

FY08 Q4 New Technology Project Summary and Update

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Bookstore

- 1) **Project Initiative:** WinPrism System Accounts Receivable and Membership Module Upgrade – Module upgrade to current software for POS system to implement an accounts receivable module as well as establish a customer membership program.
 - **Project Sponsor:** Dave Hoyt
 - **Start Date:** 05/01/2008
 - **Target Completion Date:** 09/30/2008
 - **Quarterly Activity:** Project Deployment phase; the installation and testing of the POS system were completed on July 18.
 - **Next Steps:** Pilot the customer membership program beginning August 15; begin promotion of the program September 1 and launch benefits of the program beginning October 1.

- 2) **Project Initiative:** Textbook Express - Provide students with one click textbook shopping for during the registration process with the opportunity for them to have a complete list of required books for printing and reference.
 - **Project Sponsor:** Tristy Hillestad and Annette Nelson
 - **Start Date:** revised – 02/01/2008
 - **Target Completion Date:** 03/30/2008
 - **Quarterly Activity:** Implementation Phase; Vendor has identified customization needed to manage term codes
 - **Next Steps:** Customization of Textbook Express functionality will be done pending completion of new website

- 3) **Project Initiative:** DU Bookstore Computer Center Facebook Page – Activate two commercial pages on Facebook, a social networking website targeted at students, for the purpose of marketing and DU community outreach.
 - **Project Sponsor:** Donavan Dowling
 - **Target Start Date:** 05/15/08
 - **Target Completion Date:** 05/31/08
 - **Quarterly Activity:** Proposal Phase; Proposal was approved by reviewers and the Facebook agreement was sent to University Counsel for review
 - **Next Steps:** University Counsel to approve Facebook agreement

Business and Financial Affairs

Project Initiative: Business Continuity Planning Web Tool – Shareware application created by UC Berkeley to provide a better method for creating, maintaining, and storing Business Continuity Plans.

- **Project Sponsor:** Scott Wiggans
- **Start Date:** 12/01/2007
- **Target Completion Date:** 07/01/2008
- **Quarterly Activity:** Project Deployment Phase; Testing to release 2.0 of the web product.
- **Next Steps:** Launch new release. This release consists of technical architectural changes, some product functionality enhancements and minor documentation changes.

Campus Safety/Parking Services

Project Initiative: Digital Video Recording Update – Replace and upgrade the infrastructure for the current University security system, including a long-term data storage solution.

- **Project Sponsor:** Steven Fay
- **Start Date:** 11/12/2007
- **Target Completion Date:** revised - 07/30/2008
- **Quarterly Activity:** Implementation Phase; Approximately two-thirds of the new DVRs have successfully been installed
- **Next Steps:** On schedule to complete project by the end of July.

Daniels College of Business - HRTM

Project Initiative: Caterase Sales/Catering software – Catering/Sales software to manage HRTM events and billing

- **Project Sponsor:** Eric Lane
- **Target Start Date:** 08/01/2008
- **Target Completion Date:** 09/01/08
- **Quarterly Activity:** Proposal phase; proposal sent to reviewers for approval
- **Next Steps:** Approval pending response from reviewers

Facilities Management

Project Initiative: Work Order System and Preventative Maintenance – Support the ability to submit and track work orders online.

- **Project Sponsor:** Jeff Bemelen; Scott Schrage; David White
- **Start Date:** 05/01/2005
- **Target Completion Date:** TBD
- **Quarterly Activity:** Implementation Phase; Completed reporting functionalities to assist with preparing quarterly and annual metrics.
- **Next Steps:** Adding additional functionality to PDA's to be able to obtain more information regarding work order and labor tasks to minimize data entry.

Fisher Early Learning Center

Project Initiative: ProCare Database – Central database used to track enrollment, attendance, health records, family and child data, and billing information for children attending Fisher Early Learning Center.

- **Project Sponsor:** Julie Dooley
- **Start Date:** 01/05/2008
- **Target Completion Date:** Revised: 05/01/08
- **Quarterly Activity:** On Hold; pending new receptionist to input data
- **Next Steps:** Upload student information into database

Human Resources

Project Initiative: HR Workflow – Integrate and utilize the Banner Workflow and electronic approval applications into the HR hiring, transferring, and separations business processes.

- **Project Sponsor:** Dick Gartrell

- **Start Date:** 07/01/2006
- **Target Completion Date:** TBD
- **Quarterly Activity:** HR workflow committee finalized the proposed process for MHOTs incorporating Banner workflow.
- **Next Steps:** review MHOT process and revise to incorporate the ability to use the same workflow for all non-benefitted hires.

Office of Research and Sponsored Projects

- 1) **Project Initiative:** Research Compliance Database – Implement an electronic method to submit, track, and review the scientific, regulatory, and compliance information required for the safe conduct of human subjects research, animal subjects research and proper handling of biosafety issues.
 - **Project Sponsor:** Fran Solano; Sylk Sotto
 - **Start Date:** 01/29/2007
 - **Target Completion Date:** revised – 12/31/2008
 - **Quarterly Activity:** Project Deployment Phase; Research applications are being entered into the e-Protocol system.
 - **Next Steps:** All research protocols for the Institutional Review Board (IRB) will be entered into the system by August 31, 2008. The research protocols for the Institutional Biosafety Committee (IBC) and Institutional Animal Care and Use Committee (IACUC) are being entered as they are renewed and are anticipated to be completely entered into the system by December 31, 2008.

- 2) **Project Initiative:** Regulatory and Research Ethics Web based education – Partner with CITI to utilized hosted system through web modules to deliver and track compliance of regulatory training conducted by the Office of Research and Sponsored Programs and Environmental Health and Safety.
 - **Project Sponsor:** Sylk Sotto; Chris Short
 - **Start Date:** 03/24/2008
 - **Completion Date:** 4/22/2008
 - **Quarterly Activity:** Completed

Purchasing

Project Initiative: ACH Vendor Payments process – Use ACH to automate the payment process for vendors

- **Project Sponsor:** Scott Holtz
- **Start Date:** 01/09/2008
- **Completion Date:** 5/15/2008
- **Quarterly Activity:** Completed

Quick Copy

Project Initiative: Xerox Copier – Replace current Quick Copy copier with new copier that will incorporate a web interface for placing orders.

- **Project Sponsor:** Tristy Hillestad; Gina Harris
- **Start Date:** 6/13/2008
- **Completion Date:** 6/19/2008
- **Quarterly Activity:** Completed

Student Life

Project Initiative: OptimalResume – Comprehensive, web-based application for students [and alumni] to create, present, and manage resumes.

- **Project Sponsor:** Mary Michael Hawkins
- **Start Date:** 06/16/2008
- **Target Completion Date:** 07/30/2008
- **Quarterly Activity:** Implementation Phase; Contract approved and implementation has begun.
- **Next Steps:** Customize the software

Student Residences

Project Initiative: Nagel Hall Security System – Install card swipe technology to provide resident students with access to their suite/apartment space in Nagel Hall.

- **Project Sponsor:** Mike Hiskey
- **Target Start Date:** 02/01/2008
- **Target Completion Date:** 07/15/2008
- **Quarterly Activity:** Proposal Phase; project has been approved.
- **Next Steps:** On-site training/configuration is scheduled for the first week of August

University Advancement

Project Initiative: Advizor Solutions - Business intelligence software that leverages existing data and existing reports and allows for visual selection and targeting of constituents for various fund raising and event planning uses.

- **Project Sponsor:** Mary Lewis
- **Start Date:** 07/25/2008
- **Target Completion Date:** 07/29/08
- **Quarterly Activity:** Complete

UTS – Department of Web Development

Project Initiative: Serena Collage - Content Management System - Provide an enterprise-wide solution to managing DU's online presence and ensure it is consistent with the DU Branding Initiative.

- **Project Sponsor:** Yvonne Carlson, Chris Stewart
- **Start Date:** 04/21/2006
- **Target Completion Date:** TBD
- **Quarterly Activity:** Project Deployment Phase; Working with AHSS, GSIS, and GSSW to complete a full website redesign and add websites to Serena Collage
- **Next Steps:** Continue the implementation of Serena Collage throughout the University, beginning with the academic units. Begin discovery phase with other units which will include a project brief and plan. Redesign of the DU homepage is in the planning stage.