

Professional Experience:

Summer Fellowship Program Manager

May 2011 – August 2011

Teach for America Policy and Advocacy Initiative

Facilitation

- Facilitate meetings and learning exchanges for 42 summer fellows in 8 regions across the country.
- Facilitate one-on-one coaching sessions with each fellow regarding their leadership plans and trajectory.

Curriculum Development and Program Design

- Develop policy leadership, visioning, political landscaping and personal strategic planning curriculum for group training sessions and learning exchanges.
- Design the summer program, plan learning exchanges, meetings, coaching sessions and other leadership learning opportunities.

Consultant

January 2011 – May 2011

Center for Progressive Leadership – Denver, CO & Washington, DC

Facilitation

- Facilitate trainings on inclusiveness and social justice, strategic planning, root cause analysis and peer coaching.
- Assist in the facilitation of faculty orientation trainings for the 9 month civic leadership development program

Curriculum Development and Program Design

- Review and make recommendations for changes to existing curriculum
- Make adjustments to core curriculum for current civic leadership programs
- Review and make recommendations for changes to current program design, coaching structure, etc.

Partnership Development and Outreach

- Work with the national office to continue to develop and foster partner relationships with national organizations for the 12 week, summer internship program for college students interested in civic leadership development
- Contact national organizations to secure internship placements for over 35 summer interns, including securing a \$4,000 stipend for those interns for the full 12 weeks

National Program Manager

January 2009 – January 2010

Center for Progressive Leadership – Washington, DC

Program Planning

- Develop and manage plans for new and existing leadership programs, including; setting and monitoring progress towards goals; developing and tracking budgets and timelines; and coordinating support of other staff.
- Support in the development of new comprehensive civic leadership development programs, including research, assessment and program design.
- Develop systems to track applications, manage faculty and consultants and document processes to be used on an ongoing basis.

Program Management

- Manage the outreach process for national civic leadership programs, including recruitment, application and selection.
- Provide consistent communication and ongoing support to national program participants.
- Manage consultants, including identifying, recruiting and preparing guest trainers, managing part-time faculty, and identifying and working with experts to inform curriculum and civic leadership program development.
- Maintain a database of potential partner organization placements and work with partners to match selected New Leaders with appropriate internship and entry-level opportunities.

Program Implementation

- Design, develop and revise training materials, including lesson plans and handouts.
- Design and implement trainings, coaching, networking events, and mentorship opportunities for program participants as well as “Train the Trainer” sessions for program alumni and other organizational staff.
- Develop and maintain an active alumni network for national civic leadership program participants.

Staff Management

- Manage one program intern for 10 weeks during the summer.
- Manage the National Programs Coordinator position.

Leadership Positions

- Co-chair of the CPL Inclusiveness Committee; develop agenda and facilitate inter-organizational conversations about race, class, gender and sexuality in concordance with organizational culture and policy
- Co-chair of the CPL Strategic Planning Committee; led the revision process of the organizational strategic plan, focusing on adapting the organizational values, mission, vision and key goals and outcomes

National Program Associate

September 2007-January 2009

Center for Progressive Leadership – Washington, DC

- Assisted with the development and implementation of curriculum.
- Researched new civic leadership development program models and provided recommendations for future nation-wide programming.
- Led and supported partner outreach for the summer internship program.
- Collected, summarized and organized evaluation materials from major program areas.
- Edited and provided feedback on organizational documents including assessments, evaluations, training manuals, curriculum, workshop exercises, and discussion topics.
- Developed worksheets and guides for participants to assist in connecting learning experiences with work and personal goals.
- Assisted in the development of a department strategic plan.

Policy Advocacy Intern

September 2006-June 2007

Colorado Common Cause – Denver, CO

- Conducted research on policies and practices in other states regarding lobbying ethics reform.
- Implemented an inclusiveness initiative for the Colorado Common Cause board.
- Worked on the campaign for Colorado's Amendment 41.
- Assisted with the design of a youth outreach program for voter registration and involvement.

Case Manager

Volunteers of America – Denver, CO

January 2005 – September 2005

- Managed a caseload of 10-15 homeless youth in a transitional housing program.
- Supported youth in attaining driver's licenses, social security cards, food stamps and birth certificates.
- Assisted youth in the development of career and life skills

Case Manager

Moving to End Sexual Assault (MESA) – Boulder, CO

June 2003 – January 2005

- Worked with and advocated for clients needing services or assistance after the initial call to the rape crisis hotline.
- Provided support, explored local resources, attended court hearings, participated in multi-agency strategy groups with attorneys, police, city and county officials, etc for survivors of sexual assault.
- Assisted the Volunteer Coordinator with training and recruiting volunteers.

Teaching Experience:

Adjunct Faculty MSW program

Winter 2010 – Fall 2011

University of Denver

SOWK 4120 Social Welfare Policy

SOWK 4132 Multicultural Social Work Practice

Adjunct Faculty MSW program

Fall 2010

Catholic University of America

SSS581 Social Welfare Policy and Services

Adjunct Faculty BSW program
George Mason University
SOCW351 Social Justice and Social Policy I

Fall 2010

Volunteer Experience:

Advisory Committee Member
Colorado Participation Project – Denver, CO

August 2011 - present

Board Member
Chinook Fund - Denver, CO

January 2011 – present

Grant Making Committee
Chinook Fund – Denver, CO

September 2004 – May 2008

- Read, assessed, and analyzed grant proposals on a quarterly basis.
- Determined funding levels for grantee organizations.
- Conducted site visits for grant-making committee.
- Participated in social justice caucuses.
- Assisted with fundraising letters and conducted donor visits.

Hotline Counselor
Moving to End Sexual Assault (MESA) – Boulder, CO

September 2002 – June 2003

- Provided hotline counseling to survivors of sexual assault ~ 50-100 hours/month.
- Accompanied sexual assault survivors to the hospital.
- Supervised a group of other hotline counselors and provided support to new counselors.
- Assisted with the training and orientation of new hotline counselors.

Education:

Masters of Social Work
University of Denver

Graduated – June 2007

Bachelor of Arts in Psychology
University of Colorado at Boulder

Graduated – May 2003

Publications:

Walls, N. E., Griffin, R., Arnold-Renicker, H., Burson, M., Johnston, C., Moorman, N., Nelsen, J., & Schutte, E. C. (2009). Mapping graduate social work students' learning journeys about heterosexual privilege. *Journal of Social Work Education*, 2, 289-307.

Awarded the Best Empirical Article award from the Journal on Social Work Education

October 2010

Training/Continuing Education:

Young People For the American Way

Facilitator at the eastern region fellowship weekend

July 2010

Training on Storytelling and Progressive Values and Philosophy

Campus Progress

Speaker at the Action Alliance Retreat: "Organizing in a New Progressive Era"

February 2010

Training for Change

Whites Confronting Racism Workshop (3-day leadership workshop)

October 2009

Rockwood Leadership Program

Art of Leadership (3-day Non-profit leadership workshop)

March 2009

Interaction Institute of Social Change

Masterful Trainer (Train the Trainer 2-day Workshop)

March 2009

IMPACT Conference Facilitator

Workshop title: Building Campus Power, Managing and Leading Effective Teams

March 2009

IMPACT Conference Facilitator

Workshop title: Building Progressive Leaders on Campus

March 2008

White Privilege Conference	April 2007
3-day anti-racism, anti-oppression training	
Disrupting Privilege Course	Spring 2007
4 month course focusing on privilege and oppression	
2006 Art of Hosting Leadership Training	January 2006
Chinook Fund Anti-Racism Training	December 2004
40-hour MESA Rape Crisis Hotline Counselor Training Program	October 2002

References available upon request