliminates the need to print these documents for final submission and allows students to pay for their submissions online with a credit card.

Following your oral defense and after receiving confirmation from your advisor that your dissertation is ready for publication, you must obtain confirmation from your advisor that your dissertation is ready for publication, you must obtain a completed copy of the complete document (in separate boxes) for binding to the Office of Graduate Studies. The cost to the student is $15 per copy, with additional charges for documents over two inches thick. After they have been bound, they will be returned to the student’s department for the student to pick up.

**EMBARGOS AND RESTRICTIONS ON ACCESSING THESSES AND DISSERTATIONS**

Students should be advised that a thesis or dissertation may be considered to be “previously published” by some publishers if it is put into a searchable repository (e.g., ProQuest). Students should discuss their future publication goals with their advisor regarding their scholarly work. Students planning to publish from the thesis or dissertation should consider requesting an embargo of their work. An embargo will completely restrict access to the document. The thesis or dissertation will be held in the ProQuest repository with no access to the document. The thesis or dissertation may be considered to be “previously published” by some publishers if it is put into a searchable repository (e.g., ProQuest).

For more information on thesis or dissertation rules, embargoes, restrictions and regulations, students should meet with their thesis or dissertation advisor. **International exchange programs**

The University of Denver allows a variety of study abroad opportunities for graduate students. While some quarter, semester, or yearlong opportunities may be available, most graduate study abroad takes place during the summer or interterm periods.

Graduate students who wish to study abroad for an academic term will find resources online at: www.goabroad.com, www.iiepassport.org, or www.studyabroad.com. The DU Study Abroad Office also has resources available to search for programs. It is important to check at what level the courses will be taught to qualify for graduate level credit. Keep in mind that most study abroad programs are geared toward undergraduates and do not offer graduate level courses. On the other hand, direct enrollment into a university abroad may offer more opportunities for a graduate student. Graduate students looking to complete their language proficiency may use an undergraduate program for this purpose. However, DU does not accept credit from independent language schools. Your department or school may be willing to accept such credit for its proficiency test at DU.

For more information on DU sponsored abroad courses, speak with your department or school. The schedule of interterm courses is available from the DU Special Community Programs office.

Before applying for any program, a graduate student should speak with the Study Abroad Office for approval of the program. Approval of the credit must come from the student’s academic department. For more information on study abroad opportunities and procedures for graduate students, please call the Study Abroad Office at 303.871.4912.

**International Service Learning Programs**

International Service Learning Programs combine academic study with volunteer opportunities overseas. With destinations such as Bonn, Herzegovina, Dharamsala (India), and El Salvador, students will have the chance to work alongside community members to better understand their current situation and gain tremendous insights into intercultural communication and relationship building. For more information, visit the ISLP website: www.du.edu/intl/abroad/islp.html and then contact Sarah Schmid, International Service Learning coordinator (Sarah.Schmid@du.edu or 303.871.4909).

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For more information on thesis or dissertation rules, embargoes, restrictions and regulations, students should meet with their thesis or dissertation advisor. Before applying for any program, a graduate student should speak with the Study Abroad Office for approval of the program. Approval of the credit must come from the student’s academic department. For more information on study abroad opportunities and procedures for graduate students, please call the Study Abroad Office at 303.871.4912.

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**Incompletes**

According to University policy, an incomplete grade may be extended only with the written permission of the instructor of the course, along with a scheduled date of completion, and a copy of such permission must be submitted to the IIC director. Failure to remove the incomplete on time or to have the deadline extended will result in a grade being turned in for the student reflecting the grades received on all completed course work averaged with zeros for the incomplete work. Incompletes that extend for one year are automatically converted to an ‘F’ and students must make a special petition to the original instructor to determine if this can be changed. Finally, students with two or more incompletes must receive approval from the IIC director to take an additional incomplete. Requests for additional incompletes will be submitted in writing, with proper rationale, to the IIC director, and must be supported by the course instructor.

To remove an incomplete, the student must complete a Change of Incomplete form obtained online from the DU Registrar’s office. The student must submit the form along with the work required to make up the incomplete to the course instructor. For students who are near graduation, please refer to the Schedule of Deadlines for removing incompletes. Persons not meeting these deadlines will automatically be delayed one quarter in receiving their degree.

**Unsatisfactory graduate student performance**

According to University policy, a grade point average (GPA) of ‘B’ (3.0) or better is required for the MA degree. It is the policy of the IIC Program that when a graduate student receives a third grade below a ‘B’, the IIC Graduate Committee will review the student’s progress. A student will normally be terminated from the program if their GPA is below 3.0. However, if evidence is presented suggesting that “special” circumstances account for the poor performance, the IIC Graduate Committee shall have the option of allowing the student to continue in the program with the understanding that the GPA must be raised to a 3.0 at the time of the next grade report or the student will be terminated from the program. The Director will review graduate student performance on a quarterly basis. Students who receive a grade below a ‘B’ will be notified of the IIC Program’s policies in this area.
Advancement to candidacy

Each student must keep track of their credits and notify the director or office staff of their plans to graduate at the beginning of the quarter before they intend to graduate. They should also submit to the IIC Director a final copy of their program statement, which in the INTS coursework plan has been signed by the INTS Student Advisor, Susan Rivera. For example, if a student wishes to graduate in June (spring quarter), they MUST notify the IIC office and submit a copy of their FINAL program statement to the Director of the program in the beginning of January (winter quarter). At that time, the office will check their records on the student’s credit and file the necessary paperwork to advance the student to candidacy for the Master’s degree. About two to three weeks later, the student will be sent a letter informing her/him that the advancement to candidacy has been approved, and that the student has fulfilled all the requirements for the degree. Students may also apply for graduation at that time.

Graduation

Students must file a formal application for graduation in the Office of Graduate Studies in Mary Reed Building, at least one quarter prior to the quarter of graduation, i.e., if they plan to graduate in the Summer Quarter, the application must be filed before the end of Spring Quarter. Failure to do so will automatically delay graduation to a subsequent quarter, and students will have to re-apply for graduation and pay a fee.

Applications are available on WebCentral in the ‘Student’ tab. Go to the MyWeb (Banner Self-Service) menu, select the ‘Student Records’ folder and click on the ‘Apply to Graduate’ link. A final program statement must be submitted to the department with signatures from an IIC advisor and Susan Rivera at the Joseph Korbel School of International Studies.

Also, students should plan their graduation date carefully. If, for whatever reason, they do not graduate at the quarter specified, they must reapply for graduation each subsequent quarter and pay a reapplication fee.

Students may graduate in any quarter, although commencement ceremonies are held in June (end of spring) and August (end of summer) only. Students who graduate during other quarters may arrange to participate in a later ceremony by visiting the Registrar’s website and clicking on the ‘Graduate Request to Participate in Ceremony’ at the bottom of the page.

Instructions concerning commencement ceremonies in June and August and the obtaining of caps, gowns and hoods are available under the ‘Graduate Commencement Instructions’ link on the right side of this page.

The student must assume full responsibility for meeting the basic requirements and deadlines set forth in the graduate studies bulletin, as well as the specific requirements as outlined by the specific program.

Summary of graduation process

Here is a checklist and guideline for the Graduation process. All of the following MUST be completed in order to graduate. It is a student’s responsibility to ensure that they have met all the requirements for graduation by the necessary deadlines. The following steps are in the order in which they should be completed.

APPROVAL OF FINAL PROGRAM STATEMENT. Before a student applies for graduation they must have their final program statement approved by both an IIC advisor and Susan Rivera at Korbel. All parties must place their signature of approval on the program statement. Once this has been completed, students must submit the final program statement with all the signatures to the IIC student services coordinator.

COMPLETION OF TOOL REQUIREMENTS. In order to be advanced to candidacy students must show in their final program statement that they have or will have completed ALL of the IIC tool requirements before they wish to graduate. The three tool requirements are:

1. Proof of Proficiency in a Foreign Language (two quarters prior to graduation)
2. Research Methods course
3. Internship or Thesis

ADVANCEMENT TO CANDIDACY. Once the approved final program statement has been submitted to the IIC student services coordinator, students will be advanced to candidacy. The IIC student services coordinator will complete the necessary paperwork for a student’s advancement upon receiving the approved final program statement. Students will be notified of their advancement to candidacy once the paperwork is complete.

APPLICATION FOR GRADUATION. Once a student has been advanced to candidacy, they can apply for graduation. The APPLICATION MUST BE SUBMITTED TO GRADUATE STUDIES AT LEAST ONE QUARTER BEFORE THE INTENDED DATE OF GRADUATION. Failure to meet the deadline will result in a delay of graduation until the following quarter. The application is available on WebCentral in the ‘Student’ tab. Go to the MyWeb (Banner Self-Service) menu, select the ‘Student and Financial Aid’ folder, select the ‘Student Records’ folder and click on the ‘Apply to Graduate’ link. The Application for Graduation MUST be signed by the director of the IIC Program before it can be submitted to Graduate Studies by the necessary deadline.

Faculty Biographies

Joseph Korbel School of International Studies Faculty

THOMAS BOWE
PhD, University of California, Berkeley
Thomas is an associate Professor of International Relations at the Graduate School of International Studies, and Director of the International Career Advancement Program (ICAP) at the University of Denver where he has been on the faculty since 1974. He previously served for nine years as Dean of GSIS, for five years as Associate Dean of GSIS, for nine years as Director of the Social Science Foundation at the University and for six years as Director of the National Resource Center in International Studies. He has lectured on international organization, human rights, international peacemaking and conflict and conflict resolution across the United States and in Germany, Ghana and Costa Rica.

LYNN SCHOFIELD CLARK
PhD, University of Colorado, Boulder
Lynn Schofield Clark is associate professor and director of the Boulder International Journalism and New Media in the Department. She is an interpretive sociologist who is author, coauthor, editor and coeditor of four books and several journal articles and book chapters on topics that include new media use in U.S. families, media industries and globalization, representations of world reli-
gions in popular culture, and qualitative research methods. She is currently directing a research project that explores online intercultural and interfaith dialogues between the Western and Islamic world. She teaches courses in journalism & new media, media history, digital media studies, and qualitative research methods.

CHRISTOF DEMONT-HENRICH
PhD, University of Colorado, Boulder
Christof teaches classes in international communication, media, culture and language as well as courses in journalism. His research interests include linguistic and cultural dimensions of globalization, transnational and national identity, and the relation between media discourse and hegemony.

NADIA KANEYA
PhD, University of Colorado, Boulder
Nadia teaches classes in public relations, advertising, media and cultural studies. Her research draws on critical theories of culture and communication to explore personal and collective identities, with a particular focus on markets and consumerism. Her most recent work examines nation branding campaigns in post-communist Europe.

ERIKA POLSON
PhD, Pennsylvania State University
Erika teaches in the strategic communication program and also serves as the MFJS internship director. Her research interest areas include: transnationalism, migration, and new media; cultural practices of a developing global middle class; convergence of online and offline community; and relationships between media and government channels around the reporting of issues that affect foreign policy.

ADRIENNE RUSSELL
PhD, Indiana University
Adrienne is an associate professor specializing in digital media studies. She teaches courses in activist journalism and digital media. Her research centers on emerging media tools and practices and how they impact global activist media and journalism. Her work has appeared in peer reviewed journals including Critical Studies in Media Communication, New Media and Society, and Journalism: Theory, Practice, and Criticism. She is also a contributor to the books *The Anthropology of News and Journalism: Global Perspectives* (Indiana University Press 2008) and *Networked Publics* (MIT Press 2008).

MARGIE THOMPSON
Director, IIC Program
PhD, University of Wisconsin, Madison
Margie’s research & teaching interests focus on global media & new communication technologies, gender and international feminism, globalization and media, alternative forms of media, international peace & justice issues including human rights, women & armed conflict, and violence against women. Margie has published articles in *Feminist Media Studies, Gender & Development*, the *Journal of Communication, Journal of Broadcasting and Electronic Media, Journalism Quarterly* and *Mass Comm Review*. Margie worked as a journalist, photographer and producer for *Feminist International Radio Endeavour (FIRE)*, an international Women’s internet radio produced by Latin American & Caribbean women in Costa Rica. More recently she works as an Independent journalist with ESCRIBA NA, a women’s non-profit communications agency based in Costa Rica and dedicated to social change efforts by women through movement building.

Driscoll Center South ................................................................. 303.871.3251
Bursar’s Office ................................................................. University Hall, Room 223 ................................ 303.871.4944

(Business transactions such as tuition, holds, fines, etc.)
Driscoll Center South ................................................................. 303.871.2150
Cashier’s Office ............................................................................... University Hall ................................................. 303.871.4596
Center for World Culture & Languages (language proficiency exam) .... Sturm Hall, Suite 201 ................................ 303.871.4601.
Communication Studies ................................................................ Sturm Hall, Suite 200 ........................................ 303.871.2385
English Language Center ................................................................ 2300 S. York Street ............................................. 303.871.3075
Graduate Studies ............................................................................. Mary Reed Building Room S ................................ 303.871.2706
Graduate Admissions ........................................................................ 303.871.2831
Graduate Records & Graduation ................................................................. 303.871.2305
Molly Hooker, Director of Graduate Student Services ................................................................. 303.871.2302
International Student Admissions ........................................................................................................... University Hall ................................................. 303.871.2790
International Student Advisor .............................................................................................................. International House ............................................. 303.871.4912
Joseph Korbel School of International Studies ............................................................................... Ben Cherrington Hall ............................................. 303.871.2324
Christopher Hill, Dean (christopher.hill@du.edu) ........................................................................... 303.871.2539
David Levine, Associate Dean (dlevine@du.edu) ............................................................................. 303.871.2522
Susan Rivera, Student Advisor for INTS (suniveraj@du.edu) ......................................................... 303.871.2534
Tom Rowe, IIC Advisor (trowe@du.edu) ........................................................................................... 303.871.2403
Rae Ann Borries-Easley, Director, Korbel Career & Prof. Dev. Ctr. ................................................. (raeann.borries-easley@du.edu) ..................................... 303.871.4854
Mira Morton Luna, IIC Employer Development Specialist ........................................................................ (Mira.mortonluna@du.edu) ........................................ 303.871.2552
Media, Film & Journalism Studies ...................................................................................................... Mass Communications Building ................................................. 303.871.2166
Margie Thompson, Director IIC Program (mthompson@du.edu) ......................................................... 303.871.3947
Kate Burns, IIC Student Services Coordinator ............................................................................... (kate.burns@du.edu) ........................................................... 303.871.2166
Peggy Marlow, MFJS/ IIC Office Administrator ............................................................................. (lic@du.edu) ................................................................. 303.871.3954
Erika Polson, Internship Director ........................................................................................................ (erika.polson@du.edu) .............................................................. 303.871.3831
Registrar ............................................................................................................. University Hall, Room B133 ........................................ 303.871.3845
Recreation (Campus) ........................................................................................................... Ritchie Center ............................................................. 303.871.2275
Student Financial Aid ..................................................................................................................... University Hall, Room 255 ............................................. 303.871.4020
Student Health Services ........................................................................... Ritchie Center, 4th Floor ............................................. 303.871.2205
Study Abroad/International Service Learning Office ........................................................................ International House, 2200 S. Josephine ............................................. 303.871.4912

For detailed department contacts, phone numbers and email addresses, you can visit the online directory at www.du.edu. Click on "Faculty & Staff" tab to find the DU Directory.
Graduate program course offerings

About graduate level courses

Courses designated 4000-level are graduate-level only (preferred).

Please note: 3000-Level Courses. A student is allowed to take only one 3000-level course to count for credit towards the 60 hours needed to complete any of the master's programs in the Media, Film & Journalism Studies Department, and it must be cross-listed as a graduate/undergraduate course (see Course Catalog at: http://du.edu/registrar/). Graduate students are expected to complete an additional paper or project beyond the basic course requirements when taking a 3000-level course that is cross-listed with undergraduates. Consult with the instructor before enrolling in any 3000-level course.

NOTE: University College and Women's College courses do not count toward the IIC degree. Research methods courses cannot be taken at University College.

HOW TO FIND COURSE OFFERINGS:
The Registrar's website has the latest course offerings, searchable by academic quarter. To find MFJS, INTS, or other departmental courses:
1. Go to: www.du.edu/registrar
2. Click on "Courses and Schedules on the left hand side
3. Select "Schedule of Classes"
4. On the next page, select the term
5. On the next page select the following:
   a. Subject: Enter Media, Film & Journalism Studies, International Studies or another subject area
   b. Select course level: Graduate
   c. Select "Full Term"

Student Resources

IIC Council
The IIC Council is a platform for students to organize with others to plan or participate in various activities related to the IIC program. Past activities of the council include organizing panels at departmental or DU conferences, planning and launching an international film festival and other cultural activities, organizing and hosting a table at the DU Festival of Nations in Spring Quarter, etc. It meets once per quarter, and has two coordinators (students who volunteer) organize and run the meetings, take minutes, follow up on project plans, etc.

Anderson Academic Commons and University Libraries
The Anderson Academic Commons brings together the University of Denver's top library and academic support services in one place to support and enhance how students learn. The new building is the campus centerpiece for collaborative, technology-infused teaching, learning and engagement.

The resources and services of University Libraries are developed and maintained primarily for members of the University of Denver community. All DU students, faculty, and staff have unrestricted access to collections and services as well as a range of borrowing privileges. A valid university ID is required to borrow material from the Library.

The lending Desk is located at the south end of Anderson Academic Commons (main level) and is open every hour that the Main Library is open.

Quick Copy
The University Quick Copy Center is located in the DU Bookstore in the Driscoll University Center South. Staff can assist with general photocopy needs as well as presentation binding and assembly and large format printing. To learn more, visit their webpage at http://www.du.edu/copy/.

Graduate Student Government (GSG)
The Graduate Student Government is a council of all the Graduate Student Associations (GSAs) at the University of Denver. The GSG has two goals:
- One is to foster a sense of community among the graduate students.
- The other to represent that community and its interests at DU.

GSG is the DU graduate community's representative student government body. As your representative, it is here to serve you and advocate for your interests and concerns.

Graduate Students of the Four Faculties (GSFF)
Graduate Students of the Four Faculties (GSFF) is a graduate student run organization at the University of Denver. Overall, GSFF has two main goals. The first goal is to help graduate students, in the departments of Arts and Humanities, Social Sciences, Natural Sciences, and Math and Engineering and Computer Science, fund their conference endeavors. The funding that is partially reimbursed to graduate students each quarter helps to ease the financial expenses that most conferences create due to the combined costs of airfare, hotel, and numerous conference fees. GSFF is here to help ease that financial burden as much as we can.

The second goal of GSFF is to discuss and/or address any issues that may arise pertaining to graduate students' needs at DU. In addition, the GSFF president attends all Graduate Student Government (GSG) meetings to voice any concerns and/or issues that GSFF students have and want to express. If you have any questions or need further information, please feel free to contact one of the GSFF officers or your representative in your department.
## Academic Year Calendar 2014-2015

**Autumn Quarter 2014**
- September 1 - 5: Monday – Friday
- September 8: Monday
- November 14: Monday
- November 17 - 20: Monday – Thursday
- November 21 - December 24: Friday – Wednesday
- December 24: Winter Interterm 2014

**Winter Quarter 2015**
- January 2: Friday
- January 5: Monday
- January 19: Monday
- March 11: Wednesday
- March 12 - 15: Thursday – Sunday
- March 16 - 22: Monday – Sunday
- March 20: Friday
- March 23: Monday
- May 20: Monday
- May 29: Friday
- June 1 - 4: Monday – Thursday
- June 5: Friday
- June 6: Saturday
- June 7 - 14: Sunday – Sunday
- June 15: Monday
- July 3: Friday
- August 13: Thursday
- August 14: Friday
- August 14 - 29: Friday – Saturday

**Spring Quarter 2015**
- April 4: Friday
- April 7: Monday
- May 19: Monday
- June 29: Friday
- July 4: Monday
- July 6: Saturday
- July 7: Sunday
- July 8 - 14: Sunday – Sunday
- July 15: Monday
- August 14: Friday
- August 15: Saturday
- August 16 - 29: Sunday – Saturday

**Summer Session 2015**
- May 18: Tuesday
- June 17: Monday
- July 1: Friday
- July 2: Saturday
- July 3: Sunday
- July 4: Monday
- July 5: Tuesday
- July 6: Wednesday
- July 7: Thursday
- July 8 - 11: Friday – Monday
- July 12 - 14: Tuesday – Thursday
- July 15 - 18: Friday – Monday
- July 19 - 22: Tuesday – Thursday
- July 23 - 26: Friday – Monday
- July 27 - 30: Tuesday – Thursday
- July 31: Friday
- August 1: Saturday
- August 2: Sunday
- August 3: Monday
- August 4: Tuesday
- August 5: Wednesday
- August 6: Thursday
- August 7: Friday
- August 8 - 15: Saturday – Wednesday
- August 16 - 20: Thursday – Monday
- August 21 - 25: Tuesday – Saturday
- August 26 - 31: Sunday – Monday

**Autumn Interterm 2015**
- September 1 - 5: Monday – Friday
- September 8: Monday
- November 14: Monday
- November 17 - 20: Monday – Thursday
- November 21 - December 24: Friday – Wednesday
- December 24: Winter Interterm 2015

**Winter Interterm 2015**
- January 2: Friday
- January 5: Monday
- January 19: Monday
- March 11: Wednesday
- March 12 - 15: Thursday – Sunday
- March 16 - 22: Monday – Sunday
- March 20: Friday
- March 23: Monday
- May 20: Monday
- May 29: Friday
- June 1 - 4: Monday – Thursday
- June 5: Friday
- June 6: Saturday
- June 7 - 14: Sunday – Sunday
- June 15: Monday
- July 3: Friday
- August 13: Thursday
- August 14: Friday
- August 14 - 29: Friday – Saturday

**Spring Interterm (Break) 2015**
- April 4: Friday
- April 7: Monday
- May 19: Monday
- June 29: Friday
- July 4: Monday
- July 6: Saturday
- July 7: Sunday
- July 8 - 14: Friday – Monday
- July 15 - 18: Tuesday – Thursday
- July 19 - 22: Friday – Monday
- July 23 - 26: Tuesday – Thursday
- July 27 - 30: Friday – Monday
- July 31: Friday
- August 1: Saturday
- August 2: Sunday
- August 3: Monday
- August 4: Tuesday
- August 5: Wednesday
- August 6: Thursday
- August 7: Friday
- August 8 - 15: Saturday – Wednesday
- August 16 - 20: Thursday – Monday
- August 21 - 25: Tuesday – Saturday
- August 26 - 31: Sunday – Monday

**Summer Interterm 2015**
- May 18: Tuesday
- June 17: Monday
- July 1: Friday
- July 2: Saturday
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- July 31: Friday
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- August 4: Tuesday
- August 5: Wednesday
- August 6: Thursday
- August 7: Friday
- August 8 - 15: Saturday – Wednesday
- August 16 - 20: Thursday – Monday
- August 21 - 25: Tuesday – Saturday
- August 26 - 31: Sunday – Monday

**Note:** Consult relevant University calendars for important registration, tuition, refunding and financial aid deadlines.

**University Holidays:**
- Labor Day: 9/1/2014
- Columbus Day: 10/13/2014
- Thanksgiving: 11/27/2014
- New Year's Day: 1/1/2015
- Martin Luther King Jr Day: 1/19/2015
- Independence Day (observed): 7/3/2015

Approved 9/11/2012
SAMPLE IIC PROGRAM STATEMENT

Name: Sally Sample
Date Enrolled: Sept. 2013
Career Objective: International Public Relations (in an organization working with human rights issues)
Previous Education: B.A., University of Wisconsin-Madison, 2011
Foreign Language: German
(Proficiency established by taking GERM 3350 in Spring 2010, earning an A-)

Credits

Communication courses (4 courses)
(Concentration: International & Intercultural Strategic Communications)
MFJS 4650: International Communication (Fall, 2013) ..............................................4
MFJS 4912: Foundations in International & Intercultural Communication (Winter, 2014) .......4
MFJS 4050: Strategic Management of Comm. Campaigns (Fall, 2013) ..................................4
MFJS 4080: International & Intercultural Strategic Communications (to be taken Winter 2015) ....4

Joseph Korbel School of International Studies (4 courses)
INTS 4304: International Economics (to be taken Fall, 2014) ...........................................5
INTS 4900: International Political Theory (to be taken Winter 2015) .................................5

INTS Concentration: Gender & Development
INTS 4300: Introduction to Development (to be taken Fall, 2015) .................................5
INTS 4353: Gender & Development (Winter 2015) .........................................................5

Research Methods
MFJS 4560: Quantitative Research Methods (Spring, 2014) ..........................................4

Electives
MFJS 4652: Culture, Gender & Global Communication (Spring 2014) ...............................4
INTS 4350: Economic Development (To be taken Spring 2015) .........................................5
One more elective (to be determined) ...............................................................................4-5

Thesis/Internship
(To be taken as schedule permits) ..................................................................................7-8

Total credits to date: ........................................................................................................30

Total credits ......................................................................................................................60