

## MID-CAREER PROGRAM APPLICATION CHECKLIST

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**Complete Application Form**

Online application is available at: [www.du.edu/korbel](http://www.du.edu/korbel).

**Application Fee**

A \$60 online application fee is required.

**An Official Transcript from each undergraduate institution** (including English translations when applicable)

Sent in an official envelope bearing an official stamp from the Registrar's Office across the envelope's seal.

**Three Letters of Recommendation**

Names and e-mail addresses of three recommenders will be requested in the online application. Once the completed application is submitted, your recommenders will be sent an e-mail requesting to submit a letter through our electronic system. Please speak with your recommenders prior to submitting your application because once your application has been submitted your recommenders will be contacted.

**Statement of Purpose**

A 500 to 750 word essay which details professional aspirations and how the proposed degree program at the Josef Korbel School will help in the achievement of those goals. Please submit this document through the online application.

**Resume/Curriculum Vitae (CV)**

Please submit this document through the online application.

**Proof of Permanent Residence (applicable to International students with U.S. visa resident status only)**

**SUBMIT OFFICIAL TRANSCRIPT TO:**

University of Denver  
Office of Graduate Studies  
Mary Reed Building, Room 5  
2199 S. University Blvd.  
Denver, CO 80208

All other application materials must be submitted online.

**QUESTIONS ABOUT YOUR APPLICATION?**

Tele: 303-871-2831  
Fax: 303-871-4942  
Email: [grad-info@du.edu](mailto:grad-info@du.edu)

**QUESTIONS ABOUT OUR PROGRAMS AND SCHOLARSHIPS?**

(T): 303.871.2544 (F): 303.871.3585  
(E): [korbeladm@du.edu](mailto:korbeladm@du.edu)  
(W): [www.du.edu/korbel](http://www.du.edu/korbel)

**QUESTIONS ABOUT FINANCIAL AID?**

Federal and Private Loans – Central Financial Aid Office  
(T): 303.871.4020 (F): 303.871.2341  
(E): [finaid@du.edu](mailto:finaid@du.edu)  
(W): [www.du.edu/finaid/](http://www.du.edu/finaid/)