Minutes
March 11, 2015
11:30am to 1:00pm
Chambers Center

Executive Committee
Stefanie Ungphakorn Cowan, President, stefanie.cowan@du.edu, x12507
Kathy Aliaga, Treasurer, kaliaga@du.edu, x13284
Nichole Creger, Co-Secretary, Nichole.creger@du.edu, x16805
Erin Dietrich, Co-Secretary, Erin.Dietrich@du.edu, x13252
MarySue Brown, Webmaster, Marysue.brown@du.edu, x13690

Call Meeting to Order

1) Approved February Minutes
2) Department Update
   a. HR: Leading & Learning, on website
   b. Law School: Downturn in law schools across country, which means layoffs now through next year
   c. ESL: Prog. Asst, lecture & director position search; NSO next week
   d. College of Education: Budget Officer position search
   e. Financial Aid: Spring bills due Friday
   f. Safety: 2 new officers hired
   g. HCC: New hours Wed., until 7pm
   h. UCOL: Distance courses
   i. UTS: Bob Yablans passed away, svc. info to come
   j. UA: Founders Day was a success, VC search underway – search committee
   k. Intnt’l: Acirema program – cross-cultural awareness/training for front line people; limited availability (40); April 3rd
   l. MARCOMM: Women’s History Month (Mar.), Denim Day April 15th, Rape/Sexual Assault awareness (April)
   m. Athletics: Hockey to the playoffs!
   n. Library: Waste Audit – 12pm today
   o. CWC: Reimagine new CWC, next Fall ’16; Dean Gangone will be leaving Mar. 31
3) Future Events
   a. April 3-4: Colorado black student - on campus
   b. May 7: CME Party?
   c. May 8: lunch
STAFF ADVISORY COUNCIL

d.  May 8-9: black male initiative summit

e.  June 4: CME grad. Celebration

4)  Spring Fest: Saturday, April 4th 8:15am – 12pm
   a.  Volunteers needed

5)  Child Care Task Force: Co-chair w/ HR & Amy King
   a.  E-mail if interested

6)  Town Hall: Workplace bullying April 2nd 11:30am-1:30pm
   a.  AAC – Spec. Events Room

7)  Task Force Report
   a.  Q: How will IE be measured in wingspan (Peds)? A: More training for staff, more conversations between supervisor/employee up to each position. No metrics yet
   c.  Q: (I.B.2) How to incorporate? A: Freshman Seminar, etc.

8)  Overview
   a.  What can be done this year?
   b.  Theme: Building community, core values
   c.  Structure: 3 new positions
      i.  VC Campus Life/IE – Infuse IE into all of DU
      ii. Sr. Assoc. Prov. – make faculty confront issues
      iii. Div. retention/recruit leader
   d.  Town Hall: March 24th 4pm-5pm
   e.  Prof. Development Staff/Faculty
      i.  Compensation Study Mar.’15-Mar.’16
      ii. Creating job families
      iii. Leadership training
      iv.  Career development
      v.  Prof. Development Week
         1.  Faculty/Staff recognition
         2.  Allow employees to attend > 1 session
      vi.  Mgmt. Training – Req.?
   f.  Student Access & Support
      i.  Centralize endowed financial aid funds
   g.  Equity, Diversity & IE
      i.  Training for hiring managers
ii. Diversity extends to all “classes”, race/gender as well as sexual orientation, socioeconomic standing, religion, political/ideological viewpoints

Next Meeting:
April 8, 2015
11:30am to 1:00pm
Garden Room, Colorado Women’s College