



Sponsored Programs Administration Team Assignments – July 2023

Your Grant & Contract Administrator (GCA) is your key point of contact for sponsored programs. Contact your Administrator by email using the departmental account -- ORSP@du.edu

Julie Cunningham, Senior Director of Sponsored Programs Administration – julie.cunningham@du.edu - x14039

Research Administration Team

Services include managing proposal submission due dates, general review of proposal solicitation guidelines and requirements, proposal budget review and support, proposal submission, award negotiation and acceptance, routing and award/fund setup in Banner, review and approval of budget revisions, grant fund access for administrators, and non-financial post-award management (prior approval requests, progress report submission and processing amendments, supplements, and no-cost extensions).

Peter Stansbery, Senior Grant & Contract Administrator: peter.stansbery@du.edu - x14053

- College of Arts Humanities and Social Sciences (CAHSS)
- Daniels College of Business (DCB)
- Graduate Research Fellowship Program (GRFP) Awards
- Josef Korbel School of International Studies (JKSIS)
- Sturm College of Law (SCOL)

Donna Marsh, Grant & Contract Administrator: donna.marsh@du.edu - x14248

- Colorado Evaluation and Action Lab (CEAL)
- College of Natural Sciences & Mathematics (NSM)
- Engineering and Computer Science (ECS)
- Graduate School of Professional Psychology (GSPP)

Holly Gary, Grant & Contract Administrator: holly.gary@du.edu - x14009

- Graduate School of Social Work (GSSW)
- Morgridge College of Education (MCE)
- University College (UCOL)
- All Other Offices/Centers/Institutes Not Assigned Within Schools & Colleges

Research Financial Services Team

Services include sponsor invoicing, financial reporting, oversight on institutional financial processes to include review of grant expenditures (including allowability, allocability, and reasonableness), approval of payroll redistributions, participant payments, and tuition waiver journals. Tracking and verification of cost share and effort certification. Award closeouts, records retention, and institutional contact for audits.

Megan Whitman, Assistant Director of Sponsored Programs: megan.whitman@du.edu - x14038

- College of Arts Humanities and Social Sciences (CAHSS)
- Engineering and Computer Science (ECS)
- College of Natural Sciences & Mathematics (NSM)
- University College (UCOL)
- Federal Drawdowns

Windsor Wall, Senior Grant & Contract Administrator: windsor.wall@du.edu - x14057

- Graduate School of Social Work (GSSW)
- Morgridge College of Education (MCE)
- Josef Korbel School of International Studies (JKSIS)
- Colorado Evaluation and Action Lab (CEAL)
- Graduate School of Professional Psychology (GSPP)
- Daniels College of Business (DCB)
- Sturm College of Law (SCOL)
- All Other Offices/Centers/Institutes Not Assigned Within Schools & Colleges

Subagreement Management Team

Services include issuing of subcontract and consulting agreements, modifications and amendments, and subrecipient risk assessments and monitoring.

Jenna Galuska, Senior Grant & Contract Administrator: jenna.galuska@du.edu - x13657

- Subagreement Administrator – ORSP.Subs@du.edu