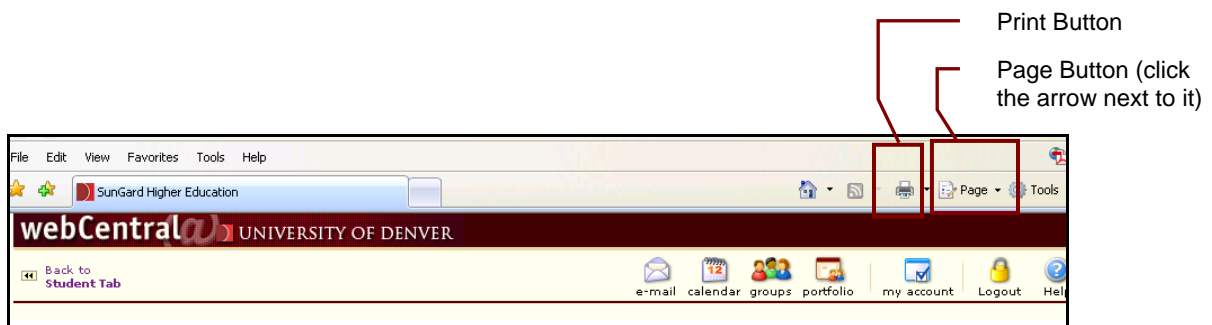


Understanding Your Academic Progress Report (APR)

The Academic Progress Report (APR) is a record of your progress toward completing your degree requirements. It is a summary of the completion of your overall degree requirements (e.g. university requirements, major and minor requirements, electives) including your grade point average (GPA). The APR is intended only as an advising tool; it is not a transcript.

Viewing/Printing Your APR

1. Go to <http://webcentral.du.edu/cp/home/loginf> or go to www.du.edu/registrar and click on the DU webCentral navigation button.
2. Log into webCentral using your DU ID number and your passcode.
3. Click on the "Student" tab at the top of the page.
4. Under "Registration Tools", click on "Academic Progress Report".
5. Select the current term, and click "Submit".
6. Click on "Generate New Evaluation" at the bottom of the page. **Please Note:** You can also click on your degree program to view the last APR that was run for you. Please be aware that by choosing this option, you may not see the most up to date APR.
7. Select the program for which you would like to run an APR and click "Generate Request".
8. Select "Detail Requirements" (this should already be selected for you) and click "Submit".
9. Click the print button at the top of the screen. Make sure the text size is set to "smaller" or "smallest" (click the arrow next to the page button at top of the screen, go to text size and select correct size). **Note:** These instructions are based on Internet Explorer. Other browsers may require a different process for printing and changing text size.



Interpreting Your APR

General Program Information – Lists general information such as Degree, Major and Major Department, Minor(s), and Concentration(s).

Catalog Term – Determines the requirements that appear on the APR.

Evaluation Term – The academic term in which the APR was generated.

Expected Graduation Date – Anticipated date of graduation. Until a graduation application is submitted to the Registrar's Office, this date is just an estimate.

Results as of – Date the APR was generated.

Please Note: If your majors are offered by different colleges (e.g. Psychology/Social Sciences, History/Arts and Humanities), your majors will appear on separate APRs. If your majors belong to the same college (e.g. Management, Finance), both majors will appear on the same APR.

The screenshot shows a web browser window with the URL 'SunGard Higher Education'. The page title is 'webCentral UNIVERSITY OF DENVER'. Below the navigation bar, the page is titled 'Detail Requirements'. A warning message states 'This is NOT an official evaluation.' The 'Program Evaluation' section is highlighted with a red box and contains the following information:

Program :	Bachelor of Arts-Social Sci	Catalog Term :	Autumn Quarter 2007
Campus :		Evaluation Term :	Autumn Quarter 2008
College :	Social Sciences	Expected Graduation Date :	Jun 04, 2011
Degree :	Bachelor of Arts	Request Number :	17
Level :	Undergraduate	Results as of :	Nov 11, 2008
Majors :	Criminology	Minors :	History
Departments :	Sociology & Criminology	Concentrations :	

Below this, another section is highlighted with a red box, containing a table with 'Credits' and 'Courses' columns:

	Met	Credits		Courses	
		Required	Used	Required	Used
Total Required :	No	183.000	83.000		20
Required Institutional :	Yes	45.000	83.000		20
Program GPA :	Yes	.00	3.89		
Overall GPA :	Yes	2.00	3.89		
Other Course Information					
Transfer :			0.000		0
In Progress :			35.000		8

A second warning message at the bottom of the screenshot states 'This is NOT an official evaluation.'

Program Summary – Lists general degree requirements (e.g. total credit hours, credit hours required at DU, Overall GPA).

The Required column of the **Credits** section lists the credit hour requirement and GPA requirement; the Used column lists total credit hours used and overall earned GPA. The **Met** column indicates whether the requirement has been fulfilled (**Note:** This column does not determine if all specific degree requirements have been met.).

Total Required – Number of credit hours required for the degree and number of credit hours completed (includes credit hours currently in progress).

Required Institutional – The minimum number of credit hours that must be completed at DU

Overall GPA – Minimum GPA required for the degree and current overall GPA.

Transfer – Total number of transfer hours counting toward the degree.

In Progress – Number of credit hours for which you are currently registered (also included in Total Required section).

Area – Each Area reflects a specific component of your degree requirements (e.g. University Requirements, Major(s), Minor(s), Electives). Some Areas will show as “Met” or “Not Met” depending on if all requirements for the Area have been fulfilled. Some Areas require additional approval and will never show as “Met”. Refer to the Area description (below the Area name) for more information. **It’s important to contact your adviser or the corresponding department to review your requirements.**

Credits – Number of credit hours of the course taken.
Grade – Grade earned for the course.
Source – Indicates where the course is located in the student record:
H – Academic History (completed DU course)
T – Transfer Course
R – Registration (course is currently in-progress, registered for a future term, or from a past term and hasn’t been graded)
E – Requirement met by Exam/Test Score

This is NOT an official evaluation.

Area : University Requirements - Not Met

Description : NOTE: THE ACADEMIC PROGRESS REPORT IS AN ADVISING GUIDE FOR MEETING DEGREE REQUIREMENTS, NOT AN OFFICIAL TRANSCRIPT. QUESTIONS REGARDING THE APR SHOULD BE DIRECTED TO THE APPROPRIATE ACADEMIC ADVISOR. IT IS THE STUDENT'S RESPONSIBILITY TO MEET ALL REQUIREMENTS FOR GRADUATION. TOTAL CREDITS USED ASSUMES THE SUCCESSFUL COMPLETION OF ALL COURSES IN PROGRESS.

Met	Condition Rule	Subject Attribute	Low High	Required Credits	Required Courses	Term	Subject	Course Title	Attribute	Credits	Grade	Source
Yes		AHUM REQ				200770	AHUM	1216 Foundations in History		4.000	A	H
					(Select 8 hours of AHUM. Students MUST complete two courses in two different disciplines.)	200830	AHUM	1810 Foundations in Theatre		4.000	A	H
Yes	AND	CREX REQ				200870	CREX	1218 Sp Out:Deliberative Discussion		4.000		R
					(Select 4 hours of CREX)							
Yes	AND	FOLA REQ				200770	ITAL	1001 Elementary Italian		4.000	A	H
					(Complete the First Year of a Foreign Language or the Equivalent. Foreign Language courses will appear under electives until the requirement is complete.)	200810	ITAL	1002 Elementary Italian		4.000	A	H
						200830	ITAL	1003 Elementary Italian		4.000	A	H
Yes	AND	FSEM REQ				200770	FSEM	1111 First Year Seminar		4.000	A-	H
					(Select 4 hours of FSEM)							
Yes	AND	FYWS REQ				200810	WRIT	1122 Academic Writing		4.000	A	H
					(Select 8 hours of WRIT)	200830	WRIT	1133 Writing and Research		4.000	A	H
Yes	AND	MATH REQ				200770	MATC	1200 Calculus - Business & Soc Sci		4.000	A	H
					(Select One from MATC 1101, 1102, 1110, 1150, 1200; MATH 1951; COMP 1670, 1671. NOTE: Students completing a minor in mathematics are exempt from MATC Foundations)							
No	AND	NATS REQ										
					(Select 1 NATS sequence. NATS courses will appear under electives until the requirement is complete. NOTE: Students completing a major or minor in natural sciences, or a major in mathematics, are exempt from NATS Foundations.)							
Yes	AND	SOCS REQ				200810	SOCS	1710 Foundations in Psychology		4.000	A	H
					(Select 8 hours of SOCS. Students MUST complete two courses in two different disciplines.)	200830	SOCS	1810 Foundations in Sociology		4.000	A-	H
No	AND	THEME-CHNG										
					(Select 4 hours of Change and Continuity; CORE 2601-2699. Students MUST complete one writing-intensive core course)							
No	AND	THEME-COMM										
					(Select 4 hours of Communities and Environments;							
Yes	AND	THEME-SELF				200910	CORE	2583 Individuals and Society		4.000		R
					(Select 4 hours of Self and Identities; CORE 2501-2599. Students MUST complete one writing-intensive core course)							
										Total Credits and GPA	52.000	3.94

unofficial evaluation

Area : Writing-Intensive Core Req - Met

Description : NOTE: All students must take one writing-intensive course as part of the core requirement. The writing-intensive core requirement may NOT be satisfied with transfer or study abroad credit. One-third of the core curriculum courses are writing-intensive and capped at 15 students each. Writing-intensive courses may be found by selecting both a Subject of 'Core Curriculum' and an Attribute Type of 'Writing Intensive' in the online schedule of classes. NOTE: Courses fulfilling both a core requirement and the writing-intensive requirement will ONLY COUNT ONCE TOWARD DEGREE HOURS AND DEGREE GPA.

Met	Condition Rule	Subject Attribute	Low High	Required Credits	Required Courses	Term	Subject	Course Title	Attribute	Credits	Grade	Source
Yes		THEME-WINT				200910	CORE	2583 Individuals and Society	WINT	4.000		R
										Total Credits and GPA	4.000	.00

Met Column - Indicates whether the requirement has been fulfilled.
Yes – The requirement has been met.
No – The requirement has not been met or requires additional approval.

Some courses may appear and be used in multiple areas. For example, courses appearing in the Writing Intensive Core Area also appear in the Thematic Core section of the University Requirements Area. **These courses will only count once toward overall hours and GPA.**

XGPA Hours – Courses that do not meet the minimum grade requirement (usually C-) for an Area appear here. **These courses do not count toward meeting area requirements but do count toward the area GPA and overall GPA.**

Area Description – Please read carefully! The area description includes important information about area requirements.

Please Note: Your Major/Minor department may require you to repeat a course that falls below the minimum grade requirement. If both courses appear on your APR, the hours for both courses will be added into total credits; however, only one course can be used toward meeting your degree hour requirement. **Grades for all repeated courses will impact your cumulative GPA even if they don't appear on your APR.**

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Area : Criminology Major - Not Met
Description : NOTE: SEE BULLETIN AND DEPARTMENT FOR MAJOR REQUIREMENTS. ONLY GRADES OF "C-" OR ABOVE WILL FULFILL MAJOR REQUIREMENTS. NOTE: YOUR MAJOR AREA WILL *NOT* SHOW AS 'MET'. MAJOR REQUIREMENTS ARE FINALIZED BY YOUR DEPARTMENT AT THE TIME OF GRADUATION.

Met	Condition Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course Title	Attribute	Credits	Grade	Source
No		MAJOR	Major Requirements REQ					200910	SOCI	2005	Soc. Imagination & Inq. Part A	5.000		R
								200870	SOCI	2250	Criminology	5.000		R
								200910	SOCI	2760	Discipline and Punishment	5.000		R
Yes	AND	XGPA HRS	Courses Below "C-" (if any)											
Total Credits and GPA												15.000	.00	

unofficial evaluation

Area : History Minor - Not Met
Description : NOTE: SEE BULLETIN AND DEPARTMENT FOR MINOR REQUIREMENTS. ONLY GRADES OF "C-" OR ABOVE WILL FULFILL MINOR REQUIREMENTS. NOTE: YOUR MINOR AREA WILL *NOT* SHOW AS 'MET'. MINOR REQUIREMENTS ARE FINALIZED AT THE TIME OF GRADUATION.

Met	Condition Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course Title	Attribute	Credits	Grade	Source
No		MINOR	Minor Requirements REQ					200870	HIST	2015	Greece in the Ancient World	4.000		R
								200810	HIST	2570	Civil War & Reconstruction	4.000	B+	H
Yes	AND	XGPA HRS	Courses Below "C-" (if any)											
Total Credits and GPA												8.000	3.30	

unofficial evaluation

Area : Unrestricted Electives - Not Met
Description : NOTE: SEE BULLETIN FOR UNRESTRICTED ELECTIVE REQUIREMENTS. YOUR UNRESTRICTED ELECTIVES AREA WILL *NOT* SHOW AS 'MET'.

Met	Condition Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course Title	Attribute	Credits	Grade	Source
No		ELECTIVES	Unrestricted Electives					200870	NATS	1201	Env. Systems - Atmosphere	4.000		R
								200910	NATS	1202	Env. Systems - Hydrosphere	4.000		R
Total Credits and GPA												8.000	.00	

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Area : Upper Division Hours (75.000 credits) - Not Met
Description : NOTE: YOU MUST COMPLETE A MINIMUM OF 75 HOURS AT THE 2000 OR 3000-LEVEL.

Met	Condition Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course Title	Attribute	Credits	Grade	Source
No				2000	4XXX	75.000		200910	CORE	2583	Individuals and Society	4.000		R
								200870	HIST	2015	Greece in the Ancient World	4.000		R
								200810	HIST	2570	Civil War & Reconstruction	4.000	B+	H
								200910	SOCI	2005	Soc. Imagination & Inq. Part A	5.000		R
								200870	SOCI	2250	Criminology	5.000		R
								200910	SOCI	2760	Discipline and Punishment	5.000		R
Total Credits and GPA												27.000	3.30	

unofficial evaluation

[Back to Display Options](#)

Click here to view courses not used toward degree requirements (includes most repeated courses). Select "Additional Information" and click submit.

[Current Enrollment | Previous Evaluations | Generate New Evaluation]

RELEASE: 7.3.3.1

Total Credits and GPA - Lists the total credit hours earned for the area and the area GPA. The total credits include hours completed and hours in progress; Incomplete (I) hours are not included.

Electives – Courses not used in completing specific requirements, but which may be required for completing total hours, will appear in your elective area(s).

Please Note: Foreign Language and Natural Science courses will appear under electives until all required courses have been completed.

Upper Division – Some areas have an upper-division requirement. This area is only a summary that lists all upper division courses. Similar areas found under other degrees include Business GPA (BSBA/BSAcc degrees) and Engineering GPA (all Engineering degrees).

Please Note: Although courses are duplicated in this area, they only apply to degree requirements once. These courses are already included in the total hours.

Substitutions and Waivers

Course Substitution – This occurs when it is determined that a specific course or requirement can be fulfilled using a different approved course. Students may, with approval, substitute required courses with transfer credit or alternate DU courses.

Course Waiver – This occurs when it is determined that a student does not have to complete a specific course or requirement based on test score or prior experience. The student is not granted credit for the requirement; the requirement is simply waived. The student must still meet minimum credit hour requirements as outlined for their degree.

If you need to request a course substitution or waiver, please contact your adviser for information on how to begin the process. Substitutions/waiver approval forms are generally processed within two weeks of receipt of the request. **Requests involving “in progress” courses may need to be held until the quarter has ended and a passing grade has been assigned.** You can review your APR via webCentral to verify that a request has been processed.