

These supplemental materials must be used for application the following program:

· **Traditional Master's Program in Curriculum & Instruction (CI):**

The MA program is appropriate for classroom teachers who want to improve their curriculum development and pedagogy for the purpose of making their classrooms effective learning spaces for all students. C&I courses will introduce MA students to issues of access, equity, diversity, cultural competence, aesthetics, and social responsibility.

*For more information about this program, please visit our website at [www.du.edu/education](http://www.du.edu/education)*

**The following materials can be found in this supplemental application packet:**

- An overall application checklist
- Directions on how to apply (which includes detailed information on the different application components).

***Application deadlines:***

***Winter 2010: November 16, 2009***

***Fall 2010: February 15 or July 15 2010***

***Winter 2011: November 15, 2010***

## APPLICATION REQUIREMENTS

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All items listed below must be completed and included as part of your application for full consideration.

*The admissions committee will not review incomplete applications.*

**All items listed in BOLD are to be uploaded online by the applicant for submission unless otherwise noted. Please refer to the detailed directions in this packet for submitting this information.**

- ❑ On-line Application for Graduate Admission
- ❑ GRE or MAT
- ❑ **3 Letters of Recommendation** (*uploaded by recommender*)
- ❑ **Statement of Professional Goals**
- ❑ **Current Resume**
- ❑ One (1) copy of official (sealed and signed) transcripts from all colleges and/or universities attended mailed directly to the Office of Graduate Admissions.
- ❑ \$60 Application Fee
  - The application fee may be paid with a credit card, but only at time of submission. You cannot pay the fee on-line once you have submitted your application. The application fee may also be paid on a bank draft or personal check drawn on a U.S. bank and mailed directly to the Office of Graduate Admissions.

## ON-LINE APPLICATION FOR GRADUATION ADMISSION

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The University of Denver (DU) Graduate Studies Application is submitted electronically.

- The on-line application is available at <http://www.du.edu/grad/admissions/index.html>
- In the left-hand column under “Graduate Admissions” click on “apply to DU”.
- **NOTE: The program-specific instructions listed in this packet supersede the general instructions available on the DU admissions web page.**

***Please use the following information for the on-line DU application:***

- **College:** *Education*
- **Degree:** *MA*
- **Major:** *Curriculum & Instruction*
- **Concentration:** *No Concentration*
- **Admission Term:** *Autumn or Winter Quarter*
- ***\*If you have attended DU in the past, please make sure to note this when filling out your online application so that the Office of Graduate Admissions knows to request your transcripts from the Registrar.***

### **International Students:**

All international applicants must concurrently apply through the DU Office of International Student Admissions. Please note additional fees may incur. Applicants should call 303.871.3119 or email [intladm@du.edu](mailto:intladm@du.edu) for more information and further assistance in this process.

International applicants, or applicants who do not hold a degree from an institution where English was the primary language of instruction, must take the TOEFL (Test of English as a Foreign Language) exam in addition to the GRE or MAT. For more information on taking the TOEFL, visit [www.ets.org/toefl](http://www.ets.org/toefl).

All applicants are required to take one of the following:

- **Graduate Record Exam (GRE) General Test**

*OR*

- **Miller Analogies Test (MAT)**

### **Graduate Records Exam**

The **Graduate Record Examinations (GRE) General Test** measures verbal reasoning, quantitative reasoning, and critical thinking and analytical writing skills that have been acquired over a long period of time and that are not related to any specific field of study.

For information on GRE and testing site locations, contact the Educational Testing Service (ETS) at 866.473.4373 or visit the GRE website at [www.gre.org](http://www.gre.org). The GRE is offered in computer format and is available at testing sites on a daily basis.

When registering for the GRE, the institution code for the University of Denver is **R4842**. *You must request that ETS forward your results directly to the University of Denver for admissions purposes.*

***Allow three to four weeks after you take the test for your scores to be received by the University. You may report your unofficial scores on your application, however a complete application requires an official score report.***

### **Miller Analogies Test**

The MAT is a high-level analytic ability test requiring the solution of problems stated as analogies. The 60-minute test consists of 120 analogies covering the liberal arts.

The MAT is administered at Controlled Testing Centers located throughout the U.S. Each testing center establishes its own testing schedule, application process, and fees.

The University of Denver offers the MAT through the Center for Academic and Career Development. To schedule a test at DU, call 303.871.2150.

The MAT Candidate Information Booklet can be downloaded for free off the website at [www.milleranalogies.com](http://www.milleranalogies.com).

## LETTERS OF RECOMMENDATION

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**Each applicant will be asked to provide the names and email addresses of three (3) recommenders upon submitting their online application.**

*Please note: An email requesting a letter of recommendation will not be sent to the recommenders listed until the applicant uploads all of the required materials and clicks 'submit' on their online application.*

## STATEMENT OF PROFESSIONAL GOALS

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**Each applicant must submit a statement of professional goals; the statement should be approximately 2-3 pages, typed and double-spaced. This statement should be uploaded with the online application under "Supplemental Documents".**

## CURRENT RESUME

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**Each applicant must upload a current resume which highlights your employment history, professional accomplishments and your academic background. This document should be uploaded with the online application under "Supplemental Documents".**

## TRANSCRIPTS

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**Each applicant must send one (1) copy of official transcripts (signed and sealed) from all colleges/universities attended to the following address:**

University of Denver  
Office of Graduate Admissions  
Mary Reed Building, Room 5  
2199 S. University Blvd  
Denver, CO 80208-4802