



# PUBLISHING INSTITUTE

## 2010

University of Denver  
 2000 East Asbury Ave  
 Denver, Colorado 80208-0940  
 Fax: 303.871.2501

### APPLICATION FOR ADMISSION

Completed applications must be received in our office by **March 23, 2010**. The Admission Committee will review all applications and notification will be mailed to all applicants by April 15. We strongly suggest applying for early acceptance. Those applications are due in our office by **February 26, 2010**.

Please indicate here if you are applying for early acceptance:  YES  NO

#### Legal Name

Last Name	First Name	Middle Name	Birth name or previous legal names
Social Security Number		Birth date (MM/DD/YYYY)	

Present Address	Telephone
Permanent Address	Telephone
E-mail Address	

#### Citizenship

<input type="checkbox"/> U.S. Citizen	<input type="checkbox"/> U.S. Permanent Resident Registration Number:	<input type="checkbox"/> Non-Resident Alien or Non-Permanent Resident
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#### Diversity Demographics

The University of Denver values the diversity of our student body. We collect these data as one measure of our diversity progress and to comply with federal law and other required external demographic reporting. We request your voluntary cooperation in identifying yourself as closely as you can with the racial and ethnic reporting categories below. If the offered categories do not describe you accurately, please select the closest option(s) listed. The information you provide will not be used in any discriminatory manner. Thank you for your assistance.

Gender:  Female  Male

Do you consider yourself to be Hispanic or Latino?

- Yes
- No

In addition, select one or more of the following racial categories to describe yourself:

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Pacific Islander
- White

#### College(s) Attended

Name of School	Degree and Major/Minor	Date of Degree	GPA
If previously applied to University of Denver, indicate program(s)		Date(s)	<input type="checkbox"/> Degree <input type="checkbox"/> Non degree
If previously registered at University of Denver, indicate program(s)		Date(s)	<input type="checkbox"/> Degree <input type="checkbox"/> Non degree

**Books and magazines you have read recently (non-required reading)**

**Extracurricular Activities**

College and post college

Please list any skills which you have acquired in working on publications (either extracurricular or job experience)

**Please tell us how you heard about the Publishing Institute (check all that apply)**

Attended info session     Teacher     Friend     Poster or other materials     Internet     Other (please explain)

**In order for your application to be reviewed, your application file must be complete with the following components:**

1. This completed and signed application form. Please sign with your full legal name.
2. An application fee of \$50 in the form of a check or money order made payable to the University of Denver.
3. An official transcript from each college or university attended. **It may be mailed directly from your school**
4. Two references, **mailed either by you or directly from professors or employers.**
5. Personal Statement.
6. Resume.

**Personal Statement:** Write not more than two pages (double spaced) to explain why you are considering or are involved in a career in publishing and what personal characteristics, interests, and aspirations have led you to this choice. Please type your name, college, and graduation year in the upper right-hand corner of both pages of the statement.

**Resume:** Send a current resume that details all summer and/or full-time work experience (paid or volunteer.)

**Send application materials to:** Publishing Institute, University of Denver, 2000 E Asbury Ave, Denver, CO 80208-0940

**Note:** Applicants accepted into the program will be required to make a **\$1000 non-refundable deposit**, to be received in the Publishing Institute office by **April 29, 2010**, in order to hold a place in the class. This deposit will be applied toward the tuition fee, the balance of which will be billed directly by the Bursar's Office in June.

**Criminal Record:** Have you ever been convicted or plead guilty to any violation of the law other than a minor traffic violation?

YES                       NO

If yes, on a separate page give details including the specific charge and legal outcome.

**Certification Statement:** I understand that this application and all credentials included for my admission file are confidential and become the property of the University of Denver. These documents will not be returned, copied or released to any person(s) or myself. I certify that the information given in this application is true and complete without evasion or misrepresentation. I understand that willful omission, falsification or incomplete statements within this application may result in a denial of admission or dismissal.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

The University of Denver is an Equal Opportunity institution. We admit students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the university. The University of Denver does not discriminate on the basis of race, color national and ethnic origin in administration of our educational policies, admission policies, scholarship and loan programs, and athletic and other university-administered programs. University policy likewise prohibits discrimination on the basis of age, religion, disability, sex, sexual orientation, gender identity, gender expression, marital status or veteran status. Inquiries concerning allegations of discrimination based on any of the above factors may be referred to the University of Denver, Office of Diversity and Equal Opportunity, Mary Reed Building Room 422, 2199 South University Boulevard, Denver, CO 80208-4843. Phone 303-871-2585, fax 303-871-7982.