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Purchasing Services

Incorporated in Colorado in 1864

Type of Business: Non-Profit Educational Institution

Federal Tax Identification Number: 84-0404231

Colorado State Tax Exempt Cert. #: 98-00574

City of Denver Tax Exempt Cert. #: 0007460-5

**Purchasing Agents are authorized, but not personally responsible for, purchases made on behalf of the University. University Terms and Conditions prevail.**

**Principle Officers**

Joy Burns  
Chairperson  
Board of Trustees

Robert Coombe  
Chancellor

Craig Woody  
Vice-Chancellor  
Business & Financial  
Affairs

**Purchasing Services**

Sandy Bowen  
**Purchasing Svc Mgr**  
2467 South Vine Street  
Denver, CO 80208  
Ph (303) 871-4015  
Fax (303) 871-2250

**Receiving Department**

Robert Refuerzo  
**Warehouse Supervisor**  
2467 South Vine Street  
Denver, CO 80208  
Ph (303) 871-2329

**Accounts Payable**

Mary Freeman  
**Payments Manager**  
2467 South Vine Street  
Denver, CO 80208  
Ph (303) 871-4069  
Fax (303) 871-2250

**Trade Reference**

Workplace Resource  
1899 Wynkoop  
Denver, CO 80202  
Ph (303) 571-5211  
Fax (303) 571-4888

Keyline Graphics  
750 Canosa Court  
Denver, CO 80204  
Ph (303) 893-5165  
Fax (303) 893-1832

Burt Chevrolet  
5200 South Broadway  
Englewood, CO 80110  
Ph (303) 761-0333  
Fax (303) 789-6395  
Attn: Janet

**Media Reference**

The Denver Newspaper  
Agency  
The Denver Post  
650 15th Street  
Denver, CO 80202  
Ph (303) 820-1010  
Fax (303) 820-1369

**Bank Reference**

Wells Fargo  
Norwest Center/1740 Broadway  
Denver, CO 80274-8673  
Ph (303) 863-5040  
Fax (303) 863-6670

**Hotel Reference**

Fairfield Inn  
1680 S. Colorado Blvd.  
Denver, CO 80222  
Ph (303) 691-2223  
Fax (303) 691-0062  
  
Four Points Sheraton SE  
6363 E Hampden Ave.  
Denver, CO 80222  
Ph (303) 758-7000  
Fax (303) 691-3418  
Kathy Gavend

LOEWS Denver Hotel  
4150 E Mississippi Ave  
Denver, CO 80246  
Ph (303) 782-9300  
Fax (303) 758-0283