



Minutes

March 11, 2015
11:30am to 1:00pm
Chambers Center

Executive Committee

Stefanie Ungphakorn Cowan, President, stefanie.cowan@du.edu, x12507
Kathy Aliaga, Treasurer, kaliaga@du.edu, x13284
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MarySue Brown, Webmaster, Marysue.brown@du.edu, x13690

Call Meeting to Order

- 1) Approved February Minutes
- 2) Department Update
 - a. HR: Leading & Learning, on website
 - b. Law School: Downturn in law schools across country, which means layoffs now through next year
 - c. ESL: Prog. Asst, lecture & director position search; NSO next week
 - d. College of Education: Budget Officer position search
 - e. Financial Aid: Spring bills due Friday
 - f. Safety: 2 new officers hired
 - g. HCC: New hours Wed., until 7pm
 - h. UCOL: Distance courses
 - i. UTS: Bob Yablans passed away, svc. info to come
 - j. UA: Founders Day was a success, VC search underway – search committee
 - k. Intnt'l: Acirema program – cross-cultural awareness/training for front line people; limited availability (40); April 3rd
 - l. MARCOMM: Women's History Month (Mar.), Denim Day April 15th, Rape/Sexual Assault awareness (April)
 - m. Athletics: Hockey to the playoffs!
 - n. Library: Waste Audit – 12pm today
 - o. CWC: Reimagine new CWC, next Fall '16; Dean Gangone will be leaving Mar. 31
- 3) Future Events
 - a. April 3-4: Colorado black student - on campus
 - b. May 7: CME Party?
 - c. May 8: lunch



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- d. May 8-9: black male initiative summit
- e. June 4: CME grad. Celebration
- 4) Spring Fest: Saturday, April 4th 8:15am – 12pm
 - a. Volunteers needed
- 5) Child Care Task Force: Co-chair w/ HR & Amy King
 - a. E-mail if interested
- 6) Town Hall: Workplace bullying April 2nd 11:30am-1:30pm
 - a. AAC – Spec. Events Room
- 7) Task Force Report
 - a. **Q:** How will IE be measured in wingspan (PEDS)? **A:** More training for staff, more conversations between supervisor/employee → up to each position. No metrics yet
 - b. **Q:** In Report (I.B.I) How to help be an ongoing conversation. Not a check off a checklist? **A:** Pull into “onboarding” overhaul, no longer optional. How to engage the community/DU
 - c. **Q:** (I.B.2) How to incorporate? **A:** Freshman Seminar, etc.
- 8) Overview
 - a. What can be done this year?
 - b. Theme: Building community, core values
 - c. Structure: 3 new positions
 - i. VC Campus Life/IE – Infuse IE into all of DU
 - ii. Sr. Assoc. Prov. – make faculty confront issues
 - iii. Div. retention/recruit leader
 - d. Town Hall: March 24th 4pm-5pm
 - e. Prof. Development Staff/Faculty
 - i. Compensation Study Mar.’15-Mar.’16
 - ii. Creating job families
 - iii. Leadership training
 - iv. Career development
 - v. Prof. Development Week
 - 1. Faculty/Staff recognition
 - 2. Allow employees to attend > 1 session
 - vi. Mgmt. Training – Req.?
 - f. Student Access & Support
 - i. Centralize endowed financial aid funds
 - g. Equity, Diversity & IE
 - i. Training for hiring managers



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- ii. Diversity extends to all “classes”, race/gender as well as sexual orientation, socioeconomic standing, religion, political/ideological view points

Next Meeting:

April 8, 2015

11:30am to 1:00pm

Garden Room, Colorado Women’s College