Spanish Program
Guidelines and Process for
Study Abroad Course Approvals

Students preparing to study abroad in a Spanish-speaking country who would like to apply classes taken abroad to a Spanish major or minor should select courses following the process described below. If students who are studying on a DU partner program simply want their courses to count as elective credits, they do not need to do anything. All credits from DU partner sites are automatically transferred back to DU as elective credit. Also note that Spanish Program study abroad advising takes place during the academic year, not during the summer. If a student fails to get courses approved by the end of the academic year, s/he may have to wait until the start of DU’s following academic year before receiving a response from a study abroad advisor.

A final note: these are general course approval guidelines and the ultimate authority for course approval always resides with the designated Spanish Program study abroad advisor.

1. Major and minor requirements.
   A student considering a Spanish major or minor should consult the Spanish program webpage to understand the program requirements and limitations on transfer credits: [http://www.du.edu/ahss/langlit/programs/spanish/index.html](http://www.du.edu/ahss/langlit/programs/spanish/index.html)
   If students have questions about these requirements, they can consult with any full-time Spanish faculty. Please see the Registrar’s office website for a declaration of major form.

2. Finding appropriate courses and understanding criteria for course selection.

   Lists of approved courses: Please keep in mind that all courses should be approved prior to departure. As a first step, students should consult the list of pre-approved courses available on the DU registrar’s office webpage. Please search by country and program: [http://myweb.du.edu/mbd/du_bwcktart.P_DU_choose_Geog_Area](http://myweb.du.edu/mbd/du_bwcktart.P_DU_choose_Geog_Area)
   If the courses the student would like to take are listed as approved on this site, s/he doesn’t need to do anything and the courses will automatically be transferred back to DU at the same level as indicated on this listing.

   To request course approval: If a student would like to take a course that is not listed in this system, s/he must request course approval through the study abroad course approval system, which is located here: [http://www.du.edu/registrar/transfer-studyabroad/index.html](http://www.du.edu/registrar/transfer-studyabroad/index.html)
   Students are strongly encouraged to have their courses approved prior to departure to be sure the courses they take can count towards the major or minor. In the event that requests for course approval are not submitted prior to departure, students can request course approval later on by following the same process outlined above, but there is no
guarantee that courses will be approved, so we encourage students to obtain course approvals prior to departure.

***Note on course registration and pre-requisites at DU:

When registering for Spanish courses upon their return, students should be aware of prerequisites for each course. Students will not be allowed to register for or remain in courses without having completed the prerequisite.

Comparable courses. Courses must be academically substantive and must be offered at the appropriate language level in order to be considered for Spanish major or minor credit here at DU. As much as possible, courses should be comparable to the curriculum offered in the Spanish program.

• Classes in English on any topic cannot be transferred back as SPAN major or minor credit.
• Classes offered at an appropriate level in Business Spanish, Medical Spanish, Legal Spanish or on Art History topics will generally be transferred back as SPAN 2000-level credit, and these courses can count towards the Spanish major or minor.
• Credits on a DU Partner Program that a student would like to count towards general electives will be automatically approved and accepted as DU credit and do not need departmental approval. The student may also receive credit approval in another discipline, in which case the student will have to follow the designated department’s procedure for study abroad credit approval. ALL classes taken on unaffiliated programs must be approved, even as general elective credit. Students should consult with the Spanish study abroad advisor to understand course approval requirements if they are intending to take Spanish coursework on an unaffiliated program.

Course sequence. Students are encouraged to take no more than 2 different levels of courses simultaneously while studying abroad. The various levels in the Spanish program are listed below, and note that each line of text below corresponds to a different course level.

Span 2001
Span 2002
Span 2003
Span 2100 (Conversation and Composition)
Span 2300 (Iberian Culture and Civilization); Span 2350 (Latin American Cultures and Societies); SPAN 2400 (Latino Cultures in the U.S.)
Span 3000 courses (literature or film courses on Spanish or Latin American topics)

For example: A student who took Span 2003 as the last course at DU prior to going abroad is encouraged to take courses at the Span 2100-level and/or Span 2300/2350/2400-level while abroad. These courses represent the following 2 levels in the curriculum and could be taken at the same time.

3. General descriptions of specific courses that are required as part of DU’s Spanish major and minor.

• SPAN 2100 SPANISH CONVERSATION AND COMPOSITION
  The course should be a “Conversation and Composition” class, or at least a “Composition” class for students who have taken four semesters or six quarters of Spanish. This course may be taken at the same time with a culture course comparable to SPAN 2300 or SPAN 2350. An advanced conversation class cannot count as SPAN 2100.
• **SPAN 2300 IBERIAN CULTURE AND CIVILIZATION**
This course is an overview of major trends in Spanish culture, history, the arts and politics for students who have taken at least four-five semesters of Spanish. A course that focuses on the cultural history of just one region of Spain, or one that focuses on a limited time period of history will not be approved. The class should be as interdisciplinary as possible (history, politics, art, literature, architecture, music, etc.). The prerequisite here at DU for this class is Span 2100 “Composition and Conversation” and it may be taken at the same time as this course.

• **SPAN 2350 LATIN AMERICAN CULTURE AND SOCIETIES**
This course is an overview of major trends in the culture, history, that arts and politics of several Latin America countries for students who have taken at least five semesters of Spanish. A course that focuses on the cultural history of just one country will not be approved. The class should be as interdisciplinary as possible (history, politics, art, literature, architecture, music, etc.) The prerequisite here at DU for this class is Span 2100 “Composition and Conversation.”

• **SPANISH 3000 LEVEL CLASSES**
Only advanced-level classes may count as 3000-level classes. As a general guide, students should select courses that focus on literature, film studies, or linguistics, and are designed for students who have completed at least six semesters of Spanish. Consult the list of courses offered in the Spanish program in order to select courses that may be comparable and that can count toward the Spanish major or minor. Note that at DU SPAN 2350 or its equivalent is a prerequisite for courses at the 3000-level on Latin America and that Span 2300 or its equivalent is a prerequisite for courses at the 3000-level on Spain.

4. **Credit for Analytic Inquiry and Society Requirement.**
Students may receive AI-Society credit approval while studying abroad if they take a course comparable to Span 2300 or Span 2350.

5. **Spanish program study abroad advisors.**
   - All sites in Spain: contact Prof. Susan Walter, Susan.Walter@du.edu
   - All sites in Latin America: contact Prof. Alison Krogel, Alison.Krogel@du.edu

6. **International house advisors (for help with program selection or specific questions related to programs)**
   - For inquiries about programs in Latin America: contact Stephanie Roberts, Stephanie.Roberts@du.edu or Sarah Catanzarite, Sarah.Catanzarite@du.edu
   - For inquiries about programs in Spain: contact Benjamin Koziol, Benjamin.koziol@du.edu