

UNIVERSITY OF DENVER  
DIVISION OF BUSINESS AND FINANCIAL AFFAIRS  
Project Portfolio

New Initiatives Portfolio - Active Projects  
March 24, 2008

Status	Initiative Title	Department	Initiative Leader	Target/Actual Start Date	Target/Actual Completion Date	Current Status & Notes (monthly ATIG update)
0 - Planning 1 - Proposal 2 - Implementation 3 - Complete 4 - On Hold						
<b>0 - RESEARCH &amp; PLANNING PHASE</b>						
0 - Research & Planning	Xerox Copier	Quick Copy	Gina Harris	4/28/2008	5/5/2008	3/27/08: Proposal sent to reviewers
<b>1 - PROPOSAL PHASE</b>						
1 - Proposal	Optimal Resume	Student Life - Career Center	Mary Michael Hawkins	6/16/2008	7/30/2008	3/12/08: Proposal sent to reviewers for approval
1 - Proposal	Regulatory and Research Ethics Web based education	Office of Research & Sponsored Programs Environmental Health & Safety Penrose Library	Sylk Sotto Chris Short	3/7/2008	3/31/2008	3/19/08: Requested CITI membership service; the next step is to customize the website for DU
1 - Proposal	Nagel Hall security system	Student Residences	Mike Hiskey	5/1/08	7/15/2008	2/19/08: The installation of the locks will tentatively begin in late April or early May 2008.
1 - Proposal	HR Workflow	HR/Payroll Banner Team	Dick Gartrell & HR/Payroll Banner Team	7/1/2006		3/24/08: Finalizing the new MHOT process which incorporates workflow
<b>2 - IMPLEMENTATION PHASE</b>						
2 - Implementation	Textbook Express	Bookstore	Tristy Hillestad	2/1/2008	3/30/2008	3/19/08: Project is being transferred to a new Nebraska Books programmer
2 - Implementation	Procare Database	Fisher Early Learning Center	Marcee Martin	11/12/2008	7/1/2008	2/19/08: Implementation of equipment will continue over the next few months
2 - Implementation	Digital Video Recording Update	Campus Safety	Capt. Steven Fay	1/5/2008	2/29/2008	3/24/08: project delayed; intend to add student information to database in April
2 - Implementation	Work order system & Preventive Maintenance implementation (Maximo conversion)	Facilities	Jeff Bemelen & Scott Schrage, David White	5/1/2005	7/1/2007	3/24/08: Continuing to move forward operationally
2 - Implementation	ACH Vendor Payments process	Purchasing	Scott Holtz	1/9/2008	8/1/2008	3/19/08: ACH vendor testing has been successful; testing will continue with six vendors that are scheduled to have payments processed in mid-April; a letter is being created to include with these payments
<b>3 - PROJECT DEPLOYMENT</b>						
3 - Project Deployment	Continuity Planning Web Tool	Business and Financial Affairs	Scott Wiggans		7/1/2008	3/21/08: Infrastructure groups are entering continuity plans as part of the 2008 update process. Other key units will follow over the next few months. Several product enhancements have been identified which will be prioritized into a Phase II release likely in the summer.
3 - Project Deployment	Content Management System (CMS) - Serena Collage	Communications & Marketing and UTS	Yvonne Carlson	4/1/2007	TBD	3/5/08: Working with AHSS, GISIS, and GSSW to complete a full website redesign and add websites to Serena Collage; beginning discovery phase with other units which will include a project brief and plan. A homepage redesign is also in the planning phase.
3 - Project Deployment	Research Compliance Database	ORSP	Fran Simpson-Solano Sylk Sotto	1/29/2007	6/1/2008	8/22/07: The e-protocol initiative is live and training is being delivered to end users; all research protocol applications will be entered into the system, at the point of annual reviews, by June 2008
<b>4 - COMPLETED PROJECTS FY08</b>						
4 - Complete (FY08)	Electronic Data Transfer - LSAC application into Banner	College of Law	Wende Best Conway	Summer 2005	11/1/2007	11/16/07: Project completed; currently using the program to load electronic admission applications from LSAC into Banner through NOLLU
4 - Complete (FY08)	Performance Evaluation and Development System (PEDS)	HR	Dick Gartrell	5/31/2007	10/19/2007	10/22/07: The 2007/2008 performance review forms have been created; all divisions will use PEDS for 2007/2008 performance reviews; online training is currently available
4 - Complete (FY08)	Pointstreak Hockey Scoring	Athletics and recreation	Stuart Halsall	9/6/2007	9/19/2007	9/19/07: Unit has been delivered to DU and ready for use
4 - Complete (FY08)	Crisis Communication	Risk Management and UTS	Ellen Shew-Holland Ken Stafford	8/6/2007	9/5/2007	9/21/07: System activated on Sept 5 and available for the DU Community to add contact information through MyWeb
4 - Complete (FY08)	DU Careers Online	Student Life - Career Center	Mary Michael Hawkins	7/13/2007	8/10/2007	8/22/07: System live as of 8/10/07
4 - Complete (FY08)	Active Admissions (Liquid Matrix)	Admissions	Tom Willoughby; Chris Liberti	7/3/2006	7/23/2007	7/23/07: New website is live; admissions will pursue site enhancements; project is complete
<b>4 - COMPLETED PROJECTS FY06 - FY07</b>						
4 - Complete (FY07)	Power Park Flex system upgrade	Campus Safety	Don Enloe, Rex Beauchamp	1/8/2007	5/8/2007	5/22/07: Project completed as of 5/8/07 with the launch of parking permits online sales
4 - Complete (FY07)	Tender Retail - Credit Card Conversion	Bookstore	Tristy Hillestad	3/14/2007	4/3/2007	4/3/07: all credit card transactions transmitted correctly; project complete
4 - Complete (FY07)	TeleCheck Services	Bookstore	David Hoyt	1/24/2007	2/1/2007	2/5/07: Project completed as of 2/1/07
4 - Complete (FY07)	QAS - Alumni Address Quality and Verification	University Advancement	Lori Stirling	10/22/2006	11/1/2006	1/25/07: project completed as of 11/1/06
4 - Complete (FY07)	Labels for copy jobs	Quick Copy	Ed Calmus & Gina Harris	6/29/2006	1/19/2007	1/23/2007: Project completed
4 - Complete (FY07)	Package Scanning	Mail Services - Central Receiving	Ed Calmus & Gina Harris	10/15/2006	12/15/2006	1/12/2007: Project has been completed.
4 - Complete (FY07)	Loan Management System	Bursar's Office	Janet Burkhardt	7/14/2006	12/6/2006	1/9/2007: Projected completed in Dec as planned.
4 - Complete (FY07)	Pioneer Card conversion (from ADI interface to IPS)	Bookstore	Tristy Hillestad	6/1/2005	9/25/2006	2/5/07: Project completed as of 9/25/06.
4 - Complete (FY07)	Internet payment on ID card Flex (through JSA web portal)	Bursar's Office	Janet Burkhardt	6/8/2006	8/31/2006	1/9/2007: The project was completed in late August and is currently live.

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4 - Complete (FY07)	<b>Audit Control Language - ACL project</b>	Internal Audit	Issah Yakubu	7/15/2006	7/31/2006	1/23/2007: Software installed as of July 2006 and project completed.
4 - Complete (FY07)	<b>HR Workflow - Background Checks</b>	HR/Payroll Banner Team	Dick Gartrell & HR/Payroll Banner Team	2/1/2006	3/1/2006	1/19/2007: Project was completed in March 2006
4 - Complete (FY07)	<b>Campus Safety Hardware Upgrade</b>	Campus Safety	Don Enloe, Rex Beauchamp	3/1/2006	5/1/2006	5/1/06: project is complete. Hardware is installed and configurable.
4 - Complete (FY07)	<b>Merit Pay management system</b>	HR/Payroll Banner Team	Dick Gartrell	5/31/2005	2/1/2006	3/24/06: Project completed with "post-mortem". Project data validated as complete on 2/1/2006 (official complete date). No costs; all internal resources.
4 - Complete (FY07)	<b>Vending machine card swipes</b>	Pioneer ID Card	Janet Burkhardt	3/31/2005	9/1/2005	9/1/05: Project completed
4 - Complete (FY07)	<b>Health Waiver System</b>	Bursar's Office	Janet Burkhardt	1/15/2005	7/6/2005	5/17/06: The project is complete. Only internal resources and existing functionality was used for project; therefore, the project is allocated at 0\$.
4 - Complete (FY07)	<b>Mail Metering Equipment Upgrade</b>	Purchasing	Ed Calmus	1/1/2005	7/1/2005	8/3/2005: This project is complete.
<b>4 - COMPLETED PROJECTS - before FY06</b>						
4 - Complete (prior to FY06)	<b>Online Alumni Communication Services</b>	Univ Advancement - Alumni	Steve Calvert & Rob Revitte		6/3/2005	5/5/2005: This project is complete. 12/15/2004 Ph I review completed; entering contract negotiation phase (Jan 2005)
4 - Complete (prior to FY06)	<b>Credit Card authorization conversion</b>	Bookstore	Tristy Hillestad & Barry Cirillo		5/1/2005	8/2/2005: The project is complete. 5/22/06: eb - Bookstore (Tristy) confirmed this was a 0\$ project.
4 - Complete (prior to FY06)	<b>Wireless/Laptops - Patrol Vehicles</b>	Campus Safety	Don Enloe & Rex Beauchamp	2/1/2005	5/1/2005	9/1/2005: This project is complete.
4 - Complete (prior to FY06)	<b>Electronic student refunds</b>	Bursar's Office	Joe Benson	11/30/2004	2/15/2005	5/22/06: The first live deposit occurred on February 15, 2005. Both students and staff now have the ability to receive funds from A/P via direct deposit. This is a 0\$ cost project (validated with JB on 5/22/06)
4 - Complete (prior to FY06)	<b>Accounts Payable Interface</b>	Bookstore	Tristy Hillestad & Dave Hoyt	12/1/2004	1/2/2005	11/29/05: project is completed.
4 - Complete (prior to FY06)	<b>Tuition Management Systems (bill payment)</b>	Bursar's Office	Joe Benson	4/8/2004	12/1/2004	5/24/06: no initial costs; O&M validated with JB
4 - Complete (prior to FY06)	<b>WebPark Implementation</b>	Parking	Don Enloe & Rex Beauchamp	10/1/2003	12/1/2004	12/1/04: This project is complete.
4 - Complete (prior to FY06)	<b>PO Invoice Imaging</b>	Purchasing	Ed Calmus	3/1/2004	10/1/2004	10/1/2004: The project review is completed. Technology for PO Invoice Imaging is available to all divisions and departments. Departmental adoption and processes are implemented and managed at departmental levels.
4 - Complete (prior to FY06)	<b>PeopleAdmin (HR applicant tracking system)</b>	Human Resources	Dick Gartrell	7/12/2004	9/7/2004	9/7/04: This project is complete.
4 - Complete (prior to FY06)	<b>ID Works upgrade (from Quickworks)</b>	Pioneer ID	Janet Burkhardt		8/14/2004	8/14/04: This project is complete.
4 - Complete (prior to FY06)	<b>Wells Fargo Cashed Check Download</b>	Purchasing	Ed Calmus		8/1/2004	5/24/06: no initial or O&M costs; validated with EC
4 - Complete (prior to FY06)	<b>WinPrism POS + Inventory</b>	Bookstore	Tristy Hillestad	8/1/2000	10/1/2001	8/2/2005: This project is complete (AP interface in implementation).
<b>5 - ON HOLD PROJECTS</b>						
5 - On Hold	<b>Course Catalog</b>	Bookstore	Tristy Hillestad	TBD	TBD	1/9/08: project will move forward once Textbook Express initiative is completed (target 3/08)
5 - On Hold	<b>Mail Recharges Automation</b>	Mail Services	Ed Calmus	TBD	TBD	3/29/07: proposal on hold pending new director
5 - On Hold	<b>Online Time Entry</b>	HR/Payroll Banner Team	Paul Wilson	TBD	TBD	3/29/07: Project on hold until summer due to the Deferred Pay project taking priority
5 - On Hold	<b>Executive Dashboard</b>	BFA - Division	Craig Woody	TBD	TBD	1/27/06: pending updated SCT/SunGard data warehouse initiative
5 - On Hold	<b>Web Parking Event Management (Phase 1 - web interface)</b>	Campus Safety	Don Enloe, Rex Beauchamp	TBD	TBD	5/22/06: long term solution still under research
5 - On Hold	<b>Banner Endowment</b>	Controller	Margaret Henry & Mark Jones	TBD	TBD	
5 - On Hold	<b>Contract Management system</b>	BFA Division (Facilities initiated)	Allan Wilson	TBD	TBD	8/28/06: the contract functionality will be available in the next version of Maximo.