



Study Abroad – Lamont School of Music

Guide to Course Approvals

To the student:

To complete your course approvals for Study Abroad, you must complete the steps as listed below. All approvals must be recorded on the attached *Approval of Study Abroad Credit-Music Majors* form. Please print legibly or download this form from the Study Abroad website (www.du.edu/intl/abroad).

1. Attend a General Advising Session offered by the Study Abroad Office. The schedule for General Advising Sessions changes each quarter. For the current schedule, please call the Study Abroad Office (303-871-4912) or consult the Study Abroad Office website (www.du.edu/intl/abroad).
2. Review your APR and your Lamont degree curriculum sheet to determine the academic requirements you need to meet on study abroad in order to continue along your degree plan.
3. Meet with a study abroad advisor to learn more about the programs available in your region of interest.
4. Meet with Reed Beall in the Study Abroad Office, who is the designated study abroad contact for all Lamont students. He will help you with the course approval process and provide guidance to you as you work through your alternatives to meet your Lamont requirements while abroad.
5. You must also talk to your academic advisor and/or applied lesson teacher about your options and academic needs during study abroad.
6. Research available classes at your intended study abroad program.
7. **In the order listed on the chart** on the *Approval of Study Abroad Credit-Music Majors* form, meet with the appropriate contact and present class descriptions. If you are unable to fulfill some of your music requirements on your study abroad program, speak with that contact about your plans to fulfill the requirement when you return to DU.
8. When you've received approvals for all of your courses, present your completed form to your academic advisor and, finally, Director Docksey for approval signatures. Include the enclosed list of the courses that you plan to take abroad for Dr. Docksey's records.
9. Return your completed and signed form to the Study Abroad Office.

For each of the requirement categories on the attached page, please indicate on the *Approval of Study Abroad Credit-Music Majors* form how you will complete your degree requirements at your host institution abroad (whether through formal coursework or alternative methods). If you are unable to complete any of these requirements at your host institution, please explain on the form how and when you plan to fulfill these requirements either prior to your departure or upon your return.

If you plan to take lessons or perform in ensembles for credit abroad, but outside of the coursework provided by your program, you must include that information on the form to ensure you are registered correctly here at DU. Failure to do so may result in additional DU credit charges above the flat tuition rate.

Please also note that the maximum allowable number of credits from a quarter of study abroad is 18 credits and from a semester of study abroad is 27 credits. Otherwise, DU's hourly tuition rate applies above these limits.

Should you have any questions about course approvals or Lamont study abroad policies, please contact:
Reed Beall, Study Abroad Advisor at (303) 871-4912 or reed.beall@du.edu.

For study abroad credit approval for Lamont requirements, please see:

| Lamont requirement | Contact to evaluate transferability of your course | Potential Equivalency Courses |
|--------------------------|--|--|
| Lessons | Your applied teacher | Required either through your host institution or by your own arrangement. If the latter, you must be registered through the Study Abroad Office for "Study Abroad Lessons." To receive credit for lessons that you arrange outside of your host institution, you must take the equivalent of 1 hour per week of applied lessons for a total of 10 weeks for each quarter you are abroad. Your lessons must be verified in writing and graded by your instructor. |
| Ensembles | Required either through your host institution or by your own arrangement. If the latter, you must be registered for "Study Abroad Ensemble." You must participate in formal university groups or community ensembles. Each must have a director and/or coach. At the end of the term you must receive from that person a letter of participation including the nature of the ensemble, the number of hours per week of practice, and the number of performances. That letter should then be given to the appropriate ensembles director listed below for grade evaluation. | |
| | All Chorale/Chorus Ensembles Howard Skinner (2007-8 only) Newman 411, hmskinner@comcast.net 303.871.6416 | Symphony Orchestra Lawrence Golan Newman 317, lgolan@du.edu 303.871.6909 |
| | Guitar Ensemble Ricardo Iznola Newman 300A, riznaola@du.edu 303.871.6959 | Wind Ensemble Joseph Martin Newman 310, jmartin@du.edu 303.871.6419 |
| | Percussion Ensemble John Kinzie Newman 400B, kinziedrum@aol.com 303.871.6972 | Chamber Ensemble Richard Slavich Newman 311; rslavich@du.edu 303.871.6953 |
| | Opera Theater Kenneth Cox Newman 429, kcpizza@aol.com 303.871.6954 | Piano Accompaniment Alice Rybak Newman 432; arybak@du.edu 303.871.6245 |
| | Ensembles Jazz Orchestra/Jazz Ensemble Malcolm Lynn Baker Newman 335, mbaker@du.edu 303.871.6997 | |
| Musicology | Antonia L. Banducci Newman 319 abanducc@du.edu 303.871.6920 | You may, with the approval of the Musicology Department Chair, fulfill your music history survey requirement with similar survey courses abroad (Medieval and Renaissance, Baroque, Classical Nineteenth-Century, Modern, Jazz and Commercial Music history and/or World Musics). Specific topics courses, with the approval of the Musicology Department Chair, will fulfill general music elective requirements. |
| Music & Theory Electives | Chris Malloy Newman 22 <u>cmalloy@du.edu</u> 303.871.6982 | <i>Courses that include such topics as:</i> Advanced Aural Skills (but not part of a 1st- or 2nd-year curriculum), Analysis of Modern Music, Basso Continuo, Composition, Electronic Music, Form and Analysis, History of Theory, Jazz Arranging, Jazz Composition, Jazz Improvisation, Modal Counterpoint, Model Composition, Orchestration, Pedagogy of Theory, Schenkerian Analysis, Tonal Analysis, Tonal Counterpoint |
| Performance Attendance | Lamont Student Coordinator Arielle Wilson awilson2@du.edu 303.871.6404 | Required either through your host institution or by your own arrangement. You must be registered for "Study Abroad Performance Attendance" through the Study Abroad Office. To receive performance attendance credit, you must attend 8 concerts and return with tickets and/or programs to indicate your attendance. |
| Non Music Courses | AHUM, SOCS, CREX, NATS or CORE | Submit your course descriptions through the following link: <u>http://du.edu/car/abroad.html</u> |
| | Electives | – Approval of Electives not required for DU Programs – Niki Latino, Academic Advisor <u>nlatino@du.edu</u> , Driscoll Center South, 303-871-2712 |



Approval of Study Abroad Credit – Music Majors

Name: _____ Date: _____

(Last, First, MI)

DU Student #: _____ Class: (circle one) 1st year Sophomore Junior Senior

Major: _____ E-mail Address: _____

Institution you plan to attend: _____ Term and year you plan to attend: _____

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY

- 1) The University of Denver residency requirement, which states that a student's last 45 hours must be taken at DU, is waived for study abroad.
- 2) To earn credit towards your degree, the institution or program must have accredited status or have been approved as a DU-sponsored program site. Consult with the Study Abroad Office for any questions regarding this requirement.
- 3) Courses must carry letter grades. In the event that only pass/fail grades are given, such grades must be accompanied by a detailed explanation of the grading system involved. For the University to accept Pass grades, the definition of Pass must be 2.0 "C" or above.
- 4) Grades earned on DU programs or affiliated study abroad programs will appear on the student's academic transcript, but will not be figured into the cumulative GPA. EXCEPTION: Regular DU course listings offered within a faculty-led program will be figured into the cumulative GPA.
- 5) Credit earned with non-affiliated programs will be transfer credit. Only courses with grades of 2.0 "C" or better will be accepted in transfer. Transfer grades will not be included in your DU grade point average.
- 6) You must request the official transcript of your work when completed and ask that it be sent directly from the institution you attend to the Study Abroad Office, University of Denver. Under no circumstances will a hand-carried, faxed, or student copy of a transcript be accepted.
- 7) You must obtain DU approval of the course(s) you take abroad. Insofar as possible, credit for specific courses should be approved in advance by the appropriate academic authority or department. When specific courses are not known in advance, or changes must be made at the program site, approval should be secured from the appropriate contacts at DU and the approval shared with the Study Abroad Office. Please refer to the chart on the reverse of this sheet for the appropriate academic authority for approval of university requirements.
- 8) Lamont Scholars may use their scholarship funds for a single term of study abroad.

REMARKS

I have read the seven points of information carefully and fully understand them. I have obtained approval from the appropriate persons to take the course(s) listed on the reverse side of this document. I have also discussed my study abroad plans with my academic advisor. In order to complete my degree, I will fulfill the degree requirements as explained on the reverse side of this form. I acknowledge that if I do not take enough courses or the appropriate courses for degree credit and thus do not ensure graduation in four years, that the Lamont School of Music will not be held responsible.

1. Student's Signature _____ Date _____

I have read through this student's course completed approval form and approve his/her academic plan for study abroad. [Your advisor must sign below before Director Docksey]

2. Primary Applied Instructor's Signature _____ Date _____

I have read through this student's completed course approval form and approve his/her academic plan for study abroad.

3. Director Docksey's Signature _____ Date _____

| | Lamont Course Equivalent | Course Number, Subject, and Title to be taken abroad or, if not through formal coursework, how you plan to meet this music requirement abroad | If you are not planning to fulfill this requirement abroad, how you plan to meet this requirement when you return to DU | Major Approval Signature |
|-------------------|--------------------------|---|---|--|
| Lessons | | | | |
| Ensemble | | | | |
| Musicology | | | | |
| Performance | | | | |
| Music Electives | | | | |
| | DU Course Equivalent | Course Number, Subject, and Title to be taken abroad | Minor Approval Signature | CORE or Foundations Approval Signature |
| Non-Music Courses | | | | |
| Non-Music Courses | | | | |
| Non-Music Courses | | | | |