Natural Sciences & Mathematics

- **Nancy Sasaki**, Associate Dean
  - General Student Affairs
  - Inclusive Excellence

- **Leanne Bokinskie**, Director of Budget & Planning
  - All Financial Aid: Tuition waiver, bills, all Scholarships

- **Karen Escobar**, Assistant Director of Budget & Planning
  - All Financial Aid: Tuition waiver, bills, all Scholarships
  - Admission

- Nancy Sasaki, x17879  
  nancy.sasaki@du.edu

- Leanne Bokinskie, x17530  
  Leanne.Bokinskie@du.edu

- Karen Escobar, x14385  
  kescobar@du.edu
Graduate Assistants Orientation
Fall 2016

- Financial Responsibility Agreement
- What to look for on your student bill
- How your scholarship pays
- Health Insurance Scholarship
- Stipend/Payroll
- Continuous Enrollment
- Student Activity Fee
- Late Registration fee
- Late Payment fees
- Exception Petitions
Financial Responsibility Agreement

- All students are required to sign/agree online
- Where to find it?

PioneerWeb

Student Grades

Registration Tools

Banner Self Service

My Statement / Payment

My Account

Tuition Account Balance $6,068.00
Questions about: Student Bills

Bills due: Sept. 23
Refunds by:
100%, Sept. 18
75%, Sept 25

Restrictions
Account Info
Account updates
## Account Activity

View transactions by term: Fall Qtr 2015: -180.00

### Estimated Financial Aid

Currently you do not have pending financial aid for the selected term.

### Fall Qtr 2015 Account Activity

To sort, click on the desired column header.

<table>
<thead>
<tr>
<th>Description</th>
<th>Code</th>
<th>Date</th>
<th>Amount($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>College of Education Tuition</td>
<td>2714</td>
<td>04-SEP-2015</td>
<td>3,597.00</td>
</tr>
<tr>
<td>Tech Fee - COE</td>
<td>6309</td>
<td>04-SEP-2015</td>
<td>12.00</td>
</tr>
<tr>
<td>College of Education Tuition</td>
<td>2714</td>
<td>04-SEP-2015</td>
<td>-3,597.00</td>
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<tr>
<td>Tech Fee - COE</td>
<td>6309</td>
<td>04-SEP-2015</td>
<td>-12.00</td>
</tr>
<tr>
<td>Admissions Deposit - TMS CC</td>
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<td>13-AUG-2015</td>
<td>200.00</td>
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<tr>
<td>Student Fee Waiver</td>
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<td>13-AUG-2015</td>
<td>53.00</td>
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<td>Tuition Waiver</td>
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<td>-5,995.00</td>
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<td>04-SEP-2015</td>
<td>5,995.00</td>
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<tr>
<td>Tech Fee - COE</td>
<td>6309</td>
<td>04-SEP-2015</td>
<td>20.00</td>
</tr>
<tr>
<td>Graduate Student Activity Fee</td>
<td>6037</td>
<td>04-SEP-2015</td>
<td>53.00</td>
</tr>
</tbody>
</table>

**Term Balance:** -180.00

[Make a Payment]
# Cost/Charges

<table>
<thead>
<tr>
<th>Charges</th>
<th>Credits/Anticipated Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GNS Tuition</td>
<td>GTS/GRA Health Ins. Scholarship 1210.00</td>
</tr>
<tr>
<td>Graduate Student Activity Fee</td>
<td>GTA/GRA Htl/Couns Fee Scholar 170.00</td>
</tr>
<tr>
<td>Health Insurance-Quarter</td>
<td>GXA Waivers NSME (GTA) 9592.00</td>
</tr>
<tr>
<td>Health/Counseling Fee-Quarter</td>
<td></td>
</tr>
<tr>
<td>Tech Fee - NSME</td>
<td></td>
</tr>
<tr>
<td><strong>Total Charges:</strong></td>
<td><strong>Total Credits/Anticipated Credits:</strong></td>
</tr>
<tr>
<td>$11,057.00</td>
<td>$10,972.00</td>
</tr>
</tbody>
</table>

# Awards/Credits

- 8 credits = Award
- 8 credits = Registration
What does my scholarship pay?

**GTA/GRA award covers:**
1. NSM Tuition (not UCollege, DCB, Law, Women’s College)
2. Stipend (payroll)
3. Health Ins. Premium
4. H&C fee

*Note: this applies to full-time TAs & RAs.*

**What you pay:**
1. Student fees: activity fees, technology fees, other
2. Cont. Enrollment Fees
3. Late Registration fees
4. Late Payment fees

**Tuition Cost:** $1,258 per credit

**Other Resources:**
http://www.du.edu/financialaid/graduate/index.html
Tuition Waiver: How does it work?

**Quarterly Distribution:**

1. Initial distribution is equally per quarter (8-8-8).
2. If different distribution needed, student need to inform us.
3. 2nd or 3rd year of course work is different for many students (8-8-5, 8-8-2, etc.)
4. International Students must maintain at least 8 credits per quarter for Immigration purposes. Fellowship requires 8 credits registered per quarter to pay out.

**Bursar's payment per quarter:**

1. 8 credits registered, 8 credits awarded, award pays all.
2. 7 credits registered, 8 credits awarded; then 7 credits paid, 1 credit award disappears. Contact us for adjustment.
3. 9 credits registered, 8 credits awarded; then, 8 credits paid, student owes 1 credit. Contact us for adjustment.
Health Ins. Scholarship

Fall Premium: covers Sept 1st - March 26th
Spring Premium: covers March 27th – Aug 31st
Center Services: coverage by quarter

**Ins. Scholarship requirements:**

1. Register for at least 24 credit hours
2. For less than 24 credits, exception is granted if in last year of coursework
3. Accept DU insurance in PioneerWeb
4. Respond to email sent by Graduate Studies, Paula Bickel

**Insurance Enrollment:**

Twice per year-
Fall for Fall & Winter qtrs
Spring for Sprg & Sumr qtrs

http://www.du.edu/health-and-counseling-center/index.html
Health Insurance (cont’d)

Other forms are needed when:
Registration is less than 5 credits in any quarter.

Enrollment Forms:
1. Health Insurance Premium-SHIP (Fall/Spring)
2. Health & Counseling Fee (F/W/S)

These forms are needed WHEN:
1. Registration of less than 5 credits.
2. Cont. Enrollment Registration
3. Summer quarter if needed: respond to email from Paula Bickel (GStudies)

http://www.du.edu/health-and-counseling-center/index.html
Health Insurance forms
Student Stipend/Living Stipend

For GTA/GRA/GSA:
1. Students are considered DU employees
2. Will receive 9 paychecks starting Oct. 1
3. Stipend is taxable (W4)
4. Select direct deposit in PioneerWeb (recommended)

For Doctoral Fellows:
1. Students are not considered employees, no need for hiring forms
2. Students receive Living Stipend, per quarter (3 times a year)
3. Will get 1st quarter as a refund on Sept. 23

For international students:
1. Student needs to contact the Office of International Student Services
2. Need to start process for Social Security card after registration
3. Then the students will need to complete all other needed forms
Stipend Paychecks

Direct deposit for payroll and reimbursements (Accounts Payable).

View paycheck details
## Continuous Enrollment

Continuous Enrollment represents 8 credit hours, but THEY are NOT.

### WHEN to register for CE?

1. Completed credit hours for your degree, passed program examinations, and working on dissertation/research.
2. Completed coursework, & remainder hours are only for research.
3. Cost $50 or $82 p/qtr

### WHY you register for CE?

1. Eligibility for federal loans
2. Eligibility for in-school deferment on previous loans
3. Some Int’l students need to show full-time student status for visa requirement or other
$53 - Student Activity Fee

WHAT does this pay for?

1. Funds student activities: graduate-student organizations ($13)
2. RTD bus and light rail pass. ($40)

Students registered for classes get FREE access to the Ritchie Center
Late Registration & Payment Fees

Why do I get a late fee?

Late Registration Fees

These are assessed by the deadlines posted on the Registrar’s Website:

- $25 Late Registration Fee: if not registered by Sep. 11/12
- $50 Late Registration Fee: from Sept. 12/13 – 18
- $100 Late Registration Fee: from Sept. 19 on
- Last Day for 100% Refund for Dropped Classes, Sep. 18, 75% Sept. 19, 50% Sep. 26.

Late Tuition Payment Fees

Equal to the greater of $75 or 1.5% of unpaid balance may be assessed on the first of each month to accounts 30 days or more past due. They will continue to be assessed each month until the account is paid-in-full.

Fall deadline – Sep. 2

www.du.edu/registrar www.du.edu/bursar
IMPORTANT to remember

All deadlines apply to all students regardless of who pays for the tuition

What you can do

1. Please inform us when your course registration hours changes
2. Please review your bill when the Bursar’s sends it to you on PioneerWeb
3. Be one step ahead
4. Don’t assume & please ask us
Exceptions Petitions and Tuition Appeals

**WHEN do I submit one?**

Your department may be able to fix some hiccups in students' accounts, but as a graduate student, it is your responsibility to check your registration and account.

**Examples of Petitions:**
1. Amend wrong course registration after quarter is over – Grad Studies
2. Missing credit hours for graduation—mistaken for Cont. Enr. – GStudies
3. Forgot to register but took the class – GStudies
4. Late payment fee because of personal circumstances – Bursar’s

**WHO submits them?**

- The student submits the petition or appeal
- The Department may submit a letter of support if necessary. Student should contact Dept.

**Submission through Pioneer Web**
Petitions (cont’d)

Academic Exceptions: i.e.
- Grades
- Class Registration
- Fail to Register, but took class

Tuition Appeal
Natural Sciences & Mathematics

Nancy Sasaki, 303-871-7879 nancy.sasaki@du.edu

Leanne Bokinskie, 303-871-7530 Leanne.Bokinskie@du.edu

Karen Escobar, 303-871-4385 kescobar@du.edu