



UNIVERSITY of
DENVER

OFFICE OF THE REGISTRAR

Drop/Add Schedule for Summer Session 2016

Continuing DU students may drop or add classes via the web by logging into PioneerWeb at <http://pioneerweb.du.edu> from March 1 until July 22, 2016.

Special Status or Visiting Students may make schedule changes by contacting the Office of the Registrar by telephone (303.871.4095), fax (303.871.4300) or in person. Office hours are Monday through Friday from 8:00 a.m. to 4:30 p.m.

For registration or schedule changes after July 22, students must submit a Drop/Add form to the Office of the Registrar. Please be aware that because of the variety of sessions in the summer, the withdrawal period will change with each session. It is the student's responsibility to be aware of the time period allowed for withdrawing from a class in order to receive a full or partial tuition refund. A withdrawal notation (W) will appear on the student's record for classes dropped after the full tuition refund period. If you stop attending a course but do not officially drop it, you will receive a failing (F) grade and will be responsible for payment of the tuition and fees associated with the course.

Approvals and Course Status

Some courses do not fit within the dates indicated in the schedules below. Contact the Office of the Registrar at 303.871.4095 for information regarding courses that do not fit into the following schedules.

Full Term-Summer Session (June 13 - August 11)

Classes meet for 9 weeks

DROP

Dropped classes deleted through June 19

Automatic "W" assigned to dropped classes: June 20 - July 24

(No signatures required except for GSSW students)

Signatures required for GSSW students to drop: June 20

Signatures required to drop for all students beginning July 25

Last day - undergraduate may drop: August 2

ADD

Signatures required to add a course beginning June 20

Workshops and Courses Meeting for Durations Less than 3 Weeks

DROP

Classes are deleted from the student's record if dropped prior to the first class meeting.

Classes may be dropped after the first class meeting but no tuition will be refunded

ADD

Signatures are required to add a course once the class has met.

4 Week Session (June 13 - July 8)

First 4 weeks of Summer Session

DROP

Dropped classes deleted through June 20

Automatic "W" assigned to dropped classes: June 20 - July 3

(No signatures required except for GSSW students)

Signatures required for GSSW students to drop: June 20

Signatures required to drop for all students beginning July 5

Last day -undergraduate may drop: July 6

ADD

Signatures required to add a course beginning June 20

4 Week Session (July 18 - August 11)

Last 4 weeks of Summer Session

DROP

Dropped classes deleted through July 24

Automatic "W" assigned to dropped classes: July 25 – August 2

(No signatures required except for GSSW students)

Signatures required for GSSW students to drop: July 25

Signatures required to drop for all students beginning August 1

Last day an undergraduate may drop: August 2

ADD

Signatures required to add a course beginning July 25

3 Week Sequence Courses

The material covered in each intensive three-week course is the equivalent of the material covered in the same course when taken during a standard ten-week quarter.

Sequence 1 (June 13- July 1)

(1st 3 weeks)

DROP

Dropped classes deleted through June 19

Automatic "W" assigned to dropped classes: June 20 - June 26

Signatures required to drop for all students beginning June 27

Last day - undergraduate may drop: June 28

ADD

Signatures required to add a course beginning June 20

Sequence 2 (July 5 - July 22)

(2nd 3 weeks)

DROP

Dropped classes deleted through July 10

Automatic "W" assigned to dropped classes: July 11 - 17

Signatures required to drop for all students beginning July 18

Last day - undergraduate may drop: July 20

ADD

Signatures required to add a course beginning July 11

Sequence 3 (July 25 - August 11)

(3rd 3 weeks)

DROP

Dropped classes deleted through July 31st.

Automatic "W" assigned to dropped classes: August 1-7

Signatures required to drop for all students beginning August 8

Last day an undergraduate may drop: August 9

ADD

Signatures required to add a course beginning August 1