



USER INFORMATION

NAME: DU ID#: PHONE:
EMAIL ADDRESS: USERNAME:
DEPARTMENT: JOB TITLE:

Table with 2 columns: CHECK APPROPRIATE BOXES BELOW, FINANCE ORGANIZATION / FUND CODE ACCESS. Contains checkboxes for viewing and processing Banner transactions, and a section for approver information.

Additional Information:

Form Prepared By: Preparer's Phone: Fax:

APPROVING SIGNATURES

Comments:
Appropriate Security Classes:

1. Department Manager Date 2. Division Head/Budget Office Date 3. Banner Finance Signatory Date
4. Grant Principle Investigator Date 5. UTS - EAS (fax: 17998) Date

After obtaining all required signatures, please submit this form to UTS - Enterprise Application Services (EAS) for processing.