



PROFESSIONAL PERSPECTIVES

Winter Quarter, 2011-2012

Vol. 1, Issue 3

FELLOWSHIPS AND SPECIAL PROGRAMS AVAILABLE THIS WINTER

It is a very exciting time to be a Korbel student. The Office of Career and Professional Development is pleased to pass on information about new and interesting career opportunities including local networking events, internships, fellowships and other educational programs that will enhance Korbel students' repertoire of knowledge and experience.

We would like to specifically call your attention to opportunities during Winter Quarter listed on **page three**. Each program is unique so take time to consider how each one may fit into your career and educational goals and how each application process and deadline will fit into your quarter. As always, the staff of OCPD is available to assist you in applying for any of these programs.

Lastly, to learn about more opportunities we invite you to our seminar titled "Fellowships and Other Funding Opportunities" which will be held on Feb. 13 from 12—2 PM in BCH 301. RSVP on www.korbelcareers.com.

Turn to page three to learn more about upcoming fellowships and programs.



UNIVERSITY OF DENVER

Josef Korbel School of International Studies
Career & Professional Development

The Josef Korbel Office of Career and Professional Development's mission is to enhance career success through programming, education and networking.

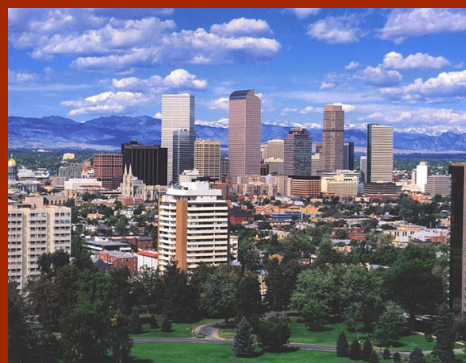
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M—F, 8:30 AM—5:00 PM

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Rae Ann Bories-Easley
Director, OCPD

Letter from the Director

Dear Korbel graduate students,

During Winter Quarter we all frequently reflect on the Fall quarter and anticipate the Spring; it feels a bit like a “limbo quarter.” We often hear from students that in the Fall quarter they gain career-clarity through courses, talking to faculty, staff, alumni and peers, and by attending OCPD events. Fall may have been a time when you learned about interesting organizations or internship opportunities or took a class that piqued your interest in pursuing something you never thought about before. You may have applied for a fellowship or internship with an early deadline and are now anticipating a response. Winter quarter is the time that anxious job-searching second-year students and internship-searching first-year students begin to get serious. That said, instead of thinking about Winter quarter as a “limbo quarter,” we should

consider it the “*Springboard*” quarter and a critical time in the job or internship search process. While everyone’s journey is different, I want to offer three suggestions specifically for the Winter quarter.

Networking is most effective if you do it *before* your ideal job is posted. Strategically build a network of people who work in your field of interest. Start by developing a **target employer list and identifying alumni or other contacts** from whom you’d like to seek career advice. Contact people you already know or don’t yet know and ask for career-related information. Update them with your progress and/or connect around mutually-interesting current events every 4-6 weeks. Thank them with a handwritten note! This work during Winter quarter will pay off when these contacts are later recruiting someone like *you* for a job or internship.

The job search for the vast majority of our alumni took 6-12 months and the time to secure an internship can be several months as well. If you’re graduating in June or looking for a summer internship abroad or one that requires a security clearance, it’s definitely not too early to be searching in Winter quarter! While non-profits and many private companies do more “just in time” hiring, the process for government agencies, government contractors and international organizations can be much lengthier. Even if you’re targeting non-profits and private-sector employers, spend Winter quarter learning all you can about your target organizations and developing contacts there. These types of organization are more likely to hire through the hidden job market (not posting a job at all or cherry-picking candidates who have shown a long-standing interest).

Make sure your Web presence is professional and make a commitment to be professionally *LinkedIn*. Many potential employers will check out your Web presence (Google, Google images, Facebook, Twitter, LinkedIn and others). Employers expect to find a professional profile of you and anything less can be very damaging to your prospects.

Is it too early to apply for jobs or internships?

What if I don’t get security clearance?

How can I afford to do an internship outside of Denver ?

Everyone says I should be networking, but what does this really mean?

This is overwhelming; where do I start?!

For help with these questions and others, please make an appointment with an advisor in the Office of Career and Professional Development or join us at one or more of the events we’re offering this quarter. (RSVP through the events tab on KorbelCareers.com.)

Fellowships and Other Funding Opportunities

Like an internship, fellowships and other funding programs offer excellent experience and often the chance to work in a specific area of your interest. Some programs allow you to pursue your own research. Each program is unique and we encourage you to investigate the possibilities. If you would like assistance from the OCPD in applying to any of these programs, please make an appointment well in advance of the application deadline.

Fulbright Public Policy Fellowship

Deadline: February 1, 2012

The Fulbright Public Policy Fellowship, a component of the Fulbright U.S. Student Program, allows fellows to serve in professional placements in foreign government ministries or institutions and gain hands-on public sector experience in participating foreign countries while simultaneously carrying out an academic research/study project.

More information is available at <http://fulbright.state.gov/grants/fulbright-public-policy-fellowship>.

Japan Travel Program for U.S. Future Leaders

Deadline: February 15, 2012—submit applications to OCPD

The Japan Travel Program for U.S. Future Leaders seeks to foster a new generation of leaders interested in greater understanding of Japan and its roles in global affairs. Participants will travel to Japan for approximately 10 days in August. This program is appropriate for Korbel students who will be graduating between November 2012 and August 2013 and may be particularly attractive to students interested in trade, environment, development and security. The application is available in the Document Library on www.korbelcareers.com.

The Do Something Awards Call for Applications

Deadline: March 1, 2012

The Do Something Awards identifies exceptional young social entrepreneurs, activists, and community leaders who have a significant social impact. The Do Something Award nominees and winners are the pivotal "do-ers" in their fields and causes. For this year's awards five finalists will be selected and rewarded with a \$10,000 community grant, participation in the third Do Something Awards TV show on VH1, media coverage, and continued support from DoSomething.org. Of those five nominees, one will be selected to win the Grand Prize, a \$100,000 grant, which will be announced during the broadcast. Applications as well as nominations are accepted. For both the application and the nomination forms, visit <http://www.dosomething.org/programs/awards>.

Learn Mandarin in Taiwan this Summer

Deadline: March 31, 2012

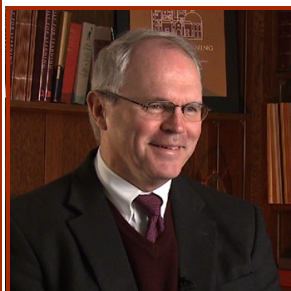
Any graduate or undergraduate student with U.S. citizenship may apply for this full-immersion Mandarin and cultural program in Taiwan for July and August, 2012. Familiarity with Mandarin language and Chinese/Taiwanese culture is not required. A stipend of NT \$25,000 (US \$800) per month for two months (July & August) will be awarded to each scholarship recipient. The scholarship is budgeted to cover tuition, dormitory fees, 4 excursions and incidental insurance. The Scholarship Program will be at National Pingtung University of Education at Pingtung, Taiwan.

For information please visit <http://taiwanusalliance.com/ambassador-summer-scholarship-program/>.

To remain informed about upcoming opportunities as they become known, read the OCPD Weekly Update and check back on www.korbelcareers.com often. You may also search for fellowships on KorbelCareers.com.

There's No Place Like Home: Climbing the Career Mountain at 5,280 Feet

There is no question that the Korbel School is unique. Beyond our faculty of experts and equally impressive student population, the Korbel School is nestled in the Rocky Mountains, surrounded by cultural activities, outdoor adventures and boasts an average of 300 days of sun per year. It is not surprising, then, that so many Korbel students opt to stay in the Denver region after graduation. With those students in mind, we asked Korbel alumni to share their experience and advice about working in the Rocky Mountain region. We are especially pleased to share Dean Christopher Hill's expert insight on creating your career niche in the Mile High City.



Dean's Perspective **Dean Christopher Hill** *Josef Korbel School*

Whichever their degree program, Korbel students offer unique insight into the global community, and the beauty of Denver is that you don't have to leave Denver to be part of that global community. In terms of a global vision and opportunities to meet like-minded individuals, there are several gems here in the Rocky Mountain area. For example, Korbel is part of an impressive educational beltway that includes several esteemed institutions and students may consider seeking out networking opportunities at these schools. I am particularly excited about a new partnership DU is establishing with the Aspen Institute, in which students will be able to learn about technology and diplomacy. And I would be remiss if I did not mention the multitude of non-governmental organizations that, despite their international platforms, call Denver home. Any of these fine institutions or organizations would benefit from the insight and skills a Korbel student offers.

What's more, the way social networking and the internet connects the world now enables us to network with contacts thousands of miles away, to maintain a professional presence outside the confines of a geographical space and to stay current with international affairs from the convenience of our phones. No longer must we be in D.C. to know what's going on in D.C. and understanding this may be particularly important for Korbel students looking to stay in Denver.

(continued on page 5)

Alumni Voice: **Ursula Miniszewski** *Global Greengrants Fund*

My position at Global Greengrants Fund involves writing grants and maintaining and growing relationships with foundations that support environmental sustainability and social justice, especially in the Global South. I need a broad, in-depth knowledge of international trends in environmental sustainability strategies, and I need to understand how local political and social frameworks impact those strategies in specific regions. My degree from Korbel has provided a great foundation from which I have been able to draw, enabling me to write with some authority on these issues.

I discovered Global Greengrants while interning for WorldPulse Magazine, a global communications network devoted to bringing women a global voice. I

learned about the open position on the Colorado Nonprofit Association jobs board. Additionally, I have utilized several networking opportunities in the Denver area.

For students looking to stay in Denver, I recommend interning long-term in the area, preferably where you want to work or at an organization that will provide access to the community in which you want to work. I also recommend Korbel networking events, staying active on LinkedIn, working with a mentor, joining young professionals groups in the area and attending meetups related to your interests.



There's No Place Like Home: Climbing the Career Mountain at 5,280 Feet (continued)

Dean's Perspective (continued)

Dean Christopher Hill

I, for example, keep my finger on the pulse of the international scene the same way in Denver as I would from anywhere. I monitor news on the internet, I read the New York Times, the Huffington Post, all those same things that, as global citizens, we would do from wherever we live. I also travel a lot, which, again, is not significantly different from what I would do if I were living somewhere else. In fact, we are particularly lucky to have such great access to the Denver International Airport (DIA) which makes coming to and from Denver easy for those of us lucky enough to live here. DIA is an increasingly bustling locale for international travelers so just because you are surrounded by mountains does not mean that you are cut off from the rest of the world. On the contrary, Denver can be a major springboard to the rest of the world.

The best testament, of course, is our alumni. I recently attended an alumni event and was impressed to see how many Korbel graduates chose to make Denver their home and have found their Korbel degree to be valuable to the Denver area. I strongly suggest you connect with these alumni and inquire about their experiences in networking and job-searching in the Rocky Mountain region.

Alumni Voice:

Raj Chitikila

I am a Senior Defense Analyst at the U.S. Government Accountability Office (GAO), the investigative arm of Congress, and am based in the Denver field office. I did an internship at GAO while at Korbel and really enjoyed it, which led to a job offer at GAO headquarters in D.C. After a few years, I applied for a transfer to the Denver office, partly because I missed the mountains very much. The work I do here is not that different than at the headquarters in D.C., and I routinely work with colleagues across GAO locations. My Korbel degree gave me a solid analytical grounding that is very useful in my job. I would expect these skills are applicable in many government jobs in Denver because I know a few Korbel grads who work for other agencies here, too. Denver is a wonderful city, and I am very happy to be back.



Alumni Voice:

Kate Dill

My GFTEI degree has proved very useful in the Denver job market. Denver is the home to headquarters or branches of several international and domestic investment banks and economic consulting firms. There is also a wide range of opportunities in the non-profit and public sectors to apply the quantitative analysis and management skills I gained in such classes as The Art of Forecasting, Project Management, Political Risk Analysis and Statistical Methods. Currently, I work for a Colorado state agency managing a project to assess the economic impacts of its investments, and I plan to one day transition the skills I've honed in this position to the international development field.



Internships on the Brain? Read this First!

Internships are one of the best ways to gain real-world experience in your field of interest and for many Korbel students an internship forms an integral part of your degree requirements. In other words, internships are *important* and the Office of Career and Professional Development plays a major role in your internship experience. Not only does OCPD assist in writing cover letters and resumes which can be used in the internship hiring process, but OCPD also manages the process of applying for internship scholarships and registering for academic credit. If you have started to think about your internship possibilities for the coming months you are right on track. As a guide to your internship search, read this information about funding and international internships first. Students should also reference the internship guidelines on www.KorbelCareers.com.

Funding Information

Internship funding is available to students completing out-of-area domestic and international internships or out-of-area practicums. Social Science Foundation (SSF) and Paterson awards are available to eligible students from all degree programs and DCC awards are available to eligible GFTEI students. Funding applications are included in the Internship/Practicum Agreement Forms (available on www.KorbelCareers.com) and are accepted on a rolling basis except for Summer Quarter. The priority deadline for summer funding is May 17th, 2012. All applications submitted after this date will be considered based on funding availability.

International Internships

Summer Quarter is a great time for many students to participate in international internships. International internships tend to be more time-consuming in both application and approval procedures and can take up to three weeks to process. If you are interested in international internships, consider the following to help you plan ahead:

- Internships in countries with State Department warnings will require more in-depth review during the approval process. Start early!
- Internships in war zones and countries economically sanctioned by the U.S. will not be approved.
- U.S. passports need to be valid for six months from the initial day of travel; be aware of any visas and/or vaccinations required to enter your internship host country.
- Verify that your medical insurance is effective internationally early to give you time to research other options if necessary.
- Consider State Department warnings and other health and safety concerns when answering the essay portion of the Internship Agreement Form; submit your Emergency Contact Form, the Risks, Responsibilities Agreement/Release, and the Student Responsibility Statement with the Internship Agreement Form.
- All students participating in international internships must attend a Pre-Departure Workshop in which students will register with the State Department's Smart Traveler Enrollment Program (STEP), International SOS and WebCentral.

Key Dates

Spring Quarter Internship Funding Applications:

Accepted on a rolling basis

Deadline to register Winter Quarter internships/practicums:

January 30th, 2012

Winter Graduates Internship Completion and Document Submission:

March 13th, 2012

Summer Quarter Internship Priority Funding Application:

May 17th, 2012

Spring Graduates Internship Completion and Document Submission:

June 4th, 2012



Networking Connections Pay Off for Korbel Alumna

Alumni Profile: Jessica Dunckel, Class of 2011 *M.A., International Development*

Since July 2011, I've worked as a Communications Specialist with the Bureau for Food Security at the United States Agency for International Development. Food Security is a young Bureau at USAID – it was formally created a year ago under President Obama's Feed the Future initiative. I was brought on to manage internal communications for the Bureau, which means that I traffic information on our activities throughout USAID and to other federal agencies. The scope of my work has also expanded to include some external communications and engagement. I developed and now produce a monthly newsletter on Feed the Future and have contributed to the redesign and launch of the initiative's new website.

For someone who has bent a lot of ears in Korbel's Office of Career and Professional Development bemoaning how awkward I feel about networking, I'm an ironic networking success story. The person who tipped me off to this job opportunity is a development veteran I've known for years whom I fortuitously bumped into at a grocery store right after he returned from a two-year stint in Africa. I had lunch with him to discuss careers with USAID, and he happened to hear of this opening about a month before I graduated. He put me in touch with the right people and I was able to interview for the position while visiting Washington, DC in May. Turns out that one lunch was more valuable than the dozens of cover letters I'd written all spring.

As you can imagine, the whole experience turned me into a staunch networking convert. If I had the job search to do over again, I would cut the time I spent looking at online job postings by at least half and start dedicating that time to coffees, informational interviews, job fairs and other human interactions. I'm definitely not part of the 5% of people for whom schmoozing comes naturally, but in my brief experience it is absolutely true that employers will take an almost irrationally greater interest in an applicant they or someone they know has already interacted with personally over an unknown name on paper. Forging those kinds of connections will help you stand out in a way your education and international experience simply can't on their own, especially in a town like DC where everyone has been there and done that. Even if you're not in full job search mode, nurturing your connections is a crucial investment of your time.

“If I had the job search to do over again, I would cut the time I spent looking at online job postings by at least half and start dedicating that time to coffees, informational interviews, job fairs, and other human interactions.”

If there's one thing you should take away from Korbel's OCPD, it's to brush up on your elevator speech, go to those uncomfortable networking events, and don't be afraid to put yourself out there! Take advantage of the opportunities the staff gives you to practice in the safety of the Cyber Cafe and just embrace the awkward. You really never know when it's going to pay off!

Korbel Students Network with Professionals in New York and Washington, D.C.

Students from Korbel networked with alumni and other professionals in New York and Washington, D.C. over the Winter Break as part of OCPD's annual Career Connections program. This program offers Korbel students the opportunity to gather information and meet with professionals in fields related to the Korbel degree programs. The goal of the program is to provide students with a hands-on approach to networking and exploring career paths which will later assist them in developing a career strategy. In total, twenty-two students traveled to New York City where they met with representatives of eighteen organizations and agencies, including JKSSIS alumni. Twenty-two students also traveled to Washington, D.C. where they met with professionals and alumni from twenty-four organizations, including governmental and non-governmental agencies and private-sector organizations. Below, two Korbel students share highlights from the trips.

Mike Smith, International Human Rights

The most valuable part of the Career Connections trip was getting inside these organizations. By meeting their staff and being in the environment in which they work, I got a sense for what the organization was like, and if I could see myself working there. I also learned a lot about networking.

The Human Resources Manager at Amnesty International (as well as the OCPD staff) mentioned how networking happens not only on trips like this, but at all times, and with every person

you meet. This really hit home for me as on my flight to New York I sat next to an intriguing gentleman and chatted with him the entire flight. We exchanged business cards, he offered to have my wife and me out to their cabin, he is getting me in touch with some contacts he has in Rwanda, etc... Sometimes a networking opportunity just happens and you have to roll with it.

Erica Fein, Security

The Career Connections program exposed me to the various opportunities that exist in international security and the international relations field. Beyond that, the program reinforced that networking should not end once you land your first job. In fact, the one thing I

would tell someone who is interested in the program for next year is that they should be open to every opportunity to meet new people and talk with them, even if you think it will not be helpful or

you're super tired. You never know where that contact will lead. On that note, the highlight of the trip for me was networking with alumni in DC during the reception. They were great to talk to and it was incredibly reassuring to know that there will be a large network of people willing and anxious to help you on your job search.



Korbel students Tania Benoiton, Mayela Arbona Morea, Jonas Hogg, Allen Groue, Dyah Puspitasari and Zhizhou Zhu network with Korbel alumnus Heraldo Muñoz, Assistant Secretary-General and Director of the Regional Bureau for Latin America and the Caribbean of the United Nations Development Programme (UNDP).

Upcoming Events

Fellowships and Funding Opportunities
13 Feb., 12:00—2:00 PM in BCH 301

How to Work a Career Fair
21 Feb., 12:00—2:00 PM in Cyber Café

DU Career Fair
22 Feb., 3:00—6:00 PM at Gates Field House

Visit
www.korbelcareers.com
for all events and
registration



Is your
future
feeling
out of focus?

Meet with a professional advisor in
OCPD to set your career goals

To make an
appointment,
email us!
korbelcareers@du.edu

- Job search
- Internships
- Interviewing
- Resumes
- ...and more

Need help in a flash?
Drop-In Hours: M/W/F: 8:30—9:30 AM
T/TR: 2:00—3:00 PM

Career-Building Corner

Build Skills for Any Job Now: DU Offers Online Career Training

While you may not yet have honed in on your career niche or even know what your dream job is, you can still build important skills that will transfer to your future job. To that end, DU offers an impressive number of career skills courses that will help you acquire professional tools pertinent to almost any job. All courses are online so you can take them whenever and wherever it is convenient for you. Most courses run between one and five hours and are **free** to DU students. Besides preparing you for the workplace, listing special trainings such as these on your resume is a great way to show employers you are equipped to be a stellar addition to their team.

Examples of Available Courses:

- Four Dimensions of Complete Leadership
- Building Better Work Relationships
- Doing Business with the U.S. Federal Government
- Meeting the Presentation Challenge
- International Communications
- Business Etiquette and Professionalism

To view the complete course catalog or to sign up for courses, visit
<http://www.du.edu/uts/training/student/>

HOT INTERNSHIPS

Denver Summer Intern and Kampala Field Intern

access.mobile

access.mobile is a global mobile technology business offering mobile technology solutions that enable both for-profit and non-profit social enterprises as well as other actors working in social service ecosystems to interact, communicate, retrieve and analyze information more efficiently. The Summer Intern will work in the Denver office to support the company's strategic planning efforts, including business development and product strategy. The Field Intern will work in the Kampala Office to support the company's program implementation and evaluation efforts.

Deadline: March 2, Job ID# 10579 (Summer Intern), Job ID# 10580 (Field Intern)

ACCION Ambassador

ACCION International

ACCION International is a private, nonprofit organization with the mission of giving people the financial tools they need to work their way out of poverty. This year Ambassadors will be traveling to India, Cameroon, Tanzania, Guatemala, Mexico, Ecuador and Paraguay to document their first-hand experiences witnessing the effects of microfinance and completing internship-style projects at each of our partners.

Applications reviewed on a rolling basis, Job ID# 10583

Public Service Fellows Program

Partnership for Public Service

The Partnership for Public Service is a nonprofit, nonpartisan organization that works to revitalize our federal government by inspiring a new generation to serve and by transforming the way government works. As Fellows, graduate students and recent graduates will participate directly in transforming the way government works while developing valuable professional skills.

Deadline: March 9, Job ID# 10590

Program Assistant

USAID

USAID's Office of Transition Initiatives (OTI) is looking for interns to support its Field Programs Division, in the Washington, DC headquarters. Interns will have a substantive and rewarding experience as part of the team - once on board, interns are treated as full staff members and are expected to perform as such.

Deadline: Applications reviewed in May, Job ID #9959

Student Volunteer Internship Program

U.S. Department of Commerce International Trade Administration

Intern duties will vary by the specific office in which they are assigned. Duties may include researching and analyzing regulatory, trade, and investment issues; helping prepare briefing papers, memos, and other materials for senior officials; preparing responses to internal and external clients; and/or tracking deadlines and upcoming trade events.

Deadline: March 30

Student Internship Program

U.S. Department of State

State Department internships are available in Washington, D.C., a limited number of other U.S. cities and embassies and consulates abroad.

Deadline: March 1 for Fall Internships Complete postings can be viewed at www.korbelcareers.com

HOT JOBS

International Trade Specialist for sub-Saharan Africa

United States Trade and Development Agency

The International Trade Specialist will develop and maintain strategies for pursuing economic development opportunities within sub-Saharan Africa. He or she will identify and evaluate the potential of large-scale development projects to promote U.S. exports and job creation while developing business relationships with embassy officials, government officials, and private sector representatives in the U.S. and in-country.

Job ID #10457

Program Coordinator

International Rescue Committee, Women's Refugee Commission

The Program Coordinator will work towards developing, coordinating and implementing a cooking fuel strategy applicable to communities in the eastern DRC and Uganda. The project's overall purpose is to stem the threats to both women and the environment that are caused by over-reliance on unsustainable cooking fuels such as firewood and charcoal. The position duties include management and administration, writing, research and programming related to household energy.

Job ID#10582

Human Rights Officer

Health Poverty Action- HPA

This position is located in the Human Rights Unit of the United Nations Political Office for Somalia. In conjunction with UN agencies and other partners, the Officer will provide capacity-building and advisory services as appropriate to the Transitional Federal Government and other Somali authorities, Somali NGOs and human rights defenders working in the field of human rights. The position will also contribute to promoting initiatives linked to supporting human rights protection, in collaboration with UN agencies and civil society organizations, including NGOs.

Job ID #10586

Project Director

IREX

IREX is an international nonprofit organization providing leadership and innovative programs to improve the quality of education, strengthen independent media, and foster pluralistic civil society development. IREX is seeking a Project Director to work on a career development center program in Egypt. The Project Director will maintain overall responsibility for meeting program objectives and will be based in Cairo with periodic travel throughout the region.

Job ID #10547

Contracts and Grants Administrator

Counterpart International

Counterpart International is a global development organization that empowers people and communities to implement innovative and enduring solutions to social, economic, and environmental challenges. The Contracts and Grants Specialist will provide contractual support to all of Counterpart's new and existing programs. Comprehensive knowledge of U.S. Government regulations including the ADS, FAR, AIDAR, CFR, and OMB Circulars is required. Successful candidates will have demonstrated experience pricing and reviewing cost volume submissions for USAID proposals.

Job ID #10576