



Fisher Early Learning Center at The University of Denver
1899 East Evans Avenue, MSC 2200, Denver, Colorado 80208
Phone: 303-871-2723 * Fax: 303-871-7805
www.du.edu/fisher

Medication Administration Policy

The Fisher Early Learning Center is committed to your child's health and well-being. Our trained staff and nurse consultant will make every attempt to accommodate requests for medication administration; however, Fisher abides by the State of Colorado guidelines and regulations for health and safety. Please make sure that you have read and understand the medication policies of the Fisher Early Learning Center. These policies can be found in the *Health and Safety Handbook*.

Medications administered at the Fisher Early Learning Center must be requested and signed by a licensed health care provider (M.D., P.A., D.O., or N.P.). Medications must be in the original container and have the original label. Prescription drugs will be given at the prescribed time, while over the counter medications will only be given at prescribed intervals for up to 3 consecutive days, unless otherwise directed by a licensed health care provider.

Child's Name - Printed

Classroom

Date of Birth

Medicine

Dosage/ Route

Time medicine should be administered

Length of time medicine should be administered

Diagnosis: Symptoms, etc.

From: _____ *Until:* _____

Potential adverse reactions/ side effects/allergies

Health Care Provider's Name – Printed

Health Care Provider's Name – Signature

Parent/Guardian Name – Printed

Parent/Guardian Name - Signature

Date of Exam/Visit: _____

Parents: The requirements listed on this document must be met in full before medication will be administered at Fisher. BEFORE leaving your doctor's office, please ensure that your health care provider has followed these guidelines.

THE CHILD HEALTH CONNECTION, INC.

6642 Nile Court
Arvada, Colorado 80007
(303)431-2446

Dear Health Care Provider:

Per Colorado Child Care Licensing regulations, medications can only be administered by lay personnel at child care centers when orders are very specific and follow certain guidelines:

- Child care personnel may not administer medications that are ordered "as needed." Time interval, dosage, and specific symptoms must be listed in conjunction with this order, i.e., "Two puffs every 4 hours as needed FOR excess coughing, shortness of breath, etc." "one teaspoon every 6 hours FOR fever over 102 degrees, etc."
- Orders must contain specific instructions and be signed by a person with prescriptive authority, even if medication is OTC.
- All orders must have a beginning and end date.
- For children under two years of age medication orders cannot be written to cover an entire year. These orders must be limited to the length of time between AAP recommended well-child checks.
- After age two, orders for acetaminophen or ibuprofen may be written to cover the entire year with the understanding that should these medications be required for more than three consecutive days for illness, a new order must be written.
- When ordering acetaminophen or ibuprofen, age appropriate dose must be specific. Reference to dosage chart cannot be accepted.
- When an order is submitted, please include when you would like to see the child for follow up.
- Child care personnel may not administer medications that are ordered "per parent request" or "at parental discretion."

Child care centers are not medically staffed. The personnel are trained and overseen by a nurse consultant who is only in their facilities once per month. It is our intention to aid the parents, child care personnel and yourself by making it possible for children to attend child care with chronic conditions or temporary ailments requiring medications. However, to do so we must, first and foremost, assure the safety of the children in our care as well as remain in compliance with licensing regulations.

Thank you for understanding this request and your attention to this matter.

Respectfully,

Child Care Center and Nurse Consultant