

UNIVERSITY OF DENVER

# OFFICE OF CAREER AND PROFESSIONAL DEVELOPMENT

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## WHAT WE DO

### Career Coaching

Our staff works with students on application materials and developing an internship/job search strategy. Whether you know exactly where you want to work or need help identifying employers that match your interests and skills, we are available to meet with you individually to coach you through these steps.

### Information Sessions

A variety of organizational representatives come to campus throughout the year to host sessions on internship and job opportunities, as well as to provide career advice for their fields. Past sessions have included John Snow, Inc., the FBI, the US State Department, Catholic Relief Services, and Doctors Without Borders.

### Specialized Career Events

- *Global Security Fair*
- *Colorado-Based International NGO Forum*
- *Washington, DC Career Connections Trip*
- *New York / Boston Career Connections Trip*
- *Alumni- Student Networking Reception*

### Professionals-In-Residence

Alumni and friends of the Korbel School present information about their own career paths, their current positions, and answer questions related to their field. Some past participants include representatives from Inter-American Development Bank, USAID, PSI, the World Bank, International Rescue Committee, the US Department of Commerce and the CIA.

### Internships and Jobs Database

KorbelCareers, an online platform created exclusively for Josef Korbel graduate students and alumni, boasts current job and internship vacancy announcements. Also featured on this database are fellowship announcements, an events calendar and specific resources for careers in international affairs.

### Career Development Course

This 6-week, non-credit course provides a comprehensive framework for the integration of career development into a student's academic program.

### BY THE NUMBERS

- *195 internships in 36 countries completed in 2009-2010.*
- *637 individual student appointments during Fall Quarter 2010.*
- *Over 75 events held in a typical year.*
- *Over 2000 employers registered in KorbelCareers.*
- *Average of 200-400 current job and internship postings on KorbelCareers at all times.*
- *16 State Department internships secured for 2009-2010.*
- *More than 20 government recruiter visits in a typical year.*
- *7 Presidential Management Fellowship Finalists in 2011*

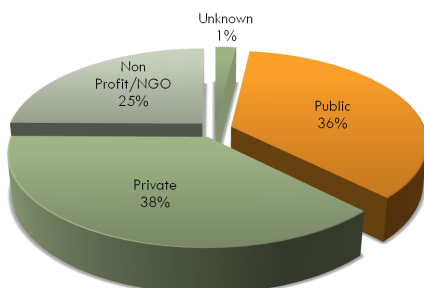
### MISSION

The mission of the Office of Career and Professional Development at the Josef Korbel School of International Studies is to enhance career success by providing:

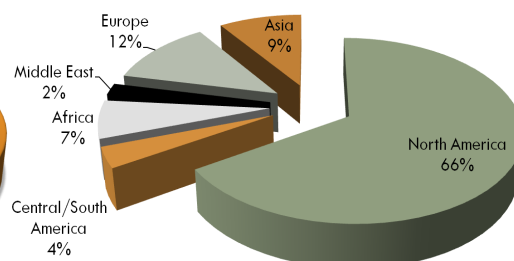
- Professional development through career coaching and targeted skills development and training;
- Career education through courses, workshops and events; and
- Connections between students, alumni and employers through targeted and proactive marketing and relationship management.

## EMPLOYMENT & INTERNSHIP DATA

**Employment by Sector June 2009-March 2010**



**Internship Location by Geographic Region 2009-2010**



# FREQUENTLY ASKED QUESTIONS

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## **What types of jobs do Josef Korbel School students get after they graduate? What is the percent breakdown of sectors where graduates work?**

There is a great variety in the types of employment that Josef Korbel School graduates seek and find. Much of it depends on the state of the job market, the experience and skill level of the job searcher's preferences and geographic preferences. They work for employers as diverse as the US State Department, Catholic Relief Services, the US Department of Commerce, Booz Allen Hamilton, USAID, World Bank, the United Nations and many others.

*For more detailed information, please visit us at [www.du.edu/korbel/careers](http://www.du.edu/korbel/careers).*

## **What are some of the internships that Josef Korbel School Students have completed?**

Last year our office coordinated 195 internships throughout the world. Students have recently interned with: the US Department of State (including the US Mission to the Organization for Security and Co-operation for Europe), Defense Criminal Investigative Services, the United Nations Economic and Social Commission for Asia and the Pacific, the Federal Bureau of Investigation, Mercy Corps, the US Department of Commerce, the Defense Intelligence Agency, Partners In Health, the International Committee of the Red Cross, the Office of Naval Intelligence, the International Organization of Migration, USAID, and the World Health Organization. Local, Denver-based internship organizations include: the African Community Center, the White House Project, the 1010 Project, Water for People, Project C.U.R.E. and the Denver Police Department.

## **Will I be paid for my internship?**

It depends. In general, private sector internships are paid, while the majority in the public and nonprofit/NGO sectors are not. Internships are a vital educational experience and are extremely important in networking and ultimately finding a job. It is important to focus on an internship that helps you gain skills or connections you need to obtain the type of position you want when you graduate. When pursuing an unpaid or significantly underpaid internship, scholarships are available through Korbel for qualified students, as well as many outside sources.

## **Where will I be placed for my internship and my job?**

The Office of Career and Professional development *does not place* students in any position. We assist you in your career search process, work with you to develop job searching skills, and offer workshops and networking events. We coordinate some internships that are exclusively offered to Josef Korbel School students; however, it is a competitive process. We strongly believe this approach helps you become the master of your career.

## **How long does the job search process usually take?**

The average job search takes 6-12 months of active searching but much of it depends on: the state of the job market, the desires of the job searcher, the skill level of the searcher and the amount of time the person spends on the job search. Those looking for positions requiring a security clearance can expect it to take 9-12 months *or more* due to the clearance process.

## **Are alumni involved in the internship and job search process?**

Yes. Alumni also regularly participate in the Professionals-In-Residence program and the DC, NYC, and Boston Career Connections programs. They are also active in LinkedIn groups that include students too.

## **What is the average salary of the Josef Korbel School graduate?**

There is no simple answer! A graduate's salary right out of the Josef Korbel School depends on that person's prior work experience, skill set, the job sector and the geographical area in which the position is located.

## **How can I make an appointment with the Office of Career and Professional Development?**

The Office of Career and Professional Development meets and serves students who have enrolled and started courses. Until then, the Office of Graduate Admissions can answer your questions.