



MINUTES

April 14, 2014

11:30 – 1:00pm

Garden Room, Women's College

Executive Committee

Stefanie Ungphakorn Cowan, President, stefanie.cowan@du.edu, x12507

Saskia Sawyer, Past President, Saskia.sawyer@du.edu, x12704

Wendy Bolyard, Vice President, wendy.bolyard@du.edu, x12627

Kathy Aliaga, Treasurer, kaliaga@du.edu, x13284

Nichole Creger, Co-Secretary, Nichole.creger@du.edu, x16805

Erin Dietrich, Co-Secretary, Erin.Dietrich@du.edu, x13252

Monica Humble, Webmaster, Monica.Humble@du.edu, x14832

Members in attendance:

Name	Unit	Name	Unit
Aderhold, Jon	Athletics & Recreation	X Howland, Andrea	Library
Aliaga, Kathy	Facilities Plan & Mgmt	X Humble, Monica	Daniels College
Anderson, Lindsay	GSPP	X Jackson, Cheryl	CTL
Arnold, Marlene	Internationalization	X Karchere, Helena	Career Services
Bieging, Lindsey	Sturm College of Law	X Le, Linda	English Language Center
Bolyard, Wendy	Office of Grad Studies	X Malott, Randall	Campus Safety
X Brown, Mary Sue	UTS	X Martin, Melissa	Korbel
X Buckley, Jon	Engineering & CS	X McLane, Abigail	Morgridge College
Carver, Mary	UTS	McVeigh, Bob	Busines Services
X Cowan, Stef	CMC	X Meyers, Will	Office of Research
X Creger, Nichole	TWC	X Michel, Richard	Events & Special Prog.
X Crosby, Tinka	Registrar	Milnes Chester, Elise	Student Life



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X Dietrich, Erin	AHSS	Mischke, Erica	Student Life
X Doughty, Candace	Library	X Neu, Aimee	HR
X Escobar, Karen	NSM	X Ota-Wang, Nick	Social Work
X Feldman, Amy	University College	Raborn, Natalie	Newman Center
Field, Angel	Athletics & Recreation	X Sawyer, Saskia	Univ. Advancement
Freeman, Mary	Business Services	X Schellman, Julie	GSPP
X Firebaugh, Kristy	AHSS	X Smith, Molly	University College
X Geist, Susan	Controller	Stephenson, Andrew	Risk Management
Gross, Anne	Admission	Tankersley, Rebecca	Fisher
X Howell, Gloria	Ricks Center	Vasquez, Amber	Bursar's Office
		X Watt, Katie	MarCom

Call Meeting to Order

- 1) Introduction of Council Members
- 2) Approval of April Meeting Minutes
- 3) New Business
 - a) Denver Days Volunteer opportunity
 - i) Saskia and Katie – working with the Mayor’s Initiative on making neighborhoods stronger August 2-10th
 - ii) Events to include clean up, block parties, neighborhood groups, etc and a kick-off and wrap-up events
 - iii) Opportunity for staff to volunteer –count towards DU volunteer hours
 - iv) SAC reps – as information becomes available please communicate it with your departments
 - v) Send project ideas to Katie or Saskia
 - b) Event write ups and DU photographer



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- i) Committee chairs – please document events/programs including debrief notes, include on Portfolio site, sustainability for future years
 - ii) Consider using the DU photographer at SAC events – check out the youtube video that Wendy put together for the SpringFest event
 - c) Employee Recognition committee
 - i) Cheryl Jackson, Will Meyers, Saskia Sawyer, Anne Gross, Nichole Creger, Molly Smith
 - ii) If you are interested in serving on the committee please contact Cheryl
 - iii) SAC reps – please advertise the nominations and awards in your departments, selection will occur at end of July
 - d) SpringFest and Egg Hunt debrief
 - i) Close to 400 people who RSVP'ed
 - ii) New events were well attended including the sunrise yoga, flower potting and arbor tours
 - iii) Great foundation for growing the SpringFest for future years
 - e) Bring your Child to Work day debrief
 - i) Approximately 40 kids participated
 - ii) Tour of Clarion and DU radio station, Library tours, played on the new athletic field, ate lunch in the dining hall
 - iii) Next year the event will be organized by Human Resources – Aimee Neu will continue to be the contact
 - f) Benefits Fair debrief
 - i) Went well – everyone loved the freebies – Thanks to Andrea for ordering the post-it flags!
- 4) Guest: Provost Gregg Kvistad
- Q: With new leadership, will the University be changing course or maintaining the current direction of progress?
- A: The Strategic Issues Program report on higher education will set the tone for the next Chancellor. The report will steer the strategic plan and the new Chancellor will take it and run with it rather than setting his/her own agenda and direction.
- Q: Can you give us an update on the Chancellor Search?
- A: Refer to the email you received earlier today. We should see a decision by the 1st week of June.
- Q: Can you give us an update on the Shared Services Initiative?
- A: The committee is still working and has made significant progress. The group has been great and has shared openly. Examining weaknesses, strengths and more. Timeline is still on track but may be pushed slightly due to the Chancellor search and integration of the Chancellor. Continue to watch your emails for updates. The committee is expecting a tiered



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implementation with several phases. Overall goal remains to improve the quality of outcomes on campus, not as a cost savings exercise.

Q: How can SAC support the Provost?

A: You do it by doing your work, being loyal employees, maintaining a quality work product during an otherwise stressful time.

Q: How can SAC acquire similar shared governance as Faculty Senate?

A: There are certain guidelines in regards to how faculty engage with the University administration. We are here to educate and research – faculty are central to that purpose. SAC is important as a conduit for issues and staff development. We want DU to be a place to thrive and contribute to making a difference. Staff are different from faculty – like comparing apples and oranges. Thus, SAC and FS are different.

Q: What role do you see contributing to the university in the future?

A: No intention of leaving or retiring. Hope is to continue enjoying the hard work through the transition.

Q: Can you address the professional development of staff and the inconsistencies across departments?

A: It is the responsibility of the institution to be clear about relational boundaries. The role of the supervisor is to develop and nurture staff. Staff development is encouraged if the job allows it. The Provost will encourage staff development, with the recognition that we must still be providing services to our students.

Q: What is your view on Friday classes and the drinking culture?

A: DU's numbers are quite a bit worse than other institutions, and this is a very important topic for the administration to address. We are working hard to respect the research needs of our faculty while providing a rigorous academic environment that protects our students.

Q: As enrollment needs change in various units, will there be a redistribution of FTE's?

A: Goal is not to increase undergraduate enrollment. Current enrollment is at approximately 5200 students. In the graduate departments, particularly law and business, there has been a recent downturn in enrollments. We need to focus on quality and intensify the academic experience rather than expand. There have been cuts close to \$1 million in law, and there will be increases in the areas of Science and Engineering. We won't necessarily be adding faculty and staff, but reallocating according to need.

Q: Can you give an update on the status of the medical school?

A: The idea is still there but on the back burner for the time being. It's still a good idea, but waiting for a partnership with a local hospital system before moving forward.

Q: Is there staff involvement on high level committees such as the Chancellor's search?

A: We rely on people to represent the University and all levels. Committee members are knowledgeable and have a deep understanding of the various needs of the University. Open forums for most committees as well, with the exception of the Chancellor search which is a completely different type of search.



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5) Adjournment

Next Meeting:

June 11, 2014

11:30am to 1:00pm

DuPont Room, Mary Reed

Guests for June: Chad King, Sustainability

DRAFT