

Your total student budget is a nine-month estimate of costs typically incurred by all students. This estimate includes direct costs (such as tuition and fees) and indirect costs (such as personal expenses and transportation expenses). Budget parameters are determined by the Colorado Department of Higher Education and the Office of Financial Aid.

After you submit this application, a Financial Aid Advisor will review and process your request and will send you an email once complete. **Allow up to three weeks for processing.** If you are applying for additional loan funds, allow more time for certification and disbursement.

If you need to make adjustments to your budget because of changes to your enrollment, please submit the Enrollment Adjustment Form available at http://www.du.edu/financialaid/internal/forms/1516enroll_adj_ug.html.

A. Student Information

First name

Last name

DU ID Number

B. Certification and Signature

*I permit the DU Office of Financial Aid to reduce or increase my student budget, thus changing my financial aid eligibility. I understand that this process will take several weeks and I will receive an email once my budget adjustment is complete. **Financial Aid will verify actual enrollment at the end of the 100% drop/add period.** If I do not enroll in the credit hours I indicated, my budget and financial aid will be re-adjusted and I will have to return funds that I received inadvertently.*

*

Student Signature

Date

C. Reason for Budget Adjustment

Adjustments can be made for the reasons listed below. An offer of additional aid is not guaranteed. Funds, if available, will be in the form of a student loan. You may leave sections blank that do not apply to you.

ROOM CHARGES

- My current room charges exceed the standard budgeted amount as set by the institution (\$7,161). Please increase my budget to reflect actual charges.

HEALTH INSURANCE

- I am a traditional undergraduate student who is enrolled in the DU health insurance plan for the 2015-16 academic year and would like to use additional loan funds to pay this cost.

ADDITIONAL FEES AND EXPENSES

- I am requesting that the Office of Financial Aid review my student bill and calculate actual fees for the term. Fees not included in the standard budget include music course fees, art course fees and DCB course fees.

COMPUTER EXPENSE

A one-time budget adjustment can be made for the purchase of a computer. The maximum is \$1,800. The computer budget parameter is established by the Colorado Department of Higher Education and is based on web-published costs.

- I would like to include the purchase of a computer in my budget. **Additional documentation required:** If you have already purchased your computer, submit your receipt to the Office of Financial Aid. If you plan to purchase it, you may submit the advertisement or estimate.

CHILDCARE

Childcare: The childcare budget parameter is established by the Colorado Department of Higher Education and is based on a range of the actual cost of care per child, per month in the state of Colorado. The maximum is \$1,139 per child, per month. **Additional documentation required:** Please submit a statement demonstrating the amount of childcare for each child per month, which can include receipts, enrollment agreements, copies of cancelled checks, and/or a detailed written statement from a provider including contact information and dates of enrollment/care.

I have a childcare provider outside the home.*

Number of children: _____ Cost per child, per month: _____

Name and contact information of childcare provider: _____

***The Office of Financial Aid will contact the childcare provider to confirm enrollment/attendance. We reserve the right to request proof of payment for childcare services at any time during the academic year in which a childcare adjustment has been approved.**