



## Study Abroad Private Lessons (MUPR 2990) and/or Study Abroad Ensembles (MUEN 3988) Proposal

This form is for music majors who wish to participate on a DU Partner Program that does not offer credit-bearing lessons or ensembles. This is the process for proposals to be registered for MUPR 2990 and/or MUEN 3988. Approved proposals are eligible for funding that covers lessons tuition expenses. Proposals are due at the time of application to the study abroad program. Proposals will be considered by the OIE and evaluated on the basis of departmental support, feasibility, and the strength of the connection to the student's studies. Complete submissions include this form *and* an attached proposal statement. Incomplete submissions are not considered. See the suggested proposal statement questions on the reverse page--answer as many of these questions as is possible within your statement.

Name: \_\_\_\_\_ Major (BM or BA): \_\_\_\_\_ Instrument: \_\_\_\_\_

Institution/program you plan to attend: \_\_\_\_\_ Term(s) you plan to study abroad: \_\_\_\_\_

### PLEASE READ THE FOLLOWING POLICIES CAREFULLY:

- Students are responsible for finding a teacher for private lessons *before* turning in this form.
- Once the student has identified a private instructor, the student should begin a conversation about a search for an ensemble. To receive ensemble credit, it is the student's responsibility to locate and participate in an ensemble that satisfies her or his Lamont studio professor.
- Only students with approved proposals can be registered for DU's *MUPR 2900 Music Lessons* and/or *MUEN 3988 Music Ensembles* by the OIE. It is the student's responsibility to ensure that she or he is registered properly.
- The OIE covers tuition fees related *only* to approved *MUPR 2900 Lessons* courses. No other fees are applicable, including those related to studio space, transport, instrument transport, instrument rental, and instrument storage.
- It is ultimately the student's responsibility to ensure that either (1) the relevant Lamont faculty member is in contact with his or her colleague abroad regarding the student's progress in *MUPR 2990* and/or *MUEN 3988*, and/or (2) that a written assessment of the student's work in *MUPR 2990* and/or *MUEN* is delivered directly to the Lamont studio professor or Levi Lindsey at the OIE.
- Unreported grades become incompletes ("I") and change to a failing grade ("F") if one is not reported after 1 year. It is the student's responsibility to make sure the relevant Lamont studio professor awards a grade before that time.
- It is the student's responsibility to discuss with the Lamont studio professor that they will be listed as the professor of record of the *MUPR 2990* and/or *MUEN 3988*. This includes a discussion of the basis for the grade. Should your Lamont studio professor prefer to give you additional assessments upon return to Denver in order to award a grade(s) for *MUPR 2990/MUEN 3988*, that is his or her prerogative.
- Funding for *MUPR 2990* will cover the tuition costs for a maximum of one hour-long lesson per full lecture week (breaks, orientation and finals weeks are excluded). While the student may elect to receive additional instruction, these costs are solely the student's and no additional academic credit will be awarded.
- Funding for *MUPR 2990/MUEN 3998* is only available for music majors.
- The OIE will fund one term of private lessons and ensembles for *MUPR 2990/MUEN 3988*.

### AGREEMENT

*I have read the above policies carefully and fully understand them.*

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

### ABROAD PRIVATE LESSONS INSTRUCTOR INFORMATION

*Please list below the individual with whom you wish to receive private instrument lessons from abroad. Please discuss further details in your proposal.*

\_\_\_\_\_  
Private Instrument Instructor's Name

\_\_\_\_\_  
Email and Contact Information for Payment Purposes

### LAMONT STUDIO PROFESSOR APPROVAL

*By signing below, I am verifying that I have seen this student's MUPR 2990 and/or MUEN 3988 proposal, and I endorse it. If I have reservations, I will contact Levi Lindsey at the OIE about these concerns. By signing below, I also agree to be listed as professor of record for the proposed course and have discussed with the student how I will award this grade (e.g., the grade will be based on the feedback from the instructor abroad and a performance upon return).*

\_\_\_\_\_  
Lamont Studio Professor's Signature (signature indicates approval)

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

## Suggested Questions for MUPR 2990 and MUEN 3988 Proposals

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Suggested proposal statement questions-- answer as many of these questions as is possible within your proposal.

### General Questions

- Why do you want to participate in a study abroad program that does not have credit-bearing lessons and/or ensembles? If this is for academic or professional reasons, what are those exactly?
- Do your Lamont advisors support these plans? If so, why?
- Why do you believe the OIE should accept in your proposal, given OIE's financial and logistical investment?
- How will you transport your instrument to the study abroad site?
  - Is renting an instrument on site an option? If so, how much will it be and how will you cope with this expense?
  - How secure is your instrument on site? What if it is lost, damaged, or stolen? Do you have instrument insurance? Is there any restriction on international incidents?
- How will foreign language impact this proposal? Are you capable of carrying out the logistics of this proposal and/or receiving instruction in the host language?
- Where will you practice? Is studio space available on your program? If so, will you need to rent practice studio space and how much will it cost and how do you plan to pay for these expenses? Will commuting to the practice space be a significant expense? If so, how do you plan to pay for this?

### MUPR 2990 – Study Abroad Lessons

- Who are you proposing will be your instructor? Does your Lamont studio professor know this person? If not, how did you find this person and what are their qualifications?
- Has this person agreed to provide lessons for you? If so, what is the overall cost and hourly rate?
- Where will you meet for your lessons? Will there be significant cost associated with commuting to your lessons? If so, how much and how do you plan to pay for these expenses?
- How will you connect your Lamont studio professor and your instrument instructor abroad? If these instructors do not speak a common language, how will your instructor abroad provide feedback for your Lamont studio professor to assign a grade?
- Based on your discussion with your Lamont studio professor, on what basis will he or she assigned you a grade for your work carried out abroad. Briefly describe what will be involved.

### MUPR 3988 – Study Abroad Ensemble

- Have you already discussed your ensemble possibilities with your instrument instructor abroad? What was the result?
- If your teacher is unable to arrange an ensemble opportunity or assist in your search, if plans fall through, or if you're not admitted into the ensemble you were proposing, what are your plans to locate another ensemble opportunity, given the nature of the place you are about to be immersed in?
- Are there significant costs associated with commuting to consider? If so, how do you plan to cover these costs?
- How will you connect your ensemble director abroad with your studio professor? If the instructors do not speak a common language, how will they communicate to discuss your progress?
- Based on your discussion with your Lamont studio professor, on what basis will he or she assigned you a grade for your work carried out abroad. Briefly describe what will be involved.