Call to Order: Leon Giles called the meeting to order. Cathy Potter was meeting with the Board of Trustees.

Approval of Minutes: The minutes were approved. Corrections to minutes may always be made by letting the Faculty Senate secretary know at a later date.

PROF Reminder: The deadline for PROF proposals is today. Divisional committees should turn their review processes into Cathy Potter as soon as they have been formalized. The various committees will receive the proposals within the next week or two.

Faculty Awards Report: Arthur Best announced a new award to be given for outstanding work by a relatively junior colleague. This year the Senate will fund the award, with the hopes that the Office of the Provost will fund the award in subsequent years. Andy Divine called for a first reading of the award, seconded by Nancy Sampson. The award deadline may have to be extended beyond the March 1 deadline for the other awards. Best expressed concern about a relatively small pool of candidates from which the other annual awards are given. Roger Salters suggested that the Senate devise a development plan where faculty has support to be competitive for the awards. Chip Reichardt suggested that faculty be vigilant about nominating colleagues when they come up for tenure and/or promotion. Andy Divine asked about substituting “scholarship” for “work.” Best said that “work” was meant to include “scholarship, teaching, and service.” Leon Giles pointed out that while we might put off the deadline a bit, this award, like the others, will have to be vetted by the Board of Trustees. Chip Reichardt informed the Senators that the committee has often moved people who have been nominated for one award into another award category, and that this might be helpful to keep in mind for the new award. The vote on the first reading was carried and the Senate will have a second reading and vote in February on the new award.

Academic Planning: David Christophel reported on the work of the three subcommittees:
1) FRF – The fall round of grant proposals has been completed and another round in spring will be decided. The number of fall proposals was unusually small. The committee will review the rules for the FRF in the spring.

2) Hyde Interview – Diane Waldman, David Christophel, and Cathy Potter have met with Tom Willoughby, Vice Chancellor for Enrollment Management. Willoughby would like to see more faculty input on the admissions process, so a Faculty Advisory Board to Admissions has been established. The Board will be composed of half senators and half appointees made by the various deans.

3) Branding – While interface with the branding people has been limited, the senators have been clear about the need to interpret faculty responses to the success of the branding initiative. This committee will also look at grading a DU and the philosophy of grading.

**Student Affairs:** Ron DeLyser and his committee will be conducting a follow up to the Provost Conference in the fall. This group will be comprised of five faculty and five deans. Arthur Best pointed out that the one important message that came out of the Provost’s Conference that all faculty should know is that students know how to rate faculty on their performance but not their knowledge. This is an idea that needs to get out to all.

DeLyser reported that an Undergraduate Student Learning Group has been formed and this group will be looking at various assessment issues with the Marsico Assessment Committee. Also, guidelines for faculty on student plagiarism has been submitted to the Provost for his consideration and is already being shared among departments.

**Finance Committee:** David Cox reported on the salary study that was presented last spring to the Senate. The study is being presented this week to FEAC. We are in line with peer school in our pay, but lag behind those schools that are considered our “aspirational group.” In dollars, the shortfall is about $5 million, which could come from a combination endowment and tuition mix.

Cox also reported on the committee’s work on a plan for helping new faculty with housing cost in the Denver metro area. The question is do we want to classify Denver as an area that is like a New York or a San Francisco? The committee is presently assessing the data.

Chip Reichardt pointed out that it is difficult to find another school that is like us because we have no medical school, but we do have a law school and engineering school. We all might be served well by doing a department analysis and looking at our departments against departments in other schools using the information from Peggy Reed’s office or our national associations.

Leon Giles suggested it was a positive step that the Provost has moved the salary study to the BOT. Ved Nanda offered that it was positive that the University is looking at the endowment as well.

Cox says that they have figured out by how much we need to grow the endowment to cover the $5 million and then fundraisers must be found—a more difficult step.
Chancellor’s Search: Corrine Lengsfeldt and Arthur Best reported on the Search. The committee first met in November and has been meeting every two weeks since that time. They have drafted a position description, voted to use a search firm, have run an ad in the Chronicle, and this week, ads will appear in the New York Times and the Wall Street Journal, and two more journals that reach under-represented groups. Further, the committee has discussed the processes for how the committee will handle nominations. A webpage has been created on DU’s main page entitled “Chancellor Search.” The page will have information that is available to the public.

New Business: Nancy Sampson reported that a search committee has been formed for a new Athletic Director. It is a committee of 25 people, chaired by Phil Hogue. We need to replace Tom Paskus who is stepping down from the Faculty Athletics Committee. In a suspension of the rules, Dennis Barrett took the gavel from Giles and Leon Giles was nominated to replace Paskus on the Faculty Athletics Committee. He will serve on the committee until May 2005.

The meeting was adjourned at 1:15 p.m.

Respectfully submitted,
Margaret Whitt