

Associate Dean

An Associate Dean reports directly to the Dean of a college or academic unit and is a key member of the Division's administrative management team. The Associate Dean may act on behalf of the Dean in his or her absence. The primary function of these positions is to provide overall leadership and direction for major initiatives working through a team of subordinate directors, managers, and professionals. Decisions will typically have a division wide impact and occasionally a university wide impact. These positions may have responsibility for external relations with appropriate groups and stakeholders.

Individuals appointed in an Associate Dean role that have faculty rank must spend at least 50% of their time in the Associate Dean role.

To ensure consistency in the creation and appointment of positions at this level, a recommendation from the appropriate Dean must take place with final review and approval from the Provost.