

UNIVERSITY OF DENVER
DIVISION OF BUSINESS AND FINANCIAL AFFAIRS
Project Portfolio

New Initiatives Portfolio - Active Projects
February 26, 2008

Status 0 - Planning 1 - Proposal 2 - Implementation 3 - Complete 4 - On Hold	Initiative Title	Department	Initiative Leader	Target/Actual Start Date	Target/Actual Completion Date	Current Status & Notes (monthly ATIG update)
0 - RESEARCH & PLANNING PHASE						
0 - Planning	Xerox Copier	Quick Copy	Gina Harris	TBD	TBD	1/9/08: Pending receipt of proposal
1 - PROPOSAL PHASE						
1 - Proposal	Regulatory and Research Ethics Web based education	Office of Research & Sponsored Programs Environmental Health & Safety Penrose Library	Sylk Sotto Chris Short	3/7/2008	3/31/2008	2/22/08: Proposal sent to reviewers for approval
1 - Proposal	Procure Database	Fisher Early Learning Center	Marcee Martin	8/1/2007	original: 8/15/2007 revised: 12/1/07 revised: 2/29/08	2/20/08: Configuring new form for database and intend to add data in March
1 - Proposal	Nagel Hall security system	Student Residences	Mike Hiskey	2/1/2008	7/15/2008	2/19/08: The installation of the locks will tentatively begin in late April or early May 2008.
1 - Proposal	HR Workflow	HR/Payroll Banner Team	Dick Gartrell & HR/Payroll Banner Team	7/1/2006	TBD	2/26/08: Researching the use of PEA1PAY Banner form for the MHOT process; developing proposed workflow process for MBTH
2 - IMPLEMENTATION PHASE						
2 - Implementation	Textbook Express	Bookstore	Tristy Hillestad	2/1/2008	original:12/1/06 revised: 5/1/07 revised 3/30/08	2/20/08: Inquiry made to Nebraska books to provide a new testing URL that does not include terms
2 - Implementation	Digital Video Recording Update	Campus Safety	Capt. Steven Fay	11/12/2007	7/1/2008	2/19/08: Implementation of equipment will continue over the next few months
2 - Implementation	Continuity Planning Web Tool	Business and Financial Affairs	Scott Wiggins	12/1/2007	7/1/2008	2/26/08: Production environment and security access have been activated; departments to use web tool as part of their annual update process (starting now with central departments and continuing with other units by summer).
2 - Implementation	Content Management System (CMS) - Serena Collage	Communications & Marketing and UTS	Yvonne Carlson	4/21/2006	9/1/2006	1/14/08: working with AHSS, GISIS, and GSSW to complete a full website redesign and add websites to Serena Collage; beginning discovery phase with other units which will include a project brief and plan
2 - Implementation	Research Compliance Database	OSP	Fran Simpson-Solano Sylk Sotto	1/29/2007	original: 11/2006 revised: 6/1/2008	8/22/07: The e-protocol initiative is live and training is being delivered to end users; all research protocol applications will be entered into the system, at the point of annual reviews, by June 2008
2 - Implementation	Work order system & Preventive Maintenance implementation (Maximo conversion)	Facilities	Jeff Bemelen & Scott Schrage, David White	5/1/2005	7/1/2007	2/21/08: In the process of entering information on the pieces of equipment into the database so the preventative maintenance processes/procedures can be created and deployed
2 - Implementation	ACH Vendor Payments process	Purchasing	Scott Holtz	1/9/2008	7/1/2008	2/26/08: the initiative is being completed without new technology; testing of the email notification to vendors will tentatively be completed by the end of April
3 - COMPLETED PROJECTS FY08						
3 - Complete (FY08)	Electronic Data Transfer - LSAC application into Banner	College of Law	Wende Best Conway	Summer 2005	11/1/2007	11/16/07: Project completed; currently using the program to load electronic admission applications from LSAC into Banner through NOLUJ
3 - Complete (FY08)	Performance Evaluation and Development System (PEDS)	HR	Dick Gartrell	5/31/2007	10/31/2007	10/22/07: The 2007/2008 performance review forms have been created; all divisions will use PEDS for 2007/2008 performance reviews; online training is currently available
3 - Complete (FY08)	Pointstreak Hockey Scoring	Athletics and recreation	Stuart Halsall	9/6/2007	9/19/2007	9/19/07: Unit has been delivered to DU and ready for use
3 - Complete (FY08)	Crisis Communication	Risk Management and UTS	Ellen Shew-Holland Ken Stafford	8/6/2007	9/5/2007	9/21/07: System activated on Sept 5 and available for the DU Community to add contact information through MyWeb
3 - Complete (FY08)	DU Careers Online	Student Life - Career Center	Mary Michael Hawkins	7/13/2007	8/10/2007	8/22/07: System live as of 8/10/07
3 - Complete (FY08)	Active Admissions (Liquid Matrix)	Admissions	Tom Willoughby; Chris Liberti	7/3/2006	7/23/2007	7/23/07: New website is live; admissions will pursue site enhancements; project is complete
3 - COMPLETED PROJECTS FY06 - FY07						
3 - Complete (FY07)	Power Park Flex system upgrade	Campus Safety	Don Enloe, Rex Beauchamp	1/8/2007	5/8/2007	5/22/07: Project completed as of 5/8/07 with the launch of parking permits online sales
3 - Complete (FY07)	Tender Retail - Credit Card Conversion	Bookstore	Tristy Hillestad	3/14/2007	4/3/2007	4/3/07: all credit card transactions transmitted correctly; project complete
3 - Complete (FY07)	TeleCheck Services	Bookstore	David Hoyt	1/24/2007	2/1/2007	2/5/07: Project completed as of 2/1/07
3 - Complete (FY07)	QAS - Alumni Address Quality and Verification	University Advancement	Lori Stirling	10/22/2006	11/1/2006	1/25/07: project completed as of 11/1/06
3 - Complete (FY07)	Labels for copy jobs	Quick Copy	Ed Calmus & Gina Harris	6/29/2006	1/19/2007	1/23/2007: Project completed
3 - Complete (FY07)	Package Scanning	Mail Services - Central Receiving	Ed Calmus & Gina Harris	10/15/2006	12/15/2006	1/12/2007: Project has been completed.
3 - Complete (FY07)	Loan Management System	Bursar's Office	Janet Burkhardt	7/14/2006	12/6/2006	1/9/2007: Projected completed in Dec as planned.
3 - Complete (FY07)	Pioneer Card conversion (from ADI interface to IPS)	Bookstore	Tristy Hillestad	6/1/2005	9/25/2007	2/5/07: Project completed as of 9/25/06.
3 - Complete (FY07)	Internet payment on ID card Flex (through JSA web portal)	Bursar's Office	Janet Burkhardt	6/8/2006	8/31/2006	1/9/2007: The project was completed in late August and is currently live.

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3 - Complete (FY07)	Audit Control Language - ACL project	Internal Audit	Issah Yakubu	7/15/2006	7/31/2006	1/23/2007: Software installed as of July 2006 and project completed.
3 - Complete (FY06)	HR Workflow - Background Checks	HR/Payroll Banner Team	Dick Gartrell & HR/Payroll Banner Team	2/1/2006	3/1/2006	1/19/2007: Project was completed in March 2006
3 - Complete (FY06)	Campus Safety Hardware Upgrade	Campus Safety	Don Enloe, Rex Beauchamp	3/1/2006	5/1/2006	5/1/06: project is complete. Hardware is installed and configurable.
3 - Complete (FY06)	Merit Pay management system	HR/Payroll Banner Team	Dick Gartrell	5/31/2005	2/1/2006	3/24/06: Project completed with "post-mortem". Project data validated as complete on 2/1/2006 (official complete date). No costs; all internal resources.
3 - Complete (FY06)	Vending machine card swipes	Pioneer ID Card	Janet Burkhardt	3/31/2005	9/1/2005	9/1/05: Project completed
3 - Complete (FY06)	Health Waiver System	Bursar's Office	Janet Burkhardt	1/15/2005	7/6/2005	5/17/06: The project is complete. Only internal resources and existing functionality was used for project; therefore, the project is allocated at \$0.
3 - Complete (FY06)	Mail Metering Equipment Upgrade	Purchasing	Ed Calmus	1/1/2005	7/1/2005	8/3/2005: This project is complete.
3 - COMPLETED PROJECTS - before FY06						
3 - Complete (prior to FY06)	Online Alumni Communication Services	Univ Advancement - Alumni	Steve Calvert & Rob Revitte		6/3/2005	5/5/2005: This project is complete. 12/15/2004 Ph I review completed; entering contract negotiation phase (Jan 2005)
3 - Complete (prior to FY06)	Credit Card authorization conversion	Bookstore	Tristy Hillestad & Barry Cirilo		5/1/2005	8/2/2005: The project is complete.
3 - Complete (prior to FY06)	Wireless/Laptops - Patrol Vehicles	Campus Safety	Don Enloe & Rex Beauchamp	2/1/2005	5/1/2005	9/1/2005: This project is complete.
3 - Complete (prior to FY06)	Electronic student refunds	Bursar's Office	Joe Benson	11/30/2004	2/15/2005	5/22/06: The first live deposit occurred on February 15, 2005. Both students and staff now have the ability to receive funds from A/P via direct deposit. This is a \$0 cost project (validated with JB on 5/22/06)
3 - Complete (prior to FY06)	Accounts Payable Interface	Bookstore	Tristy Hillestad & Dave Hoyt	12/1/2004	1/2/2005	11/29/05: project is completed.
3 - Complete (prior to FY06)	Tuition Management Systems (bill payment)	Bursar's Office	Joe Benson	4/8/2004	12/1/2004	5/24/06: no initial costs; O&M validated with JB
3 - Complete (prior to FY06)	WebPark Implementation	Parking	Don Enloe & Rex Beauchamp	10/1/2003	12/1/2004	12/1/04: This project is complete.
3 - Complete (prior to FY06)	PO Invoice Imaging	Purchasing	Ed Calmus	3/1/2004	10/1/2004	10/1/2004: The project review is completed. Technology for PO Invoice Imaging is available to all divisions and departments. Departmental adoption and processes are implemented and managed at departmental levels.
3 - Complete (prior to FY06)	PeopleAdmin (HR applicant tracking system)	Human Resources	Dick Gartrell	7/12/2004	9/7/2004	9/7/04: This project is complete.
3 - Complete (prior to FY06)	ID Works upgrade (from Quickworks)	Pioneer ID	Janet Burkhardt		8/14/2004	8/14/04: This project is complete.
3 - Complete (prior to FY06)	Wells Fargo Cashed Check Download	Purchasing	Ed Calmus		8/1/2004	5/24/06: no initial or O&M costs; validated with EC
3 - Complete (prior to FY06)	WinPrism POS + Inventory	Bookstore	Tristy Hillestad	8/1/2000	10/1/2001	8/2/2005: This project is complete (AP interface in implementation).
4 - ON HOLD PROJECTS FY 2005 and prior years						
4 - On Hold	Course Catalog	Bookstore	Tristy Hillestad			7/11/07: Project on hold due to the need to identify internal processes that will need to be changed to accommodate Banner term codes
4 - On Hold	Mail Recharges Automation	Mail Services	Ed Calmus			3/29/07: proposal on hold pending new director
4 - On Hold	Vendor W9 Banner Interface	Purchasing	Ed Calmus			3/29/07: proposal on hold pending new director
4 - On Hold	Online Time Entry	HR/Payroll Banner Team	Paul Wilson			3/29/07: Project on hold until summer due to the Deferred Pay project taking priority
4 - On hold	Executive Dashboard	BFA - Division	Craig Woody	N/A	N/A	1/27/06: pending updated SCT/SunGard data warehouse initiative
4 - On Hold	Web Parking Event Management (Phase 1 - web interface)	Campus Safety	Don Enloe, Rex Beauchamp	1/1/2006	2/1/2006	5/22/06: long term solution still under research
4 - On hold	Banner Endowment	Controller	Margaret Henry & Mark Jones	N/A	N/A	
4 - On hold	Contract Management system	BFA Division (Facilities initiated)	Allan Wilson	N/A	N/A	8/28/06: the contract functionality will be available in the next version of Maximo.