

This request form is for undergraduate students to petition submission of noncustodial parent information for the CSS PROFILE to the University of Denver. The Financial Aid Special Circumstances Committee will review waiver request on an individual basis. **Please note that submission for review does not guarantee a waiver request being granted.**

Any incomplete request forms **WILL NOT BE ACCEPTED** or **REVIEWED** until all necessary documentation has been provided.

I. STUDENT INFORMATION:

Last Name First Name M.I. DU ID#

II. NONCUSTODIAL PARENT INFORMATION:

Please complete this section to the best of your knowledge. If you do not know, please indicate so by answering "N/A".

Last Name First Name M.I. Telephone

Address Apt. # City State Zip

Phone Number Email

Occupation Employer

- Has your noncustodial parent ever claimed you as a dependent on a federal tax return?
 Yes: _____ No: _____
 ○ If yes, indicate the most recent tax year claimed: _____

- Has your noncustodial parent remarried?
 Yes: _____ No: _____
 ○ If yes, indicate the year when this occurred : _____

- Does your noncustodial parent have other children?
 Yes: _____ No: _____ If yes, how many: _____

III. Frequency of Contact:

- Have you had contact with your noncustodial parent in the past year?
 Yes: _____ No: _____
 - If no, indicate the last time you had contact with him/her: _____
 - What was the nature of the contact (letter, visit, phone call, etc.)? _____

- Are there any legal orders that limit the noncustodial parent’s contact with you?
 Yes: _____ No: _____
 - If yes, please attach documentation (i.e. restraining order, police report, or divorce decree.)

IV. EXPLANATION OF WAIVER REQUEST:

To help us better understand the circumstances; please use this section to explain the reason why you are unable to provide information regarding your noncustodial parent. Feel free to add additional sheets of paper if necessary.

Please note that a parent’s refusal to not provide any financial information does not constitute for sufficient justification for requesting a waiver. The philosophy of the University of Denver is that the family has a shared responsibility for helping with the cost of attendance at the university.

V. THIRD PARTY DOCUMENTATION:

Please attach legal/court documents from an attorney, member of a clergy, therapist, guidance counselor, or other reputable non-family member who is familiar with your situation and can explain on your behalf what your circumstances are with your noncustodial parent. Be sure that the person providing your third party reference includes his/her name, address, phone number and relationship to you.

I certify that the information provided on this form is true and accurate to the best of my knowledge.

Student Signature

Date

Custodial Parent Signature
(Required for dependent students)

Date

If you have any questions or concerns, please contact our office at (303) 871-4020. If you would like to fax your information you may do so at (303) 871-2341.