



UNIVERSITY of
DENVER

OFFICE OF GRADUATE STUDIES



Your Graduate Experience

2017–2018



welcome letter

Welcome to the University of Denver! You have joined an exceptional, vibrant learning community. Graduate students comprise more than half of the student population at the University of Denver, reflecting the University's commitment to graduate education. We thank you for choosing the University of Denver and entrusting your professional development to the fine faculty here. Whatever your future may hold, we hope you find the support and encouragement you need to make your dreams reality.

This handbook serves as a resource to help you navigate your graduate career. Please also take time to review the [Graduate Policies and Procedures](#). Your individual graduate program may provide you its own handbook as well. Specific [degree requirements](#) can be found in the [Graduate Bulletin](#).

As a graduate student at the University of Denver, you may expect rigorous study, collaboration, and applied learning experiences that are intended to benefit you and the world. Our faculty are readily accessible and passionate about their work. May your days at the University of Denver educate you for the 21st century and prepare you to achieve your highest goals.

Best regards,

Barbara J. Wilcots, Ph.D.

Associate Provost

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September

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December

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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February

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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March

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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April

S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June

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					1	2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 4, 2017

Labor Day

November 23-24, 2017

Thanksgiving break

December 25-29, 2017

Winter holiday

January 1, 2018

New Year's Day

January 15, 2018

Martin Luther King, Jr. Day

May 29, 2018

Memorial Day

July 4, 2018

Independence Day

academic year calendar 2017-2018

University of Denver, General

AUTUMN QUARTER 2017

New Student Orientation and Registration	Tuesday – Saturday	September 5 - 9
Classes begin	Monday	September 11
Last day of classes	Friday	November 17
Final examination period	Saturday – Tuesday	November 18 - 21

WINTER INTERTERM 2017

Wednesday – Sunday **November 22 -December 24**

WINTER QUARTER 2018

Classes begin	Wednesday	January 3
Martin Luther King Holiday	Monday	January 15
Last day of classes	Tuesday	March 13
Final examination period	Wednesday – Saturday	March 14 - 17

SPRING INTERTERM (Break) 2018

Sunday – Sunday **March 18 - 25**

SPRING QUARTER 2018

Classes begin	Monday	March 26
Memorial Day	Monday	May 28
Last day of classes	Friday	June 1
Final examination period	Monday – Thursday	June 4 - June 7
Graduate commencement	Friday	June 8
Undergraduate commencement	Saturday	June 9

SUMMER INTERTERM 2018

Sunday – Sunday **June 10 – 17**

SUMMER SESSION 2018

Classes begin	Monday	June 18
Independence Day	Tuesday	July 4
Last day of classes	Thursday	August 16
Commencement	Saturday	August 18

AUTUMN INTERTERM 2018

Saturday – Sunday **August 18 – September 2**

academic year calendar 2017-2018

Sturm College of Law

FALL SEMESTER 2017

Orientation for first year & JD transfer students	August 7-11
Fall semester begins	August 14
Last day to add and/or drop classes with a 100% refund	August 28
Last day to drop courses with a 50% refund	September 1
Labor Day (no day or evening classes)	September 4
Registration for Spring 2018	November 6-17
Instructor evaluations link emailed to students	November 13
Last day of fall semester	November 20
Instructor evaluations close at midnight	November 20
Last day to withdraw from classes	November 20
Reading days	November 21, 22, 27, 28
Thanksgiving Holiday observed	November 23, 24
Final examination period	November 29-December 13
Deadline for graduation materials	December 15

SPRING SEMESTER 2018

Spring semester begins	January 8
Martin Luther King, Jr. Birthday observed (no classes)	January 15
Last day to add and /or drop classes with a 100% refund	January 22
Last day to drop courses with a 50% refund	January 26
Spring Break (no day or evening classes)	March 12 – 16
Summer 2018 registration	April 2 – 6
Fall 2018 registration	April 9 – 20
Instructor evaluations link emailed to students	April 9
Last day of spring semester	April 23
Instructor evaluations close at midnight	April 23
Last day to withdraw from classes	April 23
Reading days	April 24 – 27, April 30, May 1
Final examination period	May 2 – 17
Spring commencement ceremony	May 19
Deadline for graduation materials	June 15, 2018

SUMMER SEMESTER 2018

Summer Semester begins	May 29
Last day to add and /or drop classes with a 100% refund	June 5
Last day to drop courses with a 50% refund	June 8
Independence Day (no day or evening classes)	July 4
Instructor evaluations link emailed to students	July 9
Last day of summer semester	July 17
Instructor evaluations close at midnight	July 17
Last day to withdraw from classes	July 17
Reading days	July 18 – 20
Final examination period	July 23 – 27

academic year calendar 2017-2018

University College

FALL QUARTER 2017

Priority Registration begins	Monday, July 31	Last day for 75% refund	Friday, September 22
Open Registration begins	Monday, August 7	Last day for 50% refund	Friday, September 29
Registration deadline	Friday, September 1	0% refund begins	Monday, October 2
Labor Day Holiday	Monday, September 4	Last day to withdraw without approval	Friday, October 20
Classes Begin	Monday, September 11	Last day to withdraw with instructor approval	Friday, November 3
Last day for 100% refund	Friday, September 15	Classes end	Friday, November 17

WINTER QUARTER 2018

Priority registration begins	Monday, November 6	MLK Holiday	Monday, January 16
Open registration begins	Monday, November 13	Last day for 50% refund	Friday, January 19
Registration Deadline	Tuesday, December 19	0% refund period begins	Monday, January 22
Classes begin	Tuesday, January 2	Last day to withdraw without approval	Friday, February 9
Last day for 100% refund	Friday, January 5	Last day to withdraw with instructor approval	Friday, February 22
Last day for 75% refund	Friday, January 12	Classes end	Monday, March 12

SPRING QUARTER 2018

Priority registration begins	Monday, February 12	0% refund period begins	Monday, April 16
Open registration begins	Monday, February 19	Last day to withdraw without approval	Friday, May 4
Registration deadline	Friday, March 16	Last day to withdraw with instructor approval	Friday, May 18
Classes begin	Monday, March 26	Memorial Day	Monday, May 29
Last day for 100% refund	Friday, March 30	Classes end	Friday, June 1
Last day for 75% refund	Friday, April 6	Graduate commencement	Friday, June 8
Last day for 50% refund	Friday, April 13	Undergraduate commencement	Saturday, June 9

SUMMER QUARTER 2018

Priority registration begins	Monday, April 30	0% refund begins	Monday, July 2
Open registration begins	Monday, May 7	Independence Day Holiday	Wednesday, July 4
Registration deadline	Friday, June 1	Last day to withdraw without approval	Friday, July 20
Classes begin	Monday, June 11	Last day to withdraw with instructor approval	Friday, August 3
Last day for 100% refund	Friday, June 15	Classes end	Thursday, August 16
Last day for 75% refund	Friday, June 22	Commencement	Saturday, August 18
Last day for 50% refund	Friday, June 29		

financial aid, tuition & billing

contact information:

OFFICE OF FINANCIAL AID

University Hall, Room 255
2197 S. University Blvd., Denver, CO 80208

phone: 303.871.4020

fax: 303.871.2341

e-mail: finaid@du.edu

website: www.du.edu/financialaid

hours: M-F: 8:00 a.m. – 4:30 p.m.

BURSAR'S OFFICE

University Hall, Room 223
2197 S. University Blvd., Denver, CO 80208

phone: 303.871.4944

fax: 303.871.4401

e-mail: bursar@du.edu

website: www.du.edu/bursar

hours: M-F, 8:00 a.m. – 4:30 p.m.

cashier's office hours: M-F, 8:15 a.m. – 4:15 p.m.

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Graduate Financial Aid Award Information

The value of a University of Denver education is something each student should carefully consider. A University of Denver education is prized for its outcomes, commitment to investing in student learning and for our emphasis on excellence, innovation, integrity and engagement. The University of Denver is committed to financially assisting students to the greatest extent possible while assuring a quality educational experience. The University of Denver is continually making every effort to provide the best financial options for the greatest number of students.

The Office of Financial Aid and your academic department are committed to working with you to make a DU education affordable. Academic departments provide scholarships, grants and assistantships. The Office of Financial Aid provides work-study and student loans. After you review your financial aid award and read this document, accept your financial aid through the student tab of PioneerWeb. Contact the Office of Financial Aid if you have any questions.

COST OF ATTENDANCE

The cost of attendance, or student budget, is a nine-month estimate of direct and indirect costs typically incurred by students. Direct costs are billed to students by the Bursar's Office. These include tuition, fees and the optional student health insurance plan. Indirect costs are educational expenses that are not billed by the University. These include books and supplies, room, board, transportation expenses and personal expenses. The budget parameters have been determined by the Colorado Department of Higher Education and by the Office of Financial Aid.

The student budget sets a limit on the amount of financial assistance that can be received in an academic year, which may include scholarships, grants, Work-Study funding, loans and other resources (such as AmeriCorps awards and employer paid tuition benefits). The budget in your award letter lists the costs used to determine your financial aid award. Your actual costs may be different.

STUDENT BILL

Each term you will be billed for direct costs less any financial aid you receive. You are responsible for making arrangements to pay any outstanding charges by the published due date. Payment for each term is due 10 days prior to the official start of the term. Tuition due dates for the 2017-2018 academic year are listed on the **Bursar's Office website**.

If your financial aid disbursement exceeds your charges, you will receive a refund for the excess amount approximately one week after disbursement. Direct deposit of refunds may be set up through your PioneerWeb account on the student tab.

YOUR FINANCIAL AID AWARD

Your financial aid award is based on the Free Application for Federal Student Aid (FAFSA), the cost of attendance, your demonstrated financial need, the date you submitted your FAFSA and the availability of financial assistance at DU.

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Based on the information you submitted, your award reflects the maximum award that our resources will allow. Your financial aid awards are divided equally between fall, winter and spring quarters, or if you are a law student, fall and spring semesters. The financial aid offered can only be used during the terms indicated. If your enrollment plan will be less than the traditional nine-month academic year, inform the Office of Financial Aid so adjustments can be made to your cost of attendance and financial aid awards.

Financial aid is available for summer term but on a limited basis. Summer is considered the fourth quarter or third semester of the academic year; therefore, awarding of federal aid will be limited to your remaining eligibility from the current academic year. You should carefully examine your academic plans and finances before registering for summer. If you are interested in obtaining financial aid for the summer, you will need to complete an online Summer Aid Application through PioneerWeb. This application is available April 1, 2018.

ACCEPTING YOUR AWARD

You can view your financial aid awards and accept, decline or reduce offered aid through the Student or Admitted Graduate Student tabs in [PioneerWeb](#). Your acceptance indicates that you will comply with all of the terms and conditions of financial aid awards. Scholarships, grants, and Work-Study must be accepted through PioneerWeb within 30 days of your award notification to ensure you receive these funds for the academic year. Some institutional scholarships may have been automatically accepted for you. Awards not accepted by the deadline may be cancelled.

STATEMENT OF EDUCATIONAL PURPOSE

By accepting financial aid awards, you certify that all money received under Title IV and Colorado State student financial aid programs are only for expenses related to your attendance at University of Denver. You also confirm that you do not owe a repayment on any federal or state student aid funds received at any institution attended, nor have you borrowed in excess of any federal loan limits. You further attest that you are responsible for repayment of a prorated amount of any portion of payments made which cannot reasonably be attributed to meeting educational expenses related to the attendance at the University. The amount of such repayment is to be determined by the criteria set forth by the United States Department of Education and the Colorado Department of Higher Education.

TITLE IV DISCLOSURE

Through the Higher Education Act of 1965, the Federal government requires the University of Denver to provide the following information: The title of the person designated under Section 668.367, Subpart C, Title 34 of the Code of Federal Regulations is the Director of Financial Aid. This individual may be contacted at the Office of Financial Aid, University Hall, 2197 South University Boulevard, University of Denver, Denver, Colorado 80208, 303.871.4020, Monday through Friday, 8:00 a.m. to 4:30 p.m. University of Denver must provide you with a statement of the rights and responsibilities of students receiving financial aid under the Direct Loan programs.

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To Receive Federal Title IV Financial Aid Funds

1. You must maintain satisfactory academic progress according to University of Denver standards and practices as published.
2. You must not be in default on a Federal Perkins and/or Federal Loan Programs or Federal PLUS Loan Programs at any institution.
3. You must not owe a refund of a federal grant received at any institution.
4. You must sign a statement that all funds received through the federal financial aid programs will be used solely for educational or education-related purposes.
5. You must be registered for the draft if you are required to register. Proof of registration may be required.

Other information that University of Denver is required to disseminate, according to the Student Consumerism Regulations, Section 668.34, Subpart C, Title 34 of the Code of Federal Regulations, Part 178.4, can be found elsewhere in this document and on the DU financial aid website.

RIGHTS AND RESPONSIBILITIES

Your rights and responsibilities for receiving financial aid are contingent upon your compliance with various federal, state and institutional policies and regulations that govern the awards. The policies described below apply to your financial aid awards.

- The Office of Financial Aid expects you to read and understand the contents of this document.
- You will maintain a record of your application and award information and keep copies of all your financial aid documents in a personal file.
- You are responsible for completing the FAFSA, submitting documents for verification, applying for loans, signing promissory notes, and completing entrance and exit counseling in a timely manner. Financial aid disbursement may be delayed if requirements are not complete at least one month prior to the start of classes.
- Your financial aid award is not renewed automatically. You must re-apply by March 15th each year for full consideration of financial assistance for the following year. Need-based financial aid awards may change from year to year based on your family's financial circumstances such as changes in income and/or assets, the number of people included in your family size, the number of students in your family attending college and your year in school.
- If you are selected for verification, you will receive an email from the Office of Financial Aid listing the documents that must be submitted. These documents must be received before a financial aid award can be generated or financial aid disbursed to your student account.
- If you receive additional aid from outside sources, including private scholarships, AmeriCorps awards or company reimbursement, your financial aid awards may be adjusted to prevent awards that exceed your financial need or cost of attendance.
- DU scholarships, grants, and GTA/GRA tuition waivers cover tuition charges only, unless otherwise stipulated by the award.

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- DU employees and eligible children may not receive a combination of tuition waiver benefits and institutional awards that exceed tuition.
- If you drop below four credit hours, you will no longer be eligible for federal aid. If you obtain your degree, withdraw from school, or change from degree candidate to non-degree candidate during the school year, your financial aid award will be adjusted according to the terms you attend.
- If you drop below full-time enrollment, you may lose eligibility for certain grant or scholarship awards or they may be prorated. Your budget may also be reduced, which would reduce your eligibility for financial aid.
- If you defer admission from fall to winter or spring quarters in the same academic year, you must notify the Office of Financial Aid.
- If you owe charges to DU for a previous term, a hold will be placed on your account preventing you from registering for future quarters. The hold will be lifted after you pay your account balance in full.
- Federal regulations require the DU Office of Financial Aid to monitor the academic progress of all students receiving financial aid. This policy is called Satisfactory Academic Progress (SAP). The SAP policy is enforced in conjunction with all other University policies and procedures, including the academic suspension policy. SAP is monitored on a yearly basis, usually in mid to late summer, and is effective the following fall term. SAP is measured using three factors:
 1. You must complete 66.67% of courses attempted.
 2. You must maintain a minimum cumulative GPA as defined by your program of study (3.0 for most graduate programs at DU, 2.20 for Law students, 77 for Graduate Tax students).
 3. You must complete degree requirements within 150% of the time frame required to complete your degree. If you are not meeting SAP standards, you will be notified by the Office of Financial Aid and must confer with a Financial Aid Advisor to create a plan to regain eligibility.
- If you have been awarded Federal Work-Study, you must secure a Work-Study position within the first six weeks of the term to remain eligible for the award offered to you. If you do not secure a position within the first six weeks, the award will be cancelled. Work-Study policies are outlined in the Work-Study Student Handbook. If for any reason you fail to fulfill the expectations of the Work-Study Program, your employment will be terminated. Work-Study monies cannot be earned by DU staff or faculty members.
- Any student who begins classes at DU, applies for financial aid, completes all of the requirements to obtain aid, and then withdraws from classes may have his or her financial aid adjusted according to federal, state and institutional regulations. Students must contact the Registrar's Office to officially withdraw from the University. The Office of Financial Aid can advise you on how a withdrawal affects your financial aid eligibility.

TYPES OF FINANCIAL AID

Awarding of financial aid is directed by both your academic department and the Office of Financial Aid. Your financial aid award may contain a combination of the following types of aid.

DU Scholarships and Grants

The DU financial aid program includes a range of scholarships and grants that are funded by tuition revenue, endowment earnings and gifts. Your financial aid award reflects University of Denver's commitment from institutional resources. The combination of institutional awards may not exceed your tuition charges per term.

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Scholarship awarding criteria are determined by academic departments. Contact your department for details.

Academic departments also nominate Doctoral Fellowship candidates to the Office of Graduate Studies. The Office of Graduate Studies selects candidates with outstanding academic achievement based on departmental recommendations.

Graduate Teaching or Research Assistantships

Assistantship awarding criteria is determined by academic departments. These awards traditionally include a tuition waiver and a monthly stipend in the form of a salary. Contact your department for details.

Federal Work-Study

The Work-Study Program provides jobs for students with financial need, allowing them to earn money to help pay for educationally-related expenses. The program encourages community service work and work related to each student's course of study. Work-Study jobs are available both on and off-campus. If you work off-campus, your employer will be a private nonprofit organization or a public agency, and the work performed must be in the public interest. These jobs should be relevant to your course of study to the maximum extent possible. You will earn at least Colorado minimum wage, but the amount might be higher depending on the type of work you do and the skills required. Your total Work-Study award depends on when you apply, your level of need, and the funding level available at the time you apply. The amount you earn may not exceed your total Work-Study award. When assigning work hours, your supervisor will consider your class schedule and your academic progress. You will be paid an hourly wage on a bi-weekly basis for hours worked. Work-Study funds will not be directly deposited into your tuition account. Additional information about Work-Study can be found at www.du.edu/studentemployment.

Federal Direct Loans

Unsubsidized Federal Direct Loans are available to students enrolled at least half-time (four credits) in a degree-seeking program. This low-interest loan is made directly by the Department of Education.

The interest rate is a fixed 5.314% for graduate students in the 2016-2017 year. The interest rate for the 2017-2018 year has not yet been released. There is a 1.069% loan origination fee deducted from the loan by the Department of Education. Repayment begins six months after the student is no longer enrolled at least half-time. The standard repayment period is 10 years but can be as long as 30 years.

Graduate students are eligible for loan amounts up to \$20,500 per academic year in unsubsidized loans. A student's overall aggregate loan borrowing may not exceed \$138,500.

Before you receive a Direct Loan disbursement, you must complete online entrance counseling and sign a Master Promissory Note (MPN). Entrance counseling will provide important information about your rights and responsibilities as a loan borrower. Both of these requirements can be satisfied online through the [Direct Loan website](#).

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Federal Direct Graduate Plus Loan

The Direct Graduate/Professional PLUS Loan is available to students enrolled at least half-time (four credits) in a degree-seeking graduate level program. Students are encouraged to accept their full Federal Direct Loan eligibility before applying for the PLUS Loan.

The Direct PLUS interest rate is fixed at 6.31% for the 2016-2017 year. The interest rate for the 2017-2018 year has not yet been released. There is a 4.276% loan origination fee deducted from the loan by the Department of Education. Repayment on a Graduate PLUS Loan is deferred while the student is enrolled at least half-time. Repayment begins 45 days after the student ceases to be enrolled at least half-time. Forbearance options are available to students who are unable to make their payments after their in-school deferment ends.

PLUS Loan borrowers are required to pass a credit check which is typically less strict than those required for private education loans. If you are denied a PLUS Loan because of adverse credit, an endorser addendum is automatically mailed. You may appeal the denial or reapply with an endorser. The requested loan amount may be equal to or less than the student's total cost of attendance less all other financial aid.

ADDITIONAL FINANCING OPTIONS

Aside from making a full payment at the beginning of each quarter to cover your unmet costs, several financing options are available. First, decide how much you are able to pay from personal funds. Then, consider each of the following payment options and decide which one(s) will meet your needs. Be aware that some of these options charge fees or interest which increases your overall cost for education. These options are available individually or in combination to help cover the remaining cost of educational expenses.

Payment Plans

University of Denver provides students the opportunity to spread their educational costs out over several monthly payments, with a choice of either a three or nine month plan for quarter term students and a three or 10 month plan for law students. Each plan has an enrollment fee: the three month plan has a fee of \$50 per term and the nine and 10-month plans have a one-time \$50 fee. There is no credit check requirement to enroll. For more information about these options, please visit the [Bursar's Office website](#).

Part-Time Employment

The Office of Student Employment locates and develops part-time jobs for currently enrolled students who want jobs regardless of their financial need, thus allowing them to earn money to help pay for educationally-related expenses.

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Private Scholarships

If you applied for and received private scholarship funds, be sure to notify the Office of Financial Aid. Any private scholarship that is not listed on your award letter may affect your financial aid awards. If you have not applied for private scholarship funds, it's not too late to get started. Here are some tips to aid you in your search:

- A search for private scholarships can be time intensive. Therefore, it's important to have an organized system to find, apply for, and receive scholarships. Most of the information you will need to provide on a scholarship search questionnaire will be demographic, but you may also be asked about your academic, extracurricular and career plans. You can begin this search on the [University of Denver scholarship webpage](#).
- Organizations of all types and sizes sponsor scholarships. Explore local organizations you might not have considered, such as religious, community service, fraternal, military, union and professional. In addition, some companies may offer tuition reimbursement programs for their employees.
- You can also use a free scholarship search service. The service collects information on hundreds of awards and compares your student characteristics with scholarship restrictions. Based on your answers to a questionnaire, you will receive a list of possible scholarships. You can then decide which ones to apply for. Common search services include: www.finaid.org, www.fastweb.com or www.scholarships.com.

Private Education Loans

Terms of private loans vary significantly. They require a credit check and/or debt-to-income ratio check on the borrower and/or co-borrower. In some cases, a co-borrower may be required. Lower interest rates may be available to students who choose to have a co-borrower. Students should consider applying for a PLUS loan before pursuing a private loan.

The University of Denver wants students to compare lenders and make informed loan selection choices. The Office of Financial Aid provides information on lenders who offer competitive products and good customer service and meet the University's electronic processing requirements. The list of lenders is provided to give you an idea of what is available, though you are not required to borrow from those listed. For specific information regarding terms and rates, please contact the lenders directly. Recommended lender information is available on the [Office of Financial Aid website](#).

You initiate the loan process with the lender you select. Applications may be available online at the lender's website or by contacting the lender by phone. Once the borrower's and/or co-borrower's credit is approved, the University of Denver will receive a request from the lender to certify the loan. We will certify the loan for the lesser of the amount you request on your application or the maximum amount allowed by your financial aid budget (total cost minus other financial aid). Apply in May to secure funding for the academic year. Funds received will be applied first to your student account and then refunded to you in the event of a credit balance.

A Self-Certification form is required by lenders prior to disbursing private loan funds. By submitting this form, you confirm that you are aware of your federal financial aid options. Self-Certification forms can typically be obtained from the lender. Due to additional regulations for private educational loans, the timeline for obtaining this type of loan will be longer than in past years. You should apply early, as the private loan process may take several weeks.

financial aid, tuition & billing

Bursar's Office

The Bursar's Office bills for tuition and fees, advises on billing and payments, and provides cashiering, student debt management and Perkins loan services. Detailed information about these services is available on our website. We look forward to working with students concerning their investment in higher education.

The budget worksheet in the financial aid portion of this section details the cost of attendance for the 2017-2018 academic year.

DUE DATES FOR 2017-2018

Tuition and fee bills are due 10 days prior to the first day of classes for each term. There is an exception for a student's first quarter on campus: in this case, tuition and fee bills will be generated the first day of class and will be due on September 22 (Law students should contact the College of Law for distribution dates).

The Bursar's office uses a payment portal that allows for multiple users to set up individual credentials to access your account. You will need to access your account on the payment portal beginning July 1 and identify authorized users by August 1 in order for additional people to receive information on the next billing cycle.

Once you set up your authorized users, you will each receive an email alert when a new bill is available, and must log onto the payment portal to view the bill.

The portal offers many features, such as payment options including setting up recurring payments and scheduling payment in advance. It utilizes a secure platform to store account information and log transactions.

Quarter Terms

Autumn quarter September 1, 2017 or September 22 for first-year students

Winter quarter December 24, 2017

Spring quarter March 16, 2018

Summer quarter June 8, 2018

Semester Terms

Autumn semester August 4, 2017

Spring semester December 29, 2017

Summer semester May 19, 2018

Please note: University College schedules may vary from the standard calendar.

Please pay attention to due dates. Students should budget accordingly to avoid unnecessary delays in registering for future terms. The University may assess late fees and hold registration and transcripts for unpaid balances.

financial aid, tuition & billing

PAYMENT OPTIONS

The University accepts cash, checks, bank wires and electronic ACH (Automated Clearing House) payments.

The University also offers an interest-free payment plan. The plan allows participants to spread the tuition and fee expense over multiple payments. There is a minimal setup fee and there is no credit check requirement. We encourage enrolling in the plan by June 1 to receive the maximum benefit. Please check the [Bursar's website](#) for details and updates on payment options.

financial aid, tuition & billing

REFUNDS OF EXCESS LOAN PROCEEDS

Federal Stafford, Federal PLUS and private loans are disbursed directly to your tuition account after all requirements (see financial aid information) have been satisfied. If the total loan proceeds are greater than the total account charges, a refund check will be issued to the student for the excess amount. Students are encouraged to register for direct deposit of refunds to their checking or savings account. Registration can be completed through PioneerWeb. If students do not register for direct deposit, refund checks are mailed to the mailing address designated by the student. Dates for receiving refunds are determined by disbursement dates. Please see the Bursar website for the most current information.

TUITION REFUNDS

A student withdrawing or dropping courses early in the term may receive a partial reduction of tuition charges based upon the published registration calendar. The student will be responsible for paying any unpaid balance after tuition and financial aid are adjusted for the change in enrollment.

EMPLOYER REIMBURSEMENT

The employer reimbursement payment option is available to students whose employers require course completion prior to reimbursing the student for incurred tuition and fees. This option allows the student to defer the reimbursed portion of tuition and fees until after the conclusion of the academic term. The employer reimbursement payment agreement is available as a downloadable form on the [Bursar's website](#).

EDUCATION TAX BENEFITS

Each calendar year, the Bursar's office sends a 1098-T form to anyone who has had tuition charges or financial aid billed through the University. You may be eligible for federal tax deductions or credits. In order to report correct tax information, a valid social security number must be on file with the University. Please contact your tax advisor or IRS publications for additional information.

Quick points to facilitate paying for your education

- File your FAFSA and supporting documents in a timely manner.
- Remember to sign your promissory note and complete an entrance interview.
- Keep records of your bills and payments.
- Take time to budget for tuition and fee expenses each academic year.

Advisors in the Bursar's Office are available to answer your billing and payment questions.

financial aid, tuition & billing

Tuition and Fees

TUITION

Tuition for the 2017-2018 academic year is \$15,840 per quarter for enrollment between 12-18 quarter hours for graduate studies and graduate professional schools, excluding the Daniels College of Business. Students enrolled in the flat-rate program will be assessed tuition of \$1,320 per quarter hour in addition to the flat-rate for enrollment over 18 hours. All other programs are billed by credit hour at the following rates:

College of Law	\$1,623	Daniels College of Business-Graduate	\$1,320
Graduate Tax	\$933	University College	\$619 - 660 (this rate may vary)

HEALTH INSURANCE

The health insurance premium is assessed to most graduate students. The health insurance is charged to your billing statement each fall and spring term. If you have adequate coverage, you may waive the insurance by completing a waiver form on [PioneerWeb](#). The waiver must be completed by the published deadline for each term. Please print the confirmation page for your personal records.

STUDENT TECHNOLOGY FEE

To enhance opportunities for technology use in and out of the classroom, and to provide multiple modalities of learning, a technology fee will be charged to all University of Denver students. The fee will be assessed at the rate of \$4 per credit hour. Students taking 12-18 hours in a program with a flat rate will be assessed a \$48 technology fee.

STUDENT ACTIVITY FEE

A student activity fee of \$53 per quarter is assessed to graduate students. Law students are assessed a one-time Loan Repayment Assistance Program Fee of \$90 and a student activity fee of \$106 per semester.

HEALTH AND COUNSELING FEE

The Student Health and Counseling fee is assessed each academic term with registration of six or more credit hours. The student health and counseling fee primarily maintains the Student Health and Counseling Center (SHCC) and reduces student out-of-pocket expenses at the SHCC. Please visit www.du.edu/duhealth or call 303.871.2205 for additional information. Graduate students may waive this fee by completing a waiver form on PioneerWeb.

HOUSING ROOM AND BOARD

Room and board rates vary. Please contact the Housing and Residential Education for housing options: 303.871.2246, www.du.edu/housing.

PARKING

Parking permits are billed through the Bursar tuition and fee bill. Please contact Parking Services directly for rates and policies: 303.871.3210, www.du.edu/parking.

RTD COLLEGE BUS PASS

Bus passes for graduate and Law students are included in the student activity fee. This is a mandatory fee.

residence/housing

contact information:

HOUSING & RESIDENTIAL EDUCATION

2055 E. Evans Ave., Suite 200
Denver, CO 80208

phone: 303.871.2246
fax: 303.871.4064

web: <http://www.du.edu/housing>

hours: M-F, 8:00 a.m. - 4:30 p.m.

residence/housing

On and Off-Campus Housing

ARRANGING FOR OFF-CAMPUS HOUSING

Due to space limitations, the University of Denver cannot offer on-campus housing for new graduate students. We ask that graduate students explore off-campus housing options that meet their needs. Please visit [Off-Campus Housing](#) for more information if you are interested in finding housing arrangements off-campus.

APPLYING FOR ON-CAMPUS HOUSING

The University of Denver will maintain a waiting list for graduate students who may need on-campus housing. Students may be contacted for available spaces after all 3rd/4th year undergraduate student requests have been fulfilled. For more information on the application process, please visit [our website](#).

campus safety & parking services

contact information:

DEPARTMENT OF CAMPUS SAFETY

Campus Safety Center, MCS 6200
2130 S. High Street, Denver, CO 80208

emergency: 303.871.3000

inquiries: 303.871.2334

main: 303.871.2000

anonymous tip line: 303.871.3130

website: www.du.edu/campussafety

main line hours: M-F, 8:00 a.m. - 5:00 p.m.

OFFICE OF PARKING SERVICES

Campus Safety Center
2130 S. High Street, Denver, CO 80208

phone: 303.871.3210

fax: 303.871.2661

email: parking@du.edu

website: www.du.edu/parking

hours: M-F, 8:30 a.m. - 4:30 p.m.

TRANSPORTATION CENTER

2130 S. High Street, Denver, CO 80208

website: www.du.edu/transcenter

phone: 303.871.7433

hours: M-F, 9:00 a.m. - 5:00 p.m.

campus safety

Campus Safety

AN OVERVIEW

University of Denver's Campus Safety Department is a service-oriented organization that aspires to provide a safe environment conducive to learning, living and working. Campus Safety's offices are located at 2130 S. High St. (Evans Parking Structure).

Campus Safety focuses its efforts on the safety of DU students, faculty, staff and visitors. Campus Safety personnel are highly trained, proud professionals dedicated to serving the DU community.

Campus Safety is only a phone call away. Officers are radio dispatched and can respond to your needs within minutes. To aid you when walking on and around campus, there are over 100 Blue Light Emergency Phones placed in strategic locations, including parking lots and garages in the vicinity of residence halls and academic buildings.

Call Campus Safety should you have any questions. They are here to serve you. **Campus Safety may be reached in an emergency at 303.871.3000 or non-emergency at 303.871.2334.**

CAMPUS SAFETY OFFICERS

Campus Safety Officers are highly trained professionals ready to serve you. Their responsibility is to prevent and suppress crime, protect life and property, and preserve peace throughout the DU community. The following is a list of their duties:

- Patrol of campus, parking lots and surrounding areas
- Enforce state and municipal statutes and ordinances, as well as University regulations
- Provide crisis intervention management
- Respond to all calls for help: medical emergencies, reports of crimes, crimes in progress and suspicious activities
- Initiate written reports on incidents of crime, accidents, suspicious activities and personal injuries involving University of Denver students, faculty, staff and campus visitors
- Provide dignitary and executive protection
- Provide security services to all campus areas
- Foot patrol of campus buildings and grounds
- Ensure the overall security of University buildings
- Provide after hours access to academic and administrative areas for authorized persons
- Watch for and report suspicious activities
- Assist Denver Police officers at crime scenes and with investigations
- Enforce University parking rules and regulations

campus safety

- Respond to incoming calls for assistance and information as received by telephone and the Blue Light Phone system
- Monitor campus alarm systems and ensure appropriate response
- Operate and monitor video surveillance systems

PARKING AND TRAFFIC

The Parking Services Office is responsible for all parking areas on campus including surface lots, parking structures, loading zones and restricted areas, such as gated parking lots.

Security of parking areas is maintained by vehicular and foot patrol, video surveillance of select lots and lot attendants during special events.

The Parking Services Office is located in the Campus Safety Center at 2130 S. High St. and open from 9:00 a.m. to 5:00 p.m., Monday through Friday.

CRIME PREVENTION

Crime prevention is an important part of the Department of Campus Safety. Most crimes on campus can be avoided. Our Crime Prevention Team provides the following programs to help educate you on how to avoid being a victim:

- Vehicle Protection
- Operation Identification
- How to be Street Wise and Safe
- Sexual Assault Prevention
- HomeSecurity
- Pepper Spray Defense
- Office Security
- Personal Safety Tips
- R.A.D. Self-Defense Program

We need your help to put a stop to crime. We want your experience at DU to be safe and enjoyable. For additional information, **Crime Prevention may be reached at 303.871.3019.**

VICTIM/WITNESS SERVICES

Being victimized is often a traumatic experience. Campus Safety's Crime Prevention officer can counsel you on the criminal justice process so that it will be understandable.

campus safety

If you should become a victim or witness to a crime, the Crime Prevention Office can help in the following ways:

- Providing referrals for medical and psychiatric counsel
- Providing assistance when classes conflict with court appearances
- Conducting follow-up investigations to provide up to date information

Victim Services may be reached at 303.871.3019.

STREETWISE AND SAFE

You can do a great deal to reduce your risk of becoming a victim of crime. The most effective weapons against crime are common sense, alertness and involvement. Armed with these, you can protect yourself by reducing the opportunity for muggers, purse-snatchers and other criminals to strike. By following these suggestions, you join other members of the DU Community in making the streets safer for everyone.

Elementary Street Sense

- Wherever you are, be alert to what's going on around you. Don't daydream or become distracted. Look to see who is ahead, beside and behind you.
- Don't listen to music via headphones or carry on a phone conversation. These actions may reduce your awareness.
- Communicate visually that you are a calm, confident individual. Stand tall with your head erect and walk purposefully. Make quick eye contact with the people around you so that you give the impression of awareness.
- Always trust your instincts. If you feel uncomfortable in a place or situation, leave as soon as possible.
- Remember, crime knows no boundaries! Don't drop your guard just because you're on or near DU property.

Walking Smart

- Plan the safest route to your destination and use it!
- Walk with a companion whenever possible.
- Take time to learn the neighborhood. Take a few minutes to notice what stores are open, type of street lighting and the locations of telephones may be important if you need help later.
- Keep purses close to your body and maintain a firm grip on them. Wallets should be carried in the front pocket.
- Don't overburden yourself with books, backpacks or packages.
- Avoid carrying large amounts of cash. Leave valuables, such as expensive jewelry and clothing, at home.
- Don't give money to strangers. Your "loose change" is not really going to help their situation. Instead, volunteer your services to local programs designed to help those in need.
- Have your path go by Blue Light Phones if possible.

campus safety

- When walking, take note of potential hiding spots and use caution as you approach them.

Elevator Sense

- Familiarize yourself with the emergency buttons of the elevators you ride frequently. Always stand near the controls.
- Get off the elevator if someone suspicious enters. Don't get on the elevator with someone you feel uneasy about.
- If you're attacked while in the elevator, hit the alarm button and as many floor buttons as possible.

Jogging, Biking and other Outdoor Activities

- Go with a friend. It's more fun and safer, too!
- Choose your route in advance and vary it. It's not a good idea to always travel the same route at the same time of day.
- Avoid isolated areas. Try to do your activities with others and where others are present.

Vehicular Safety

- Always lock your vehicle doors, even when driving. Don't place valuables on the seat next to you in plain view. Keep items in the trunk.
- Have your key in hand when approaching your vehicle to allow for quick access. Remember to look into the back seat area before entering.
- Unlock only the driver's door and enter the vehicle immediately. Once inside, lock vehicle doors.
- Park in well-lit areas that are visible to other people.
- Keep your vehicle in good condition and always have enough gas to get where you're going and back again.
- If you experience car trouble, raise the hood and remain in your vehicle with the doors locked. If someone offers to help, ask them to call the Police or if on campus the Campus Safety Department for you.

Tips for Buses

- Use well-lit busy stops. Wait with other people when possible.
- Sit near the front of the bus or first/light rail car, close to the driver.
- Don't fall asleep!
- If someone is harassing you, tell him or her firmly and loudly, "leave me alone!" Persistent persons should be reported to the driver.
- As you prepare to get off the bus/light rail, take note of suspicious persons who are exiting with you.

campus safety

- Be alert to who gets off the bus/light rail with you. If you feel uneasy, walk directly to a place where there are other people.

If You Become a Victim of a Crime

- Remain calm and try not to panic.
- Try to obtain a helpful description of the assailant. Sex, race, age, height, weight, type of clothing and distinguishing marks will be valuable to the police when searching for the assailant. If a vehicle is involved, try to remember its make and license plate number.
- Don't resist if the assailant is armed and is only after your valuables. Property can be replaced! If resistance is an option, don't get scared, get mad! Shout, "NO!" "STOP!" "FIRE!" or "CALL THE POLICE!" loudly and forcefully.
- Do what you can to distract the assailant long enough to escape safely.
- After you have become the victim of a crime or have witnessed a crime, call Campus Safety or the Police immediately. Identify yourself and your location.
- Remember that any crime is a traumatic experience. We can help you get through it. Our Victim/Witness Services area offers assistance to those who have been victimized by or witnessed a criminal act. Services available include counseling and support at every step of the recovery process, including legal procedures if needed.

A Final Note

Our Crime Prevention Specialist can provide you or your group with more information about these and other safety-related topics. **To schedule a safety presentation, call 303.871.3019.**

VEHICLE SAFETY

Vehicle theft is a serious crime that is on the increase. Thieves steal from parking lots because the owners usually do not return to their cars for some period of time. Thefts from vehicles are also on the increase. Most vehicle thefts and thefts from motor vehicles can be prevented. But, it is up to you to take precautions.

Prevention Tips

- Park in a well-lit and busy area, particularly at night or if you expect to return to your car after dark. This will allow your vehicle to be more visible to passers-by.
- After parking your vehicle, turn the steering wheel to make sure it locks into place. On the street, turn the wheels toward the curb to make it more difficult to move or tow it.
- Lock your car and pocket the key whenever you park your vehicle. Many stolen automobiles are left unlocked and sometimes with the key in the ignition! **Make sure that your doors and windows are locked.**
- Close all windows and make sure the trunk or hatch is locked.

campus safety

- Take everything of value with you or lock items in your trunk. Don't leave packages, portable radios, i-pods, loose change or other valuables in plain view to tempt a thief.
- Never hide vehicle keys under the bumper, hood or floor mat. You won't be able to think of a place to hide the keys that thieves don't already know about.
- Do not put your name, address or license plate number on your key ring. If your keys are lost or stolen, it will help a thief find your car or house.
- When you return to your car, check to make sure your hubcaps, antenna and license plates are still attached.
- Memorize your license plate number.
- Through the use of Operation ID (contact your local police department for additional information)
 - You can engrave your driver's license number on items such as car stereos, tape decks, CD players, etc.
 - You can also use an engraving tool to mark your car itself to aid in identification. Professional car thieves often remove the manufacturer's Vehicle Identification numbers (VIN) but may overlook one that you engraved onto the vehicle.
- Drop personal business cards or return address labels down the windows inside of the car doors. These may be used by authorities to positively identify your car.
- Notify Campus Safety of burned-out lights, debris, defective gate mechanisms, damaged fencing or other problems in the parking areas.
- **Immediately report suspicious persons or activity around vehicles to Campus Safety (303.871.3000) or by using a Blue Light Phone when practical.** It is important to report all crimes to Campus Safety so that appropriate action can be taken. Investigations involving autos are enhanced when a pattern can be established.

Anti-theft Devices

- Consider using a mechanism that when locked into place onto a steering wheel, prevents it from being turned.
- Consider using alarms that activate a siren, horn, lights, when the door, hood or trunk is opened.
- Consider using a steel collar that fits over the steering column, preventing a thief from "prying open" the column to start the ignition.
- Consider using a locking hood or gas cap.
- Consider using transparent film which, when applied to windows, renders the glass many times stronger. The glass will break upon impact but will stay in place when shattered.

Campus Safety Services

- Closed Circuit Television Cameras are installed in some University parking lots. Campus Safety Dispatchers are able to monitor, record, scan and zoom in on activity in the parking lots.

campus safety

- If you need a jump-start, call Campus Safety for free assistance, (non-emergency at 303.871.2334).
- Campus Safety routinely patrols University parking lots daily.
- Blue Light Emergency Phones are available in and near University parking lots.

IMPORTANT NUMBERS

DU Campus Safety

Emergency	x13000	303.871.3000
Routine	x12334	303.871.2334
Administration Office	x12139	303.871.2139

Denver Police Department

Emergency	911
Routine	720.913.2000

UNIVERSITY OF DENVER BICYCLE PROGRAM

The University of Denver campus and the Denver metro area provide exceptional bicycling opportunities. The Department of Campus Safety wants all of your bike trips to be safe and enjoyable. Below there are safety and theft prevention tips along with information on bike registration. We encourage you to consider these tips, register your bike and remember to follow all local and state laws whenever you ride. Happy cycling!

Bike Theft Prevention

Anyone who parks a bicycle on the University of Denver campus is required to secure their bike with a U-Locking device. Bicycles may only be secured to campus bike racks.

Cables and ordinary padlocks are easily defeated by thieves and should never be used. When a bicycle is found to be secured with an inadequate lock, chain or cable, a Campus Safety Officer may secure the bike with a U-Lock. A "Notice of Immobilization" card will be placed on your bicycle with instructions on how to get your bicycle released.

In order to get your bicycle released:

Contact Campus Safety anytime at 303-871-2334, an officer will assist you with the release of your bicycle. This service is available 24 hours a day.

Registration

All bicycles parked on campus should be registered with Campus Safety. Simply visit www.du.edu/campus-safety, select "Crime Prevention" then click on "Bicycles." Registration is free! Bicycle registration is also available at other locations at the beginning of each academic quarter. Bicycle safety information, city maps and laws are available as well.

To register your bicycle, you need only the make, model and serial number. A sticker with an identification number is provided to be adhered to your bicycle.

For information or advice on proper storage of your property, contact the crime prevention division of the Department of Campus Safety at 303.871.3019.

campus safety

Bike Safety Tips

- Wear a helmet! A helmet can prevent serious or even fatal head injuries. Your helmet should be replaced if it has taken the impact of a crash or after five years of normal use.
- Wear gloves and comfortable, bright colored clothing.
- Carry only what the bicycle is designed or equipped to carry.
- Assume that other drivers don't see you until you are sure that they do. Eye contact is important with any driver that might pose a threat to your safety.
- Ride predictably. Obey traffic laws and traffic control devices. Do not impede the flow of traffic. Use hand signals. Ride with traffic, not against it.
- Always give pedestrians the right-of-way.
- Respect the normal flow of pedestrian traffic.
- Secure your bicycle to an authorized bike rack, not a tree, guardrail, light post, etc. This will ensure that your bike will not be in a position that blocks pedestrian flow.
- Use lights and reflective clothing at night.
- Slow down at intersections and look for oncoming traffic.

RAPE AGGRESSION DEFENSE

R.A.D. PROFILE

The national standard in self-defense Instructor Certification, R.A.D. is internationally recognized for programming quality and organizational commitment to excellence. R.A.D. Systems balances the needs of women and men to acquire self-defense education in a relatively short period of time, with the life-long commitment required for physical skill mastery. How? By providing short term training opportunities in a progressive building block format and combining each with R.A.D.'s trademark Lifetime Return and Practice Policy. Only a unified, extensive network can provide this service, honored nationwide and throughout Canada. While other programs and/or instructors struggle to keep pace, R.A.D. instructors share life-saving information with confidence, knowing that their lessons will be continuously reinforced for a lifetime!

WHAT IS R.A.D.?

The Rape Aggression Defense System is a program of realistic self-defense tactics and techniques. The R.A.D. System is a comprehensive course that begins with awareness, prevention, risk reduction and risk avoidance, while progressing on to the basics of hands-on defense training.

R.A.D. is **not** a martial arts program.

Nationally certified R.A.D. instructors teach the course. Lt. Douglas Hasty is the R.A.D. Coordinator for the University of Denver; Department of Campus Safety. Lt. Hasty may be reached at 303-871-6632.

campus safety

Larry Nadeau, a former Marine and full-time police officer, first developed the R.A.D. Systems of self-defense in 1989.

His original intention was to create an affordable, accessible, realistic program that would specifically address the self-defense needs of both women and men. Nadeau believed that a well-structured system that could be easily learned and assimilated was needed. What Nadeau has done is take a lot of different martial arts and defensive tactics movements and forms and reduced them to a few basic, easy-to-learn, and effective techniques. This basic self-defense course actually becomes, in effect, an introduction to applied aggression.

WHY R.A.D.?

- R.A.D. is the largest network of its kind, with over 2000 instructors actively teaching at various colleges and institutions today, and almost 4000 total instructors trained to date.
- R.A.D. has trained over 200,000 women since the program began in 1989.
- R.A.D. is the only existing program with a free lifetime return and practice policy, honored throughout both the US and Canada.
- R.A.D. has developed specialized simulation techniques and equipment for use by certified R.A.D. instructors.
- R.A.D. is the only self-defense program ever endorsed by the International Association of Campus Law Enforcement Administrators (IACLEA).

For More Information

Contact Lt. Doug Hasty at 303.871.6632

E-mail: rad_training@du.edu

Official R.A.D. Website: www.rad-systems.com

parking services

Parking & Mobility Services

There are two types of parking lots on campus: lots that require a permit and pay-by-plate hourly lots. Students living in on-campus housing with a vehicle on campus are required to purchase a University of Denver parking permit (General or Restricted). **Parking on residential streets is prohibited.**

Restricted and General parking permits are sold on a first-come, first-served basis until "sold out." Night/weekend permits (limited amount sold) in permitted lots may sell out quickly. When a restricted or general lot's permit allocation is 'sold out' you may purchase your second choice and put your name on the waitlist for your first choice. We will make periodic waitlist offerings throughout the year as space becomes available in order to optimize the utilization of a lot.

HOW TO APPLY FOR A PARKING PERMIT

Permits are sold via a [secure website](#). Motorcycle and scooter permits are the only permits sold in person at the Parking Office.

Step 1:

Review the information needed to select and purchase a permit, including prices, which is under the "Parking Permits" tab.

Step 2:

Select the "Purchase Online" tab located on the top right side of the Parking homepage.

Step 3:

Enter your DU ID number and password. Your password is the same password used to access PioneerWeb.

TIMELINE FOR STUDENTS TO PURCHASE FOR A PARKING PERMIT

Student Sales Start Dates

Commuter Students May 15, 2017

Resident Students* July 17, 2017

* Resident students can only purchase a permit after they have received confirmation of their room assignments.

Student Billing Deadline

The last day to place parking fees on your tuition bill is Sunday, August 11, 2017. After this date the only payment method online is credit card. Cash and check is accepted in person at the Parking Office. All parking permits are sold [online](#) and computers are available in our lobby for walk-in customers. **Don't delay, purchase online now!**

parking services

IMPORTANT

Due to the high demand for parking spaces at the University of Denver, parking lots are monitored seven days a week, 24 hours a day, to ensure availability for permit holders. There are no individually reserved spaces on campus. All vehicles parked in a restricted or general parking lot must display a valid DU parking permit for that lot. Initial parking fines range from \$15 to \$100. Unpaid tickets will result in a hold on a student's registration and may result in vehicle immobilization or the car being towed. Unregistered vehicles are subject to the same rules and regulations as registered vehicles.

LOT INFORMATION

General Lots

These lots are available on a first-come, first-served basis for individuals displaying a valid University parking permit. General lots are identified by yellow signage at the lot entrance and by a 100-series number. General parking permits are divided into General South and General North. When purchasing a General permit, you must choose which side of campus you wish to park on. You may park in all of the General lots on selected side of campus at any time. Restricted parking permits are valid in all General parking lots after 4:00 p.m. Monday – Friday and all day Saturday and Sunday. A night/weekend basic permit is valid from 4:00 p.m. to 6:00 a.m. Monday through Friday and all times on weekends in general lots. Several restricted lots (including Lots, H1, Q and W) become "General" lots from 4:00 p.m. to 6:00 a.m. Monday through Friday and all times on weekends.

Night/weekend General permits are sold throughout the year on an unlimited basis by visiting our [secure webpage](#).

Restricted Lots

These lots are gated and controlled by permit access. A restricted lot permit is valid at only one designated restricted lot until 4:00 p.m. and then valid in all General lots after 4:00 p.m. Only a limited number of permits are sold for each of these lots. We control the amount of permits sold into these lots to help ensure that a parking space is available when a permit holder desires to park. We do our best to ensure there is always a place to park, however, at the highest demand times, it is not guaranteed.

transportation center

MULTI-MODAL TRANSPORTATION

The University of Denver is committed to minimizing traffic and pollution on and around campus and encourages students, faculty, and staff to leave their cars at home whenever possible. There are many options for students to get around campus and explore Denver, including bus, bicycle, and light rail.

LIGHT RAIL/BUSES

A light rail station is located at the north end of campus, at High Street and Buchtel Boulevard. The University of Denver station makes it convenient to access downtown Denver venues, the Denver Tech Center, Aurora, and Golden without a car. Three buses, the 12, 21, and 24, have stops near campus. Call the Transportation Center for help with RTD bus and light rail route and schedule information. You can also visit [RTD's website](#) get help planning a trip by any mode you choose or use to their [Trip Planner](#) tool.

TRANSIT PASSES

A Regional Transportation District (RTD) CollegePass is included in full-time graduate student fees.* This very reduced-price benefit is provided in the form of a smart card, and it enables students to use almost all of RTD's bus and light rail services during the academic year. Users simply tap the card on the bus or light rail card reader and show the card to the driver or attendant. Smart cards are given out at the Pioneer ID Card Office in Driscoll South (note: not the Transportation Center.)

*Some graduate programs do not assess the graduate student fee, and students in those programs are not eligible for the pass. Details can be found on the web at du.edu/transcenter/transit/students.

BICYCLES

Bicycling is a great way to get around campus, go to the grocery store, and explore the Denver area. It is recommended that anyone bringing a bike to campus register it with Campus Safety. Registration is easy, free and can be done on [Campus Safety's website](#). Use of a U-lock is required to lock a bike on campus. These are available in the campus bookstore, Parking Office, and local bike shops. The Transportation Center has information about bike routes and safety.

BIKE SHARE

If students don't own a bike, or don't want to bring their own, bike sharing is an option for all DU students. The Piogears bike share program is a student-driven, Center for Sustainability-supported program that provides bikes for students to use for an entire quarter. \$25 each quarter, plus a \$150 deposit, students are provided bike rental, helmet, and University approved U-lock, as well as free tune-up. Deposits are returned when the bike is returned. The bike share program is supported in part by the Park Hill Bike Depot.

CARSHARE

Need to make small trips in a vehicle? You don't need to bring your car to campus. Car Share is a great way to enjoy all the benefits of a car without the hassle of car ownership such as parking and maintenance. Enterprise CarShare has three vehicles on campus that are available for use by DU students, staff, faculty, and the surrounding community. There are also several other car share companies in the area available to DU students, including eGo Car Share, car2go, and Zipcar.

health & counseling center

contact information:

HEALTH AND COUNSELING CENTER

Ritchie Center, 3rd Floor, North Side
2240 E. Buchtel Blvd., Denver, CO 80208

phone: 303.871.2205

fax: 303.871.4242

website: www.du.edu/hcc

email: info@hcc.du.edu

hours:

Monday, Wednesday, Thursday, Friday
8:00 a.m.–5:00 p.m.

Most Wednesdays and Thursdays
8:00 a.m.–7:00 p.m.

Tuesdays
9:00 a.m.–5:00 p.m.

Saturdays & Sundays
Closed

health & counseling center

DU Health and Counseling Center

THE HEALTH AND COUNSELING CENTER (HCC) IS HERE TO MEET YOUR HEALTH CARE NEEDS

The HCC is an outpatient, on-campus ambulatory care facility that provides a wide range of medical and mental health services. Physicians, physician assistants, nurse practitioners, psychologists, registered nurses and other professionals staff the Center. All students enrolled for academic credit (full-time or part-time) may use the HCC. The HCC staff abide by HIPAA privacy standards and adheres to strict confidentiality requirements, so students can be assured of privacy.

MAKING APPOINTMENTS

The HCC is conveniently located on campus in the Ritchie Center and provide same day medical appointments for illness and injury. You can schedule your appointment [online](#) the morning of the day you would like to be seen. Services are generally available Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m. (On Tuesdays from 9:00 a.m. to 5:00 p.m. and on Wednesdays and Thursdays during the academic year HCC remains open until 7:00 p.m.). Wellness checks, annual exams, physicals and routine counseling visits are generally scheduled ahead of time. A counselor is available for urgent or crisis mental health consultations without an advance appointment. Graduate students who purchase the optional Health and Counseling Fee will find that most visit co-pays are just \$15. Laboratory work, psychological testing, and certain other procedures and tests may have additional fees.

BENEFITS OF USING THE HCC

The HCC is conveniently located on campus and offers same-day medical appointments. All of our providers understand the demands of graduate school and will work to meet your healthcare needs and help you stay healthy. You can see a medical provider and get most laboratory work done onsite. As a DU student, if you purchase the Health & Counseling fee, you are eligible for up to 10 counseling visits per academic year for just a \$15 copay. We have consulting specialists in dermatology, nutrition, gynecology, and psychiatry available onsite. For x-rays and other diagnostic imaging, we have an arrangement with a local clinic that will provide discounted services for DU students.

THE HEALTH AND COUNSELING FEE (\$195 per quarter, \$293 per semester)

The Health and Counseling Fee (HCF) allows you full access to the HCC with small copayments for basic services. By purchasing the fee, you have greatly reduced out-of-pocket expenses when accessing the services of the HCC. The fee is listed as a separate line item on your tuition bill each term that you enroll for at least six graded credit hours in a traditional university program. Students taking less than six graded credit hours will have to visit the HCC to enroll directly. Graduate students may waive this fee by completing a waiver [online](#), each term before the waiver deadline. However, we highly recommend you pay the fee because it gives you access to comprehensive outpatient healthcare on campus and it greatly reduces your out-of-pocket expenses when you are seen at the HCC. If you do not pay the HCF, you may still be eligible to receive care but you must pay for the visit in full at the time of service and then submit the charge to your insurance company.

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THE DU STUDENT HEALTH INSURANCE PLAN (SHIP)

(\$2,930/yr. \$1,465 billed semi-annually in fall and spring)

The University recognizes that good health is essential for student success, and therefore DU requires that all students carry adequate health insurance coverage. The University sponsors a comprehensive, affordable health insurance plan for degree seeking students taking a minimum number of graded credit hours. Students enrolled in six or more graded credit hours traditional program will have the insurance premium automatically added on their tuition bill each coverage period. Students taking less than six graded credit hours or registering within two weeks of classes starting will have to visit the HCC to verify their eligibility, and enroll in-person with a check or money order for the premium.

If you have alternative health insurance and wish to waive the Student Health Insurance Plan, you must demonstrate that you have adequate health insurance coverage and you must submit a waiver **online** before the waiver deadline (the third Friday of the quarter). Students are responsible for verifying all charges on the tuition bills. Please visit our website or call the HCC for specific information on the Plan, enrollment and waiver processes, coverage periods and rates.

* PLEASE NOTE: *Participating in both the Health and Counseling Fee and Student Health Insurance Plan is the best way to receive the most coverage and have the least amount of out-of-pocket expenses. Graduate students who have not purchased the Health & Counseling Fee nor the Student Health Insurance Plan can still be treated at the HCC but would be required to pay the full charge for the visit at the time of service.*

Students who purchase the SHIP are required to visit the HCC for all primary care and specialty care referrals, since the HCC is the primary care provider for the SHIP.

HCC LOCATION

The HCC is located on the third floor North in the Ritchie Sports and Wellness Center (use the North entrance off Buchtel Boulevard).

HEALTH AND MEDICAL SERVICES

- General medical care (sick and well), women's health care, injury care
- Referral as necessary for in-house specialist consultation (dermatology, gynecology, psychiatry, nutrition)
- Sports medicine
- Procedures, electrocardiograms, immunizations, allergy shots
- Laboratory tests, including confidential testing for HIV testing and other sexually transmitted infections
- Discounts on limited prescription medications
- After-hours on-call service
- Travel health advice/immunizations
- Outside referral services as needed

health & counseling center

COUNSELING SERVICES

- Counseling and psychotherapy (individual, couples, group), brief therapy model for students
- Psychological testing (e.g., for learning disabilities and attention deficit disorder)
- Crisis intervention and emergency services (24 hours/day, 7 days/week)
- Psychiatric consultation (medications) when referred by HCC staff
- Consultation and outreach
- Health psychology and behavioral medicine
- Training and research

HEALTH PROMOTION AND EDUCATION

- Health and information programs tailored for University students
- Presentations and workshops available for student organizations and staff
- Paid Peer Education Internship – Graduate students eligible to apply for a position
- Various educational and fun campus events throughout the academic year

ACCESSING HCC COUNSELING SERVICES

The DU HCC is open Monday through Friday from 8:00 a.m. to 5:00 p.m. On Tuesdays from 9:00 a.m. to 5:00 p.m. and on Wednesdays and Thursdays until 7:00 p.m. We are open year-round except for when the University closes during the last week in December for Winter Break.

Urgent (same-day crisis) appointments can be arranged by calling the front desk. Students wishing to schedule a routine counseling visit are encouraged to use HCC's [website](#) to get more information regarding services, find out interest and expertise areas of the mental health staff members and access helpful links.

Contact information:

Phone: 303.871.2205

Email: info@hcc.du.edu **Note: This is not a secure email address. Confidentiality of messages cannot be guaranteed. Please refrain from including your personal health information.**

Website: www.du.edu/duhealth

FOR AFTER-HOURS MEDICAL AND MENTAL HEALTH EMERGENCIES:

For urgent medical issues, call 303.871.2205 and follow the prompts. For medical emergencies dial 911.

If you wish to speak to the mental health counselor on call, dial 303.871.2205 and follow the prompts for mental health emergencies.

health & counseling center

DU Immunization Requirements

Colorado State Law and University of Denver policy require two doses of vaccine against measles, mumps and rubella (MMR). Both doses must have been received after twelve months of age and at least one month or more apart. If you live on campus, a meningococcal vaccine within the past 5 years is also required.

The University wants to protect its students and the campus community. These infections and their consequences can be devastating. Medical research has shown that two shots are needed to provide adequate protection.

Students born after January 1, 1957 who are enrolled in traditional University programs, both undergraduate and graduate, including law, must comply with this requirement. English Language Center students must also meet the requirement. The MMR vaccine is available at the Health and Counseling Center.

If proof of immunity is not provided to the HCC, you will not be permitted to register for classes. In the event of an outbreak of one of these viruses on campus, you will be withdrawn from classes by the CDPHE (Colorado Department of Public Health and Environment) until the outbreak is contained (this can take six to eight weeks). You will not be eligible for a tuition credit under these circumstances. This also pertains to students who take an exemption for medical, religious or philosophical reasons.

PROOF OF ADEQUATE IMMUNIZATION CAN BE SUBMITTED IN SEVERAL WAYS:

- the form provided by the State of Colorado in the admissions packet, completed with immunizations dated (month, day, year), and signed by your physician or the physician's representative (forms are available at www.du.edu/hcc)
- a photocopy of your previous school immunization record signed by a school nurse
- a copy of the physician's immunization record with signature or official stamp
- proof of immunity through blood testing (a copy of the lab result with numerical values must be included)

Please note that according to Colorado regulations, a history of having had measles, mumps or rubella disease is not acceptable proof of immunity, even if documented by a physician.

Send completed documentation via:

Email: info@hcc.du.edu

Or FAX: 303-871-4242

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OTHER VACCINES TO CONSIDER

Although the following vaccines are not required by DU or the State of Colorado for registration, they will protect you against some serious illnesses that are prevalent among University students. The Health and Counseling Center can administer any of the vaccines below. Please talk to your healthcare provider about these vaccines and the costs.

Meningitis

Meningococcal meningitis is a contagious disease that can be fatal. Studies have demonstrated that students who live in communal environments are at the highest risk of contracting meningococcal disease. There is a vaccine available that provides protection.

Influenza

Priority for administration of influenza vaccine is given to those persons at high risk of complications from contracting the flu (i.e. those with cardiac, respiratory conditions or immune compromised). However, anyone who is frequently in group settings, such as classrooms and residence halls, should consider obtaining the vaccine prior to flu season when the vaccine is made available to the general population. The HCC will provide this vaccine to all students free of charge, regardless of whether they have purchased the Health and Counseling Fee.

Hepatitis B

Hepatitis B is a virus carried in the blood and bodily fluids of an infected person. It can be transmitted sexually or through contact with blood and other bodily fluids. Long-lasting infection can cause liver failure, liver cancer and death. A series of three vaccines is protective.

Human Papillomavirus (HPV)

HPV is a virus that causes cervical cancer. The HPV vaccine is currently recommended for females ages 9 through 26 years. It is also available for males. The series of three vaccines protects against 70% of HPV strains causing cervical cancer and 90% of strains causing genital warts.

These vaccines, along with all immunizations required for travel abroad, are available at the Health and Counseling Center.

health & counseling center

2017-2018 Student Health Insurance Plan Summary

WHAT IS COVERED?

- Coverage periods begin each fall and spring term
- Students are covered locally, nationally and internationally by the Plan
- Unlimited lifetime aggregate maximum per condition
- Low annual in-network deductible per individual
- Low in-network maximum out of pocket per condition per plan year

Inpatient Hospital Benefits

- In-network care: 80% of the negotiated charge
- Out-of-network care: 60% of the reasonable and customary charge

Outpatient Benefits

- Office visits: \$20 copay/deductible
- In-network care: 80% of the negotiated charge
- Out-of-network care: 60% of the reasonable and customary charge

Lab and X-Ray

- In-network care: 80% of the negotiated charge
- Out-of-network care: 60% of the usual and customary charge
- Prescriptions drug benefit: no prescription maximum per policy year
- \$20 copay for generic prescription drugs
- \$40/\$60 copay for brand name prescription drugs

**Care outside the US is covered at 80% of billed charges – great for study abroad students!*

Please note: The highlighted benefits included above are subject to plan deductible, policy limits, exclusions and limitations. Please review the United Healthcare Student Resources brochure for full details.

Eligible students who want to enroll but are not assessing the premium on their tuition bill must complete and submit an enrollment form with premium payment to the Health and Counseling Center within the enrollment period.

Enrollment forms may be obtained by calling or in person at the DU HCC.

health & counseling center

ADDITIONAL PLAN HIGHLIGHTS

- Access to local and national Preferred Providers through United Healthcare
- Free access to Tele-Medicine and Tele-Mental Health services
- Vision Discount Program
- Dental Discount Program
- Information Health Line
- Extensive Mental Health coverage
- Dependent coverage available
- Worldwide Travel Assistance Services

health & counseling center

Smoke-Free Policy

The University is a smoke-free campus to encourage healthy lifestyles and wellness among our community members. We ask that all University Community members help with a renewed support of the smoke-free policy on campus. All indoor and outdoor (all areas with red brick sidewalk, parking lots, etc.) University spaces are smoke-free. All forms of smoke producing products are prohibited on campus including, but not limited to cigarettes, bidis, kreteks, cigars, pipes, hookahs, etc.

The only exceptions are designated areas around The Newman Performing Arts Center and The Ritchie Center. These areas are only to be used by the public during public events.

WHERE CAN I SMOKE?

If you choose to smoke, you can do so any place off campus. This includes the City of Denver owned sidewalks that surround campus.

WHAT SHOULD I DO IF SOMEONE IS SMOKING ON CAMPUS?

If you feel comfortable, remind them of the policy, or ask the person to stop or move off campus. If you are uncomfortable or they refuse you can call Campus Safety's Anonymous Tip Line at 303.871.3130.

WHAT IF I OR SOMEONE I KNOW WANTS TO QUIT SMOKING?

Call the Colorado Quit Line at 1.800.QUIT.NOW. Online resources can be found at www.COQuitLine.org or www.BecomeAnEx.org.

technology services

contact information:

INFORMATION TECHNOLOGY

Anderson Academic Commons 2150 E.
Evans Ave. #270, Denver, CO 80208

Help Center: 303.871.4700

website: <http://support.du.edu>

hours: M-Th, 8:00 a.m. - 10:00 p.m.

Fridays, 8:00 a.m. - 8:00 p.m.

Saturday, 9:00 a.m. - 8:00 p.m.

Sunday, 10:00 a.m. - 10:00 p.m.

technology services

Information Technology

Welcome to the University of Denver! Information Technology provides the infrastructure and information that connects DU communities. With service as our focus, we help DU faculty, staff and students get what they need.

DU ID

Your DU ID and passcode are issued once you're accepted through admissions and your deposit has been paid. This information will be sent via email to your personal email address registered with the University or by US Mail to your home address if you do not have a preferred email address set up. The DU ID and passcode are used to access many resources, including PioneerWeb, the DU portal, Canvas, etc. If you have not received your DU ID and have deposited and/or registered for classes, please contact the Office of the Registrar at 303.871.4095. Employees should contact Human Resources at 303.871.7420. Please note that if you are both an employee and a student, you will only have one DU ID assigned.

EMAIL ADDRESS

You will receive an @du.edu email address to use while enrolled at the University of Denver. All emails sent to you by the University will be delivered to your @du.edu email address. Information on accessing your @du.edu email address can be found at <http://go.du.edu/office365>. Upon graduation, you will have the option to move your email account to an @alumni.du.edu address.

OFFICE 365

The University of Denver has selected Microsoft Office 365 to provide cloud based storage and collaboration tools. Benefits include OneDrive for Business, Skype for Business, Office 365 Pro Plus, and Office Online. With Office 365, you will receive one TB (1,000 GB) of cloud storage, and five free downloads of Microsoft Office. For more information about Office 365 including instructions for logging in, please visit <http://go.du.edu/office365>.

PUBLIC PRINTERS

The University is pleased to offer students use of black/white laser printers and color printers in a number of locations on campus. A printing budget is allotted to students each quarter for use of these printers. If your print budget for a given quarter is exhausted, you have the option of depositing additional funds in a separate account to use for printing until your quarterly budget is recharged again. Please check <http://dunet.du.edu> for additional information.

GETTING TECHNOLOGY HELP

The University has a vast technology support network for the mobile laptop community.

Information Technology Help Center is located in Anderson Academic Commons Suite 270 and offers telephone, email, online and walk-in computer support for all faculty, staff and students at DU. For more information about the Help Center, please visit <http://du.edu/it/helpdesk>.

Departmental Assistance: Many departments offer technical help in your specific field of study. You may find the link to your program's website at www.du.edu/grad.

technology services

NETWORK ACCESS

The University offers wired and wireless network access. The University has both a secured and open wireless network. Your wireless network card needs to support one of the 802.11b/g/a/n standards. For a complete map of wireless coverage, please visit: <http://www.du.edu/maps/wifi>. If you need assistance setting up the wireless network, please visit <http://go.du.edu/wifi> or call 303.871.4700.

COMPUTER LABS

The University has a number of computer labs on campus. Some of these are staffed, open to the entire student population and allow public printing, while others have restrictions. For a complete list of labs, services and hours, please visit <http://www.du.edu/uts/labs>.

PIONEERWEB

PioneerWeb is DU's portal. PioneerWeb provides secure single sign-on access to most of DU's online services for students, faculty and staff. This one-stop portal presents a personalized view of grades, registration, account information, Canvas courses, DU announcements and DU events. Your PioneerWeb layout will change automatically in response to changes in your relationship to DU. PioneerWeb also includes customization options that allow you to add and remove content to suit your view of DU's online resources. To access PioneerWeb, please visit [PioneerWeb](#).

CANVAS

Canvas is the University's officially supported online course tool. Many of your courses may have a Canvas component. Canvas has many tools and each course will differ slightly depending on how the instructor chooses to use Canvas. To access Canvas, you will need an active DU ID and passcode. Once you are enrolled in courses, please visit <http://canvas.du.edu>.

DU PORTFOLIO

The DU Portfolio Community (DU PC) is an online portfolio where you can upload papers, vitas, photos, etc. Some courses require students to post assignments in the DU Portfolio, while others encourage collaborative projects. Most often, students use DU PC as a place to showcase their talents to future employers. The DU PC can be accessed through PioneerWeb or directly at <http://portfolio.du.edu>.

technology services

LAPTOPS

If you are purchasing a new laptop and have questions regarding minimum requirements to access technology resources at the University, please visit <http://www.du.edu/uts/laptops>.

ACCEPTABLE USE POLICY

Computers connected to the campus network have direct access to the internet. In order to protect the DU's status within the internet and assure legitimate access to University computers, people using University computers and the campus network will be expected to abide by the rules posted on our [Acceptable Use Policy page](#).

graduate student life

ANDERSON ACADEMIC COMMONS

website: library.du.edu

phone: 303.871.3707

BOOKSTORE & COPY CENTER

website: dubookstore.com

phone: 303.871.3251

CENTER FOR ADVOCACY, PREVENTION, & EMPOWERMENT

website: du.edu/cape

phone: 303.871.2205

CENTER FOR MULTICULTURAL EXCELLENCE

website: du.edu/cme

phone: 303.871.2942

DISABILITY SERVICES PROGRAM

website: du.edu/studentlife/disability/

phone: 303.871.2372

CAREER AND PROFESSIONAL DEVELOPMENT

website: du.edu/learn/graduates/careers.html

phone: 303.871.2706

GRADUATE STUDENT GOVERNMENT

website: du.edu/gsg

OFFICE OF TEACHING & LEARNING

website: otl.du.edu

phone: 303-871-2084

PIONEERS CARE

website: carereport.du.edu

phone: 303.871.2400

PIONEERS ID CARD OFFICE

website: du.edu/pioneeridcard

phone: 303.871.4545

RELIGIOUS & SPIRITUAL LIFE

website: du.edu/religiouslife

phone: 303.871.4488

RITCHIE CENTER

website: du.edu/ritchiecenter

phone: 303.871.3845

STUDENT COMPLAINTS

website: du.edu/currentstudents/studentcomplaint

phone: 303.871.4712

VETERANS SERVICES

website: du.edu/veterans

phone: 303.871.2074

THE WRITING CENTER

website: du.edu/writing/writingcenter

phone: 303.871.7456

graduate student life

Anderson Academic Commons/Main Library

The **University of Denver Libraries**, comprised of the Main Library at the Anderson Academic Commons and the Bonfils Stanton Music Library in the Lamont School of Music, serves a diverse population, ranging from students, staff, and faculty to public and other academic patrons from the surrounding region. Opened on March 25, 2013, the Main Library at the Anderson Academic Commons offers a full range of resources—paper and electronic—supporting all academic disciplines at the University. The Library also offers a number of academic support services, including one-on-one research help at the Research Center, assistance in creating and editing audio and video in the Digital Media Center, and access to rare and unique materials in the Special Collections and Archives. In addition, the Academic Commons houses other important high-demand support services that help DU students succeed academically. These include the Center for Statistics and Visualization, Writing Center, Math Center, Science and Engineering Center, Information Technology Help Center (for both hardware and software support), the Language Center, and the Office of Teaching and Learning (for faculty teaching and technology support). The AAC also provides a computer lab (with both Macs and PCs), deep quiet study areas, reservable research carrels, and 32 large and small group study rooms. Graduate students also have access to both the Bonfils Stanton Music Library and the Westminster Law Library.

Main Library Hours

Sunday, 10 am – 2 am; Monday to Thursday, 7 am – 2 am
Friday, 7 am – 10 pm; Saturday, 9 am – 10 pm

Important Phone Numbers

Lending Desk- 303.871.3707
Research Center- 303.871.2905
Music Library- 303.871.6421

Resources

The starting point for library research is the **University Libraries website**. Using the main search tool on the site you can search for articles, books, and much more. You may also locate article databases by subject or alphabetically or review guides and tutorials on library research. The Library also provides access to hundreds of thousands of electronic books and journals, language learning resources, and access to other libraries through the Prospector system, as well as Interlibrary Loan. All of these resources are available from the Library's homepage.

Students need their Pioneer ID to check out materials. You may access books and DVDs in the AAC or Music Library yourself or place a request for an item in the library's search tool. All materials at the Hampden Center remote storage facility must be requested in advance online; deliveries from the Hampden Center occur daily. Requested materials can be picked up at the AAC Lending Desk or Music Library.

Research Help

The Research Center should be a student's first point of contact for questions about locating books, finding articles on a specific topic, or using electronic resources. Ask questions in person at the Research Center on the Main Level, by calling 303.871.2905, by emailing research@du.libanswers.com, or by chatting with staff via the homepage's "Ask Us" button. For more in-depth assistance, one-on-one research consultations are available on a drop-in basis or by appointment at the Research Center. Graduate students usually find it helpful to set up an appointment in advance so they can meet with the subject librarian for their discipline.

Other Libraries

In addition to the Main Library at the Anderson Academic Commons, graduate students also have access to both the Bonfils Stanton Music Library and the Westminster Law Library. For information on the services and resources available at these libraries, please see the University Libraries website.

graduate student life

Bookstore

The DU Bookstore is the official on-campus bookstore. From your first week until your last exam, the DU Bookstore has you covered. Here is just a sample of what we carry: new, used, rental and digital textbooks, full line of school supplies, general books, calculators, batteries, snacks, and DU apparel and gifts.

Beyond our incredible selection and our unwavering commitment to you and the campus community, there are several distinct and important advantages you will experience as you shop with us:

- We're a one-stop shop, offering immediate and convenient access to all your books and school supplies.
- We help you get the most out of your collegiate investment by supplying you with the tools critical to your academic success—textbooks and study aids.
- Our staff is dedicated to one thing and one thing only: providing you the best service possible to ensure you have exactly what you need for a successful term.
- We make it easy for you to use your financial aid.
- And last but not least, no matter where you bought your textbooks, we'll buy them back.

TEXTBOOK OPTIONS

Our Rent-A-Text program offers the largest selection of rental textbooks in the country. It also provides even greater convenience and flexibility. If you need to purchase a book, used books may offer the best value. A used book can save you 25% off the price of a new book and has the same content! Bottom line, if you want to keep your book for future use, it's the most cost-effective option. Shop our online Efollett network for the largest inventory of used books anywhere.

Maybe you want a new book. Maybe you just love that new book smell. Or maybe you don't like to see what other students have highlighted. Sometimes your instructor wants to use the most recent edition of a book, and there just aren't any used copies available. We also offer digital books through multiple vendor partnerships.

ORDERING ONLINE

Order your books online and have them shipped to your door, or save when you pick them up in-store. Just visit the [DU Bookstore's website](#), click on textbooks, choose your term, department, course and section. Once you have added the books to the cart, you can either continue to shop or proceed to checkout.

ACADEMIC PRICING ON COMPUTER HARDWARE AND SOFTWARE

By showing your student ID, you are qualified to receive academic pricing on computer hardware, software and Apple, Acer or Dell computers right at the DU Bookstore. You can also special order any hardware or software through the [bookstore website](#).

graduate student life

Enjoy the Campus Bookstore Advantage!

Competitive Pricing
Convenient Location
DU Suggested Bundles
Meets DU Requirements
Partner with Campus UTS
Laptop Care Products
Quality Brands

Just some of Our Available Brands:

Apple
Acer
Adobe
Beats
Gold -X Cables
JVC Headphones
LaCie
Logitech
Memorex
Microsoft
SanDisk
Skullcandy
Sony
Symantec

Contact:

Computer Sales
303.871.2673

Bookstore Toll Free:
1.800.289.3848

QUICK COPY CENTER

Located in the DU Bookstore.

SERVICES

- Copying
- Color copies
- Binding
- Faxing

The Quick Copy Center mission is to provide the highest quality photocopying, binding, and general document services for the University of Denver community.

Quick Copy uses the latest technology for copying, binding, or folding your projects. Copy services include options for colored paper, tab insertion, 3-holed paper, transparencies, and color copying.

BOOKSTORE HOURS

University of Denver Bookstore

2050 East Evans Avenue
Denver, CO 80208

Monday - Thursday 8:30 a.m. to 6:30 p.m.
Friday 8:30 a.m. to 5:00 p.m.
Saturday 10:00 a.m. to 3:00 p.m.

graduate student life

Center for Advocacy, Prevention, and Empowerment (CAPE)

Supporting survivors of sexual violence and promoting healthy relationships

The Center for Advocacy, Prevention, and Empowerment is a service under the Counseling Services Department at the Health and Counseling Center that supports survivor healing by providing advocacy and support for victims of sexual violence, stalking, sexual harassment, and relationship violence. CAPE advocates can assist survivors, and any family or friends, to cope with the physical, psychological, judicial and/or legal aftermath resulting from gender-based violence. All services are confidential and free of charge. For more information please contact the Coordinator of CAPE Advocacy Services at 303.871.3853.

CAPE also offers the after hours Counselor on Call for members of the DU community who have experienced sexual assault, relationship violence, or stalking/harassment. To speak with the Counselor on Call after business hours, call 303-871-2205, then press 1.

How Can Students Get Involved?

The Department of Health Promotion, under the Health and Counseling Center, is a close partner with CAPE and hosts numerous events throughout the year focused on the education and prevention of gender violence. Students can get involved with and/or volunteer throughout the year by contacting the Coordinator of Gender Violence Prevention and Education at 303-871-7442. For updates on event announcements, articles, postings, and updates related to gender violence prevention, "Like" the [peer education page](#) on Facebook.

Jobs and Internships

Graduate Fellow Positions, Peer Education Internships,
Work-study positions

Contact Information

Coordinator of CAPE Advocacy Services at 303.871.3853

Website: www.du.edu/cape

graduate student life

Center for Multicultural Excellence

INCLUSIVE EXCELLENCE

The University of Denver believes that one mark of a leading university is its commitment to diversity and the practice of recognizing and valuing the rich experiences and world views of individuals and groups. (See www.du.edu/chancellor/vision)

The Center for Multicultural Excellence (CME) advances diversity and Inclusive Excellence at DU through a range of programs and services for students, staff, faculty, administrators and alumni.

By engaging all members of the DU community in developing their ability to learn, work and live across difference, supporting historically underrepresented populations; and empowering campus partners to do the same. CME helps create a welcoming experience for success in our increasingly diverse democracy, international workforce and global society. Below are a few opportunities and resources available specifically for graduate students.

GRADUATE STUDENT PROGRAMS

For a complete list of current graduate student programs and services, please visit [CME's website](#). We highlight a few opportunities below.

Dr. Roger Salters Inclusive Excellence in the Academy Summer Doctoral Institute: The Summer Institute is a multi-day program designed to address the underrepresentation of faculty of color and women in academia. The Institute consists of seminars focusing on strategies for completing the dissertation, preparing a curriculum vita and cover letter, negotiating faculty contracts, publishing, balancing research, teaching and community service, understanding the tenure process, preparing a job talk, seeking and valuing mentoring and networking, the politics of obtaining tenure, and overcoming various employment obstacles and challenges. For more information, please visit www.du.edu/irise/du-students.

Research/Creative Work Grant or for Conference Presentation Funding: The Interdisciplinary Research Incubator for the Study of (In)Equality (IRISE) offers research and creative projects grants, professional development grants, and other opportunities for faculty, as well as graduate and undergraduate students. To apply for grant funding, please refer to the [guidelines](#) outlined for each group on the corresponding pages.

Facilitation training opportunities: Graduate students can also be trained and gain experience in small group dialogue and/or educational workshop facilitation of regular programs such as the Voices of Discovery dialogues and Queer and Ally (Q&A) Trainings. For more information, please visit www.du.edu/cme/programs-services/forward.html.

graduate student life

STUDENT ORGANIZATION SUPPORT

In addition to working with a number of identity and diversity-focused graduate student organizations in different academic units, CME is directly backs the following cross-campus groups as they form:

Black Graduate Student Association (BGSA): In 2010, several Black graduate students planted the seeds for what is now the BGSA. This organization is a member of the National Black Graduate Association and meets regularly to provide social, and personal support for all Black graduate students, engage in community service and inspire Black undergraduate students across the campus.

Sistah Network: This is a group of current Black women faculty and graduate students from across DU who come together to provide support for professional development (e.g., mock defenses and job talks), accountability structures (e.g., check-ins for program milestones), and paper or conference proposal development.

Latin@ Graduate Student Association: During the 2013 winter quarter, a group of Latina graduate students joined to begin developing a student organization to support and strengthen the Latina community at DU. The leaders envision the organization to support student success, service and access, and interdisciplinary research. A strong sense of community within DU and with the surrounding Denver-metro area is fundamental to the success of Latina graduate students. As such, the group meets regularly to strengthen scholastic achievement and social interaction on and beyond campus.

LGBTIQ&Ally Graduate Student Network: CME is helping form an LGBTIQ&Ally network for graduate students across DU, as an additional support and social outlet for student in schools with their own organizations, and especially for those in programs without formal LGBTIQ&A organizations.

For more information on these groups, please email cmeinfo@du.edu.

RESOURCES

Online information: The CME website includes growing lists of campus and community diversity resources, including information on the Inclusive Excellence framework, campus resources by identity, professional development sponsorships and more. See www.du.edu/cme/resources.

Study/Meeting Facilities: Students are also welcome to access our facilities 24 hours a day, seven days a week (with by-request permission added to PioneerCard). We provide a computer lab, study and small group meeting space, and a basic kitchenette. See www.du.edu/cme/about/building-use.html.

For more information on these and many other opportunities, call, click or come by Center for Multicultural Excellence:

1981 S. University Blvd. (NW corner University and Asbury)

Phone: 303.871.2942

Email: cmeinfo@du.edu

Website: www.du.edu/cme

www.facebook.com/DUCME

graduate student life

Disability Services Program (DSP)

The DSP provides appropriate accommodations as required by the Americans with Disabilities Act (and Amendments Act ADAAA; 2008) and Section 504 of the Rehabilitation Act to students with documented disabilities/medical conditions to afford them equal opportunity to participate in the University's programs, courses and activities.

Disabilities/medical conditions protected under the laws include but are not limited to physical disabilities, psychological disabilities, health-related disabilities/medical conditions, learning disabilities and Attention Deficit/Hyperactivity Disorder (ADHD). Accommodations are arranged in an individualized, collaborative manner based on appropriate documentation of the disability with information from the student and other sources when appropriate.

DEFINITION OF A DISABILITY

A disability is a mental or physical condition that substantially limits a "major life activities" such as walking, hearing, seeing, speaking, breathing, learning, communicating and operations of major bodily functions.

INTAKE PROCESS

Prospective and admitted students, as well as current University of Denver students, may contact DSP to discuss possible accommodations and to review documentation. The DSP is located on the 4th floor of Ruffatto Hall at 1999 E. Evans Avenue (on the corner of High and Evans streets) and can be reached via telephone at 303.871.2372 or by going to dsp@du.edu.

DOCUMENTATION

In order to determine eligibility for services and accommodations, documentation of disability(ies) may be required. This information is kept in DSP and will not be part of a student's university record. For more information about providing supporting documentation and a printable copy of DSP's documentation guidelines please visit http://www.du.edu/studentlife/disability-services/media/documents/documentation_guidelines.pdf.

ACCOMODATIONS

Academic accommodations are arranged on an individualized, collaborative basis, so it is crucial that prospective and current students contact DSP as early as possible. Students who wish to receive accommodations must self-disclose their disability to DSP staff. Upon disclosure, students are required to complete an in-take packet and provide documentation of their disability.

Accommodations provided through DSP are free to qualifying students. Appropriate accommodations through DSP may include the following:

- Test accommodations
- Adaptive furniture
- Alternate format texts and materials
- Note takers
- Assistance with course substitutions (i.e., foreign language)
- Sign language/oral interpreters
- Classroom changes
- Diagnostic referrals for LD/ADHD

REFERRAL SERVICES

If a student is experiencing academic difficulties and is concerned that they may have a learning disability, ADHD or a psychological disorder, referral services are available. Another service that may be available to qualifying students is the Learning Effectiveness Program (LEP), which is a fee-for-service program that works with students who have learning disabilities and/or ADHD. Additional information about LEP can be found on the [website](#).

graduate student life

Career and Professional Development

Career and Professional Development provides graduate students with the tools needed to develop careers in their field of study. We are dedicated to providing you with support in finding a career and developing your professional goals. Services include:

INDIVIDUAL ADVISING

You will receive advice related to resumes and cover letters, CV's, interviewing, networking, job search strategies, graduate school, career assessments, internship/job opportunities, salary negotiation and LinkedIn.

COMPREHENSIVE CAREER WEBSITE

Our **career website** allows you to search for jobs and internships, research career paths of DU alumni as well as RSVP for career events and schedule a career appointment.

CAREER FAIRS/EVENTS/WORKSHOPS

Career fairs, workshops and events are offered throughout the year.

In addition to our main career center, we also have additional units on campus serving specific student and alumni populations:

- **Daniels College of Business**
- **Josef Korbel School of International Studies**
- **Sturm College of Law**
- **University College**
- **Social Work**

graduate student life

Graduate Student Government

The role of the Graduate Student Government (GSG) is to advocate for graduate students and represent graduate student interests to the DU administration, University Trustees, faculty, and community at large. The GSG shall also support graduate student quality of life by pursuing and providing opportunities for graduate student professional development, social events, and other means that they shall find appropriate.

The Graduate Student Government is a council of all the Graduate Student Associations (GSAs) and student organizations at the University of Denver. Each academic program is represented by a GSA, which works within the school or program to provide support to students, while also advocating for their student groups at GSG meetings and votes. There are also many student organizations that work with the GSG.

GSG is guided by the goal of excellence in research and professional development, as well as the goal of building of a strong and sustainable DU community. GSG plays an active role in graduate student programming by co-sponsoring and leading events throughout the year. You can keep up with GSG news and events through our bi-weekly email updates, and by visiting the [GSG website](#), where you can find out more about how to get involved with your school's Graduate Student Association (GSA). If you have an event you would like to share with the graduate student community, feel free to email du.gsgs@gmail.com. The GSG holds meetings throughout the quarter. All graduate students are welcome to attend meetings and share information, voice concerns, and interact with other members of graduate leadership. GSG is the DU graduate community's representative student government body. As YOUR representative, we are here to serve YOU and advocate for YOUR interests and concerns.

STATEMENT OF INCLUSIVE EXCELLENCE

The Graduate Student Government (GSG) affirms the University of Denver's commitment to Inclusive Excellence. Moreover, the GSG believes that diversity and inclusion are essential to the fulfillment of our organizational mission.

Inclusive Excellence is embedded and valued in our learning, programming, student involvement, and funding processes. Our commitment to promoting and maintaining a respectful campus community facilitates opportunities for shared understanding among DU graduate students, across academic disciplines, areas of research, and practical expertise.

As such, the GSG resolves to make meaningful contributions to our campus community in ways that both facilitate and promote respect and support for all persons across similarities and differences in background, including but not limited to race/ethnicity, sexual orientation, gender identity, gender expression, religion, nationality, age and disability.

graduate student life

STUDENT PROGRAMMING

GSG has an annual budget, which is applied to professional development and social events for the graduate student population. For information on upcoming events be sure to read our bi-weekly newsletter and visit the GSG website at <http://www.du.edu/gsg/>.

STUDENT FUNDING

Funding can also be provided to support student conference attendance. The Graduate Student Professional Development Grant (GSPDG) was established to encourage student participation in scholarly and creative activities that support academic progress and foster professional growth. The grant is competitive, and funds are subject to availability. For more information visit the [GSPDG website](#).

GSG INFORMATION

For information about the organization, resources available to graduate students, events and how to join the Graduate Student Government, visit <http://www.du.edu/gsg> or contact us by email at du.gsgs@gmail.com.

GRADUATE STUDENT ASSOCIATIONS (GSAs)

Below is contact information for the various graduate student associations on campus.

- [College of Education Student Association \(COESA\)](#)
- [Graduate Business Student Association \(GBSA\)](#)
- [Graduate Students of the Four Faculties \(GSFF\)](#)
- [Student Bar Association \(SBA\)](#)
- [Graduate School of Social Work \(GSSW\)](#)
- [Graduate Student Association of Professional Psychology \(GSAPP\)](#)
- [Josef Korbel Graduate School of International Studies \(JKSIS\)](#)
- [Joint DU-Iliff](#)

graduate student life

Office of Teaching and Learning

The mission of the **Office of Teaching & Learning** (OTL) is to promote and support a culture at the University of Denver that values and rewards excellence in teaching and learning in the following ways:

- providing professional development opportunities to improve teaching practices for new and experienced faculty members and graduate teaching assistants,
- developing and supporting state-of-the-art technology and web-based applications that enhance student learning, and
- collaborating with faculty on innovative teaching projects

Hence, our mission supports the University's mission "to promote learning by engaging with students in advancing scholarly inquiry, cultivating critical and creative thought and generating knowledge." Our goals also reflect those of the University.

- Learning: To support faculty in achieving full potential as teacher/scholars in pursuit of enhanced student learning
- Scholarship: To support effective, evidence-based and inquiry-based scholarly teaching among our faculty and graduate teaching assistants.
- Community: To serve as a hub for exploration, development and dissemination of technology for teaching and scholarship

Visit the **[OTL website teaching resources page](#)** for a comprehensive list of teaching resources available at DU.

Contact Information: Office of Teaching & Learning
Academic Commons (Second floor, Suite 350)
2150 E Evans Ave, Room 350 Denver, CO 80208
Phone: 303.871.2084 Email: otl@du.edu

graduate student life

Student Complaint and Grievance Procedures

A variety of channels exist at the University of Denver to resolve problems that a student may encounter. Specific processes such as those for tuition appeals, academic decisions or grade appeals.

Occasionally, a student will encounter a problem on campus that he or she does not know how to resolve. When this happens, students should always try to work out the problem by first discussing it with those most involved with the issue. Dealing with concerns in the most direct and honest fashion should always be the first step toward resolution. Most problems are resolved when a student makes an appointment with a faculty or staff member and calmly and honestly communicates his/her frustrations or concerns.

If a problem still exists, the resources and formal processes are available on the [Student Complaint and Grievance Procedures](#) web page.

Sometimes DU students find they are particularly pleased with how something has been handled for them, how they were assisted by a particular staff member, the positive experience they had in a specific class or some other outstanding thing that happened to them at DU. As a student, you should know that the same avenues used to lodge a concern can also be used to provide a written compliment or note of appreciation.

graduate student life

Pioneers CARE (Communicate, Assess, Refer, Educate)

The University of Denver is committed to providing care and access to resources to create a safe and secure environment for our campus community to maintain their safety, health, and well-being.

Pioneers CARE outreach program helps find solutions for students experiencing academic, social and crisis situations including mental health concerns. Members of the campus community can submit a Pioneers CARE referral for a student who might benefit from support. We review these referrals to understand each student issue and then may recommend on- and off-campus resources that may guide them to success.

Refer a student at <http://carereport.du.edu>.

When working with the student, try identifying signs or stressors. These signs may include but are not limited to the following situations:

- Academic difficulty
- Financial concerns
- Difficulties with family / home environment
- Mental health issues
- Physical health issues
- Difficulties with adjusting to the college experience
- Relationship issues
- Self-harm or harm to others concerns
- Excessive or unexplained absences
- Witness to an incident
- Unable to locate a student

If you know of a student who is experiencing any of the above signs or stressors, we encourage you to submit a Pioneers CARE referral through the [online referral system](#).

graduate student life

Pioneer ID Card

ID CARD ADVANTAGES

The Pioneer ID Card is your official identification while attending the University of Denver. All students are required to carry the ID card while on campus. The Pioneer ID Card allows you to access your residence hall, Anderson Academic Commons, the Ritchie Center, the Law Library, and several academic buildings throughout campus.

The Pioneer ID Card also functions as a debit card for the meal plan and the flex debit account. The card allows students to purchase discounted tickets to DU entertainment and sporting events, such as hockey games and theater productions. Students assessed activity fees also receive an RTD College Pass, which allows for free transportation on all regular RTD services.

OBTAINING A PIONEER ID CARD

The easiest way for students to obtain their ID card is to submit a photo online. Their card will be ready when they arrive on campus. Be sure to visit www.du.edu/pioneerid/newcard/photo.html for instructions and photo requirements.

In order to receive a card, students must present a photo ID, have paid their admissions deposit, and be within 30 days from the beginning of their accepted term.

There is no charge for the first ID card. Replacement IDs are \$30. If a card is damaged, it can be replaced for only \$15.

ACCOUNTS

The Pioneer ID Card offers a convenient debit account, as well as meal plan and printing accounts.

Flex Account: The flex account is our flexible spending (debit) account. Flex funds can be spent at many on and off-campus locations. Be sure to visit www.du.edu/pioneerid for a complete listing. Additionally, if you pay with flex at any on-campus dining locations, you will receive 18% off!

Meal Plan: The meal plan provides a set number of meals and a meal plan cash account. Meals can be used in Centennial Halls, Nelson, and Nagel dining rooms. Meal plan cash can be used at several food service locations around campus. Please contact the Housing Department for information on meal plan options at 303.871.2246.

Uniprint Account: The Uniprint account is a University supplied printing account. It can only be used for printing at the public printers located throughout campus. All registered students receive a set amount of Uniprint funds per term. You may not deposit to the Uniprint account. After all of your Uniprint funds have been spent, flex funds may be used to print at the public printers.

DEPOSITS

Deposits to your flex account can be made [online](#) with a credit card or in the ID Office with cash or check. Cash deposits to your flex account can also be made in Anderson Academic Commons at the account management center located on the main floor.

Funds deposited online or at the account management center are available for use immediately. Deposits made in the ID Office are available for use the following morning. The minimum deposit required is \$1.00.

BANKING

You can link your Pioneer ID Card to your U.S. Bank checking account, and you will be able to use it as an ATM and PIN-based debit card! Visit usbank.com/du for more information.

graduate student life

Religious & Spiritual Life

VISION

Religious & Spiritual Life passionately advocates for the integration of religious, spiritual and ethical voices and values at the University of Denver.

MISSION

- Nurture the life of the heart and spirit, both individually and corporately
- Support the integrity of each individual community member's quest for truth, meaning and belonging
- Celebrate the diversity of the world's religious and spiritual traditions, especially as represented at DU
- Promote meaningful encounters, engagement and understanding across lines of religious and disciplinary commitments
- Challenge the community to translate its commitments into action

FOR GRADUATE AND PROFESSIONAL STUDENTS, THAT MEANS:

- A listening ear
- Connections to religious student groups
- Community service opportunities
- Opportunities for discussion (such as monthly book discussions - often discipline specific)
- Student Emergency Fund
- Prayer spaces around campus
- A weekly newsletter with information about all of the above, as well as a reflection piece by the Chaplain

POLICIES/PROCEDURES HOUSED IN RELIGIOUS & SPIRITUAL LIFE

- Religious Accommodations Policy
- Death/Critical Injury of a Community Member
- Bereavement Policy

The Office of Religious & Spiritual Life is staffed by the University Chaplain, Rev. Gary Brower, PhD, as well as a cadre of student workers - many of whom are graduate students.

Contact Information: Religious & Spiritual Life
2199 S. University Blvd., Driscoll South, Suite 29
(downstairs from the bookstore and inside the west entrance)
Phone: 303.871.4488 Email: gary.brower@du.edu
Website: <http://www.du.edu/religiouslife>

graduate student life

The Ritchie Center

You are more than the mind that brought you to DU. That's why you have access to everything in the Ritchie Center—the fitness center, gymnasiums, ice arenas, group fitness classes, intramural leagues and sport clubs.

As a graduate student taking at least eight credit hours of classes, every DU Recreation program is available to you either free of charge or at an exclusive, discounted rate because we know there's more to the measure of you than a grade point average. Step inside the Ritchie Center and you'll find one of the finest facilities of its kind in the country.

Dedicated in April 2000, the 440,000 square-foot Ritchie Center is home to DU's 17 NCAA Division I teams. The award winning Coors Fitness Center, El Pomar Natatorium, intramural and club sports are activities available to students, faculty, staff and alumni. It's also the venue for all Denver Pioneer NCAA athletic events throughout the year.

COORS FITNESS CENTER

Before you even begin your first workout, you've already got an edge. As a full-time student, all the technology and know-how in the Coors Fitness Center are yours—almost always free of charge—any time you want.

The Coors Fitness Center has more than 85 pieces of cardiovascular equipment, including Cybex strength training equipment, resistance training equipment, free weights, racquetball and squash courts, cycling, Zumba, step, yoga, pilates and other fitness classes. Plus, you have access to tennis, swimming and ice skating facilities. We imagine you have a pretty good idea of what all of this can do for you—inside and out.

The Coors Fitness Center also offers Student +1 and Student Family memberships at a discounted rate. Call 303.871.7684 or stop by the Coors Fitness Center front desk for more information.

Available Fitness Classes (subject to change): Cycling, Yoga, Zumba, Body Blitz, Core-Ruption, Pilates, Cardio Blast, HIIT, and many more. Personal Training (discounted rates) and Boot Camps (registration fee) are also available.

EL POMAR NATATORIUM

As a DU student, you have access to one of Denver's few Olympic-sized swimming pools. Lap swimming is included as part of your Coors Fitness Center membership. There are also several other programs offered, such as Masters swimming and learn-to-swim programs. Student pricing varies for each program. Finally, join Club Kayaking or Water Polo and hone your skills in the pool. Check out du.edu/ritchiecenter for more specific information on each program.

graduate student life

INTRAMURAL SPORTS

Find friendly competition and new friends through DU's popular Intramural Sports program. Registration takes place during the first two weeks of each quarter and is available [online](#).

Intramurals offered (subject to change on a quarter-by-quarter basis): Basketball, broomball, indoor and outdoor soccer, flag football, ultimate frisbee, kickball, dodgeball, ice hockey, volleyball and softball.

ALPINE CLUB

The Alpine Club is one of the oldest student organizations on campus and a great complement to the DU experience. Past excursions include riding Slick Rock and climbing on Wall Street in Moab, rafting the Royal Gorge, ice climbing at the Ouray Ice Park and skiing in Telluride. Getting involved in the Alpine Club is the way to truly enrich your DU experience! The Alpine Club makes outdoor adventure available to all students, faculty and staff, regardless of ability and/or previous experience.

CLUB SPORTS

Club Sports are formed by people like you—students, faculty and staff—who meet on a regular basis to pursue a common interest in a specific sport. Structured or casual, incorporating competition and instruction, each club offers a unique way to learn a new sport, make new friends, keep fit and compete.

More than 800 students participate in the club sports program at DU, competing against other universities and clubs locally, regionally and nationally. You can also form your own club sport by going to our website for complete details.

Current Club Sports*:

Men's Baseball, Women's Basketball, Climbing, Curling, Cycling, Dance, Figure Skating, Freeride, Golf, Gymnastics, Men's and Women's Ice Hockey, Inline Hockey, Kayaking, Men's and Women's Lacrosse, Rowing, Men's and Women's Rugby, Club Running, Skiing, Men's and Women's Soccer, Club Swimming, Taekwondo, Tennis, Triathlon, Men's and Women's Ultimate Frisbee, Women's Volleyball, Men's and Women's Water Polo

*New club sports are added all the time, so be sure to check the website for the most up-to-date list.

EMPLOYMENT OPPORTUNITIES

Are you open to new ideas and possibilities? Do you enjoy working with people in a dynamic, sports environment? We are always looking for energetic, engaged employees and strive to provide an environment where our employees make a difference every day. We have a unique environment and have more than 300 employees at any given time. If you are interested in pursuing a part-time position at the Ritchie Center, please submit an [online application](#).

graduate student life

Veterans Services

Guided by the knowledge that Veterans offer a unique academic and social quality to the University of Denver, the Veterans Services Office vision and mission is to support our Veterans through exceptional programming. Veterans Services supports all levels of Student Veterans attending the University of Denver, starting with the admissions process and extending through Alumni Relations. This duty encompasses all Active Duty Service Members, Reserve Components, Veterans, and dependents.

INDIVIDUAL APPOINTMENTS

Individual appointments concerning Veterans Services can be made through the [Veterans website](#) or by calling 303-871-2074. All GI Bill questions can be answered by DU's Certifying Official at 303-871-4878.

RESOURCES

There are many resources located on the University of Denver campus and throughout the city of Denver. Below is a list of the most used resources used by University of Denver Student Veterans.

- [DU Certifying Official](#)
- [Student Veterans Association](#)
- [Career Services](#)
- [Right Foot Forward](#)
- [Sturm Specialty in Military Psychology Veterans Advocacy Project](#)
- [Veterans Advocacy Project](#)

Please visit the [Veterans Services Website](#) for additional information or to schedule an appointment with the Veterans Services Office.

Contact Information: Veterans Services
2199 S. University Blvd., Mary Reed (Room 024, garden level)
Phone: 303.871.2074 Email: veterans@du.edu
Website: <http://www.du.edu/veterans>

graduate student life

The Writing Center

DU's national award-winning University Writing Program leads several connected writing initiatives on campus, including the first year writing sequence; the advanced seminar course requirement; support for writing and teaching writing in majors, general education, and graduate degree programs; and the University Writing Center.

The Writing Center provides writing help for all students, from first-year to graduate students, at all stages of their writing processes. Half of our 4,000 consultations last year were with graduate students working on theses, dissertation chapters, or articles for publication. We welcome all writers who want feedback from an informed reader or who want to continue developing new writing skills and strategies with the help of an expert writing consultant.

Specifically, our resources for graduate students include the following:

- Individual and group consultations, lasting up to 45 minutes, on any writing project. Most of our writing center consultants are graduate students themselves; they can work with you once or meet with you regularly over the course of your degree program.
- Writing partner or writing group support. We can help you and a few classmates to form and maintain a writing group as a way of making meaningful progress toward a larger writing goal.
- Workshops and focused writing sessions for graduate students, including specialized support for dissertation and capstone paper writers. Check our website for our current schedule: <http://www.du.edu/writing>
- Help in learning to teach writing to undergraduates across disciplines. Our faculty can help you to develop and scaffold rich assignments or respond efficiently and effectively to student papers. We can also facilitate a workshop with your students on specific writing issues.

The Writing Program's director is Dr. Doug Hesse, and the Writing Center's director is Dr. Juli Parrish. Twenty-five full-time Writing Program lecturers provide campus expertise.

Contact information: Phone 303.871.7448

Email: wrc@du.edu Website: www.du.edu/writing