



Authorization Form for Mailing or Third Party Pickup

A. To be completed by student

- 1. DU Student/Banner ID #:
2. Visa Type:
3. Family (Last) Name:
4. Given (First) Name:
5. Current U.S. phone number:
6. E-mail address:
7. What is the document to be mailed or picked up?
8. When are you leaving Denver (mm/dd/yy)?

B. Authorization for Third Party Pickup *PERSON PICKING UP MUST PRESENT ID TO PICK UP.

- 9. Name of person picking up: Last First
10. E-mail of person:
11. Phone number of person:

I authorize ISSS to allow the above named individual to pick up my immigration document for me. I will not hold the University of Denver responsible for any consequences of having my document picked up by this third party, such as loss, damage, theft, or negative effect on my immigration status.

Student Signature: Date:

To be signed AT PICKUP by third party:

I am the above named individual and I will give the documents named above to the student within 30 days of pickup.

Signature of third party: Date:

C. Authorization to Mail Immigration Document by Courier Service

- 12. Send to this address: Street
City State ZIP/Postal Code
Country Phone Number

Is this a residence or business address? Residence Business

- 13. Payment for courier service (pay directly to ISSS staff who will issue you a receipt):
Type of service requested: *AUTHORIZATION FORM NOT COMPLETE UNTIL
Int'l Overnight 2-day Saver DU dept. PAYMENT IS MADE IN FULL. ISSS RESERVES
(Which DU dept?) THE RIGHT TO HOLD REGISTRATION AND/OR
Amount: US\$ (Ask ISSS for a quote) WITHHOLD SERVICES UNTIL PAYMENT IS MADE.

I authorize ISSS to mail my immigration document to me at the above address. I will not hold the University of Denver responsible for any consequences of mailing my document to me, such as loss, damage, theft, or negative effect on my immigration status.

Student Signature: Date: