Change of Major/Degree Level

This form is to change a major or concentration within the same college/school/unit. It may not be used to change to a major in a new college/school. This form can also be used to change to a lower or lateral degree level (for example, from a doctoral degree to a master’s degree or from a master’s degree to a certificate). Students wishing to change to a higher degree level must submit a new application for admission to that degree program. The academic department reserves the right to request that the student submit an application for admission and admission materials if they wish to conduct a full admissions review to switch programs.

Name: ______________________________________________________________ DU ID Number: ____________________

Effective quarter: ____________________________ Year: ______

The above named student wishes to change his/her (please check one):

☐ Degree  ☐ Major  ☐ Concentration

Current Degree/Major/Concentration:

(ex: MA in Educational Leadership and Policy Studies with a Principal Licensure concentration)

Current cohort/location (if applicable): ______________________________

New Degree/Major/Concentration:

(ex: MA in Educational Leadership and Policy Studies with a Principal Licensure concentration)

New cohort/location (if applicable): ______________________________

This change has been approved by the student’s current and new degree programs.

Student’s Signature: _____________________________________________ Date: _________________

Department Chairperson(s) Signatures

Current Program: ______________________________ Date: _________________

New Program: ______________________________ Date: _________________

Note: Students in the Josef Korbel School of International Studies who are requesting to change the major or degree to or from the MA in Conflict Resolution or the Master of Public Policy must obtain permission from the Executive Director of Graduate Enrollment.

Executive Director of Graduate Enrollment: __________________ Date: _________________

The complete Change of Degree or Program policy is available from the Graduate Policies and Procedures:
http://bulletin.du.edu/graduate/academic-requirements-policies-and-procedures/change-of-degree-or-program/

Change of Major/Degree Level Updated March 2018