

# Undergraduate Request to Participate in Commencement Ceremony for Students Not Graduating



Name: \_\_\_\_\_

DU ID Number: \_\_\_\_\_

Phone: \_\_\_\_\_

DU Email: \_\_\_\_\_

**Requirements for “walking” in the spring (June) ceremony:**

- You must be a graduation candidate for the subsequent summer quarter.
- You must be within 5 credit hours of completing your degree.
- You must be registered for your final requirements in the summer interterm or in summer quarter.

Or

You must be enrolled in an approved dual undergraduate/graduate program and expect to complete your undergraduate degree requirements during or prior to spring quarter.

**Requirements for “walking” in the summer (August) ceremony:**

- You must be a graduation candidate for the subsequent fall quarter.
- You must be registered for your final requirements in or before fall quarter.

Or

You must be enrolled in an approved dual undergraduate/graduate program and expect to complete your undergraduate degree requirements during or prior to summer quarter.

**Check one of the following:**

I meet the requirements described above and request to walk in the  Spring  Summer \_\_\_\_\_ Year  
Commencement ceremony.

I plan to complete my degree requirements and graduate in : \_\_\_\_\_  
Term/Year  
(e.g. Spring 2010)

You must be registered for your final course(s) before you can receive permission to “walk” in the commencement ceremony. Please list each course that you are taking to fulfill your remaining requirements and the quarter in which you have registered:

<u>Course</u>	<u>Term Registered</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

I understand that participation in the Commencement Ceremony does not certify clearance for graduation. I also understand that I am only walking in the ceremony and that my degree will be awarded at the time that all degree requirements have been completed.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I am currently in a **dual undergraduate/graduate** program. I expect to complete my undergraduate requirements this year but will not officially graduate until I have also completed my graduate degree requirements.

I request to walk in the  Spring  Summer \_\_\_\_\_  
Commencement ceremony. Year

I plan to complete my requirements for both degrees and graduate in : \_\_\_\_\_  
Term/Year  
(e.g. Spring 2010)

I understand that participation in the Commencement Ceremony does not certify clearance for graduation. I also understand that I am only walking in the ceremony and that my degrees will be awarded at the time that all requirements for both my undergraduate and graduate degrees have been completed.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

***This form may not be submitted electronically. Return completed form to the Office of the Registrar, University of Denver, 2197 S. University Blvd, University Hall G55 or fax to 303.871.4300. Questions about this policy and procedure may be directed to the Office of the Registrar at 303.871.3990.***

*Registrar Office Use Only:*

Action taken: \_\_\_\_\_ By: \_\_\_\_\_ Date: \_\_\_\_\_

Updated 1/5/2009