

## **Jaime Lynn Janes**

[jaimelynnaz@gmail.com](mailto:jaimelynnaz@gmail.com)

**EDUCATION Licensed Clinical Social Worker, May 2008**  
State of Arizona, License Number LCSW-12503

**Master's in Social Work, May 2003**  
Arizona State University, Tempe Arizona

**Bachelor of Science in Business Administration, Business Mgmt,  
May 2000**  
University of Arizona, Tucson Arizona

### **EXPERIENCE**

Valle del Sol - **Assessor** 02/2010- 05/2010

- Conducted adult assessments as an independent contractor using the TRAKS computer system.
- Inputted data into computer system, and completed staffing reports.
- Provided assessments and diagnoses of each client.
- Conducted and wrote treatment plans for clients.

Hispalia - **Spanish Instructor** 08/2009-05/2010

- Assembled, implemented and taught level 1 Spanish lessons for children 6-9 years of age.
- Created a positive learning environment through songs and games.
- Fostered diversity and cultural awareness through various hands on classroom activities.

Jaime Janes, LCSW, LLC - **Independent Social Worker** 06/2009-05/2010

- Provided Spanish and English Therapeutic Intervention services through the Maricopa County Court system.
- Conducted home studies for families through the court system.
- Assembled and wrote individual consent to treatment forms, fee contracts, intake assessments, release of information and invoice forms.
- Provided family counseling using various therapeutic techniques including play therapy, attachment and bonding theories, cognitive and strength based theories with the goal of increasing and strengthening the relationship between the alienated parent and child(ren).
- Wrote and sent 90-day status report updates to the courts on the progress of each of the Clients.
- Informed the courts through motions on any changes that should occur with each family.
- Supervised court ordered visits to ensure that inappropriate actions by either the parent or child do not occur.

Family Service Agency - **Bi-Lingual Counselor**

08/2003-06/2009

- Member of an interdisciplinary team (Counselor & Parent-aide) to both Spanish and English speaking families in crisis and at risk of losing their children to Child Protective Services.
- Conducted psycho-socials with various cultures, including intake, assessment, goals and treatment plans.
- Provided individual, couples and family therapy using a variety of therapeutic theories including cognitive- behavior, solution focused and family systems theory.
- Assembled data and wrote narrative reports including visit details, along with problems and progressions to be utilized by the judicial system.
- Assisted families in locating and accessing community resources including medical, education and state services.

Friendly House - **Dept of Immigration**

08/2002-05/2003

- Authored a domestic violence (VAWA Petition) resource guide. Responsible for research, coordination and implementation of all aspects including copy, PowerPoint presentation, graphics, lay-out and production.
- Member of interdisciplinary team responsible for authoring, designing, implementing and organizing training of a domestic violence VAWA Petition.
- Acted as liaison and Secretary of CADENA with strong participation in research activities such as community presentations and facilitations of meetings with key community members in lobbying for the DREAM Act and assisting in organizing a local MARCH during the National Week of Action.
- Acted as liaison between program and Arizona State Legislature by following current bills, attending bill readings, and speaking on behalf of immigration legislation to the Legislature.
- Lobbied to Senator McCain and staff on behalf of the DREAM Act, presenting a research document on the implications for Arizona on passing or not passing the act.
- Met with CEO weekly discussing non-profit organizations, management and cultural aspects of working with a Latino community.
- Assisted ASU professor in research by doing ethnographic interviews with immigrants, data research and presentations to key community leaders on immigration issues.

Family Service Agency - **Parent Aide**

09/2001-02/2003

- Member of an interdisciplinary team (Counselor & Parent-aide) to families in crisis and at risk of losing their children to Child Protective Services.
- Conducted psycho-socials with various cultures, including intake, assessment, goals and treatment plans.
- Coordinated, organized, and implemented teaching lessons to parents targeted by Child Protective Services to learn parenting skills, community resources, home and financial management.
- Assembled data and wrote narrative reports including visit details, along with problems and progressions to be utilized by the judicial system.
- Assisted with accessing community resources, including the legal system, applying for SSI, AHCCCS, state ID's, birth certificates, medical and education services.

Associated Day Care - **Play Therapy Intern** 10/2000-05/2001

- Worked individually with children ages 3-6 years doing play therapy.
- Initiated, Designed, and Co-lead a body awareness group for the center.
- Began community assessment of social service agencies for Chelsea.
- Assembled data and wrote narrative reports of sessions with children.

Pima Prevention Partnership - **Sex Education Instructor** 10/1999-05/2000

- Administered a pre and posttest on sex education to juveniles in the juvenile correctional facility.
- Educated girls ages 12-17 in Juvenile Hall on Abstinence.
- Educated the girls on drugs, alcohol, and community resources.

Aviva - **Visit Supervisor** 04/1998-05/2000

- Transported children to and from visits with one or both parental units.
- Supervised visits to ensure that inappropriate actions by either the parent or child did not occur.
- Assembled data and wrote narrative reports including details of the visits, along with problems and progressions, which were used by social workers and the judicial system.
- Kept mileage logs of time, exact locations, and miles driven during work hours.