

# Parental Request for Disclosure of Educational Records



UNIVERSITY OF  
DENVER

Office of the Registrar

The Family Educational Rights and Privacy Act of 1974 (as amended) permits disclosure of a student's educational records, without the student's consent, to the parents of a dependent student, as defined in section 152 of the Internal Revenue Code of 1986 [part 99.31(a)(8)]. The University of Denver may disclose certain information in the student's educational records based dependency status.

I certify that I am the parent or legal guardian of the University of Denver student listed below. I further certify that as of this date, said student is a legal dependent, **and that the status of dependent is reported on my most recent federal income tax return.** (The University may require proof of dependency.)

***This statement remains in effect for one academic year. A new parental statement must be filed in the Office of the Registrar each fall. This form should not be submitted in addition to the Release of Student Record Information form. Releases signed by the student will supersede this request.***

\*Academic Year \_\_\_\_\_

\*Student's Name \_\_\_\_\_

Information that *may* be released **upon inquiry** \_\_\_\_\_  
Grades, courses taken, academic progress, advising information, financial or financial aid information, probation, suspension or dismissal status

\*DU ID Number: \_\_\_\_\_

\*Parent's Name \_\_\_\_\_

Parent's Mailing Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone Number (with area code) \_\_\_\_\_

\*Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

***\*Required information – this form cannot be processed if this information is missing. Return completed form to:***

***Office of the Registrar  
University of Denver  
2197 S. University Blvd, University Hall Room G033  
Denver, Colorado 80208  
or fax to 303.871.4300***

***You may also save information in the form and email it to [registrar@du.edu](mailto:registrar@du.edu). Your typed name will constitute a signature for emailed forms.***

*Additional information on the Family Educational Rights & Privacy Act for families may be obtained from the Office of the Registrar. Questions about this policy and procedure may be directed to the Office of the Registrar at 303.871.3897.*

Office Use Only:  
\_\_\_\_\_ Entered Banner

Processed by \_\_\_\_\_ Date: \_\_\_\_\_