Commencement Ceremony Instructions

April 11, 2017

Dear Graduation Candidate:

The University of Denver Spring Undergraduate Commencement will be held in the Magness Arena at the Daniel L. Ritchie Center and streamed live on the web. Commencement will take place on Saturday, June 10, 2017 at 9:30 a.m., and will last approximately two hours. Participation is optional. Students participating in the commencement ceremony are required to wear the University of Denver’s designated academic regalia of cap and gown. Following the commencement ceremony, a reception will be held for graduating students and their guests, weather permitting, outside of the Ritchie Center.

What: Undergraduate Spring Commencement Ceremony.
When: Saturday, June 10, 2017.
Where: Magness Arena at the DU Ritchie Center.
Time: The Commencement Ceremony begins at 9:30 a.m.
   • Report to Hamilton Gymnasium NO LATER THAN 8:30 a.m. Entry will be permitted through the west doors only (across from the Peter Barton Lacrosse Stadium).
   • Members of the audience should be seated by 9:15 a.m. No seating will take place during the procession.
   • A reception will be held immediately following the ceremony for graduating students and guests.
Attire: All participants are required to wear appropriate academic regalia.

IMPORTANT ADDITIONAL INSTRUCTIONS FOLLOW:

Please note: This letter does not certify clearance for graduation. Candidates for degrees are responsible for successful completion of work in progress, removal of incomplete grades and clearance of any other academic issues affecting graduation. Graduating students are not excused from classes or final examinations.

The following information is listed on the second page…PLEASE READ!!!!

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Grad Fest

Come to the Bookstore and Driscoll Bridge between 10 a.m. and 6 p.m. on April 6 to order your cap, gown and announcements. Take professional headshots and enjoy live music and food throughout the day.

If you can't make it to Grad Fest, you'll be able to order your regalia online through April 7-April 28. After that, you can still order in person at the Bookstore or over the phone (call 303-871-3251) until May 15.

Distribution of Tickets for Guests

Five tickets will be allocated to each eligible graduate. Beginning April 6th, graduates may visit www.du.edu/commencement and request their tickets. Tickets will be distributed electronically to the graduate.

Ceremony Procedures & Conduct

Participants should report in cap and gown to Hamilton Gymnasium no later than 8:30 a.m. on Saturday, June 10, 2017. Leave bags, purses and other large items with friends or family as we do not have a secure place for you to store any items you bring with you. Locate the sign indicating your academic unit and degree. You will be given a card with your name, which you will later hand to the reader as you walk across the stage. If needed, please indicate phonetic pronunciation of your name on the card. Each degree group is arranged in alphabetical order. You will proceed across the stage to be greeted by the chancellor and to receive your diploma case. The tassel on your cap is worn on the right front side until the degree is conferred. Gentlemen should remove their caps during the national anthem and invocation.

Commencement is a formal ceremony in which the University honors its graduates. It is considered inappropriate for food or alcoholic beverages to be present. We expect that students will fully comply with the University’s Code of Student Conduct. Disturbances to the ceremony will not be tolerated. Any individual involved in disruptive actions will be removed from the ceremony and any interference will be handled through the Office of Citizenship and Community Standards.

Diploma Cover/Diploma

Diploma covers will be handed to degree candidates as they cross the stage during the ceremony.

It is very important that you verify your mailing address and hold status at http://pioneerweb.du.edu. Any past due obligations (parking tickets, library fines, tuition accounts past due, exit interviews for loans, et cetera) will hold your diploma. Your current address information and hold status may be viewed by clicking on the “Student” tab. Your diploma and an unofficial transcript will be mailed six to eight weeks after graduation.

Your diploma will be mailed to your current mailing address.

Financial Aid and Bursar’s Office Exit Interviews

Graduating students who have borrowed a Federal Direct or Direct loan while attending the University of Denver are required to complete exit counseling online at www.StudentLoans.gov.

Graduating students who have borrowed a federal Perkins loan at DU are required to schedule an exit interview with the Bursar’s Office. The Bursar’s Office can be reached at 303.871.4901.

Both the Office of Financial Aid and the Bursar’s Office will send detailed information.

Post-Graduation Plans

The U. S. Department of Education requires the University of Denver to gather information on the plans of its graduates. At the time you receive your cap and gown, you will be asked to complete a form on employment and/or graduate school plans. If you are not participating in commencement, login to Pioneer Careers and tell us about your post-graduation plans or update your status on the landing page.