

# PAYMENT INFORMATION

## SPRING SEMESTER 2012

**Payment is due on** January 1, 2012. The University will be closed December 24<sup>th</sup> **through** January 2<sup>nd</sup>. The University will reopen January 3<sup>rd</sup>.

**To ensure that your payment is received and posted by the end of the calendar year please either mail your payment by December 14<sup>th</sup>, 2011 to the address on the ecoBill or for faster payment posting use the ONLINE PAYMENT link at [www.du.edu/bursar](http://www.du.edu/bursar). Please contact the Bursar's Office no later than December 23<sup>rd</sup>, 2011 if you need to speak with an advisor before the end of the year. The University reserves the right to assess late fees if payment is not made by the due date.**

**Payment plan option:** The University of Denver offers flexible payment plan options to spread the cost of tuition and fees over monthly payments. You may enroll in a payment plan through the Bursar's Office. Please visit <http://www.du.edu/bursar/payplan.html> or call 303-871-4944.

**The Bursar's Office is located** in University Hall, Room 223 at 2197 S. University Boulevard. Our phone number is 303-871-4944 and our fax number is 303-871-4401. Our email address is [bursar@du.edu](mailto:bursar@du.edu) and our website is [www.du.edu/bursar](http://www.du.edu/bursar). Office hours are Monday through Friday, 8:00 AM to 4:30 PM. Cashiering Services are available from 8:15 AM to 4:15 PM. You may view your student billing account on webCentral at <http://webcentral.du.edu>.

**Payment options:** The University accepts direct payment via check, cash, money order and wired funds. Payments can be made online with credit cards and ACH transactions through Tuition Management Systems (TMS) at [www.afford.com/du](http://www.afford.com/du).

**All loans are disbursed** directly to your tuition account, when all of the following occur:

- Enrollment for the minimum credit hours required
- Completion of a promissory note for each loan.
- If you are a first-time borrower at DU, you must complete and return an Entrance Interview Checklist for each loan.

Please complete a Title IV authorization form if you want loan proceeds to pay any current or past due charge on your tuition account. Contact the Bursar's Office for additional information.

**Disbursement of Excess Loan Proceeds:** All Federal Direct Stafford, Perkins, PLUS and Private loans are applied directly to your tuition account. If the total loan proceeds are greater than total account charges, we will issue a credit disbursement for the excess amount. Credit Disbursement checks will be mailed beginning January 4, 2012. Please make sure your MAILING address is correct on myWeb. Direct deposits will be issued starting January 4, 2012. Please make sure your account information is correct on myWeb. For more information regarding direct deposit of your credit disbursement proceeds go to [www.du.edu/bursar](http://www.du.edu/bursar).

**Student Health Insurance and Health Fee:** To accept or waive the Health Insurance or Health & Counseling Fee, please visit <https://myweb.du.edu>. Health waivers must be completed no later than January 27, 2012. Please save or print the emailed submission confirmation for your records. You may waive health insurance for the entire academic year during the fall semester. Please contact Health Services at 303-871-4136 if you have questions concerning coverage under these programs.

*How are we doing?*

*Please take a few minutes and complete a survey at [http://www.du.edu/bursar/bursar\\_survey.html](http://www.du.edu/bursar/bursar_survey.html) and let us know how we are doing meeting your billing needs*