MARSICO SOCIAL SCIENCES VISITING SCHOLARS PROGRAM

REQUEST FOR PROPOSALS
ACADEMIC YEAR 2013-2014

Overview and Rationale

The Marsico Visiting Scholars Faculty Committee invites proposals from departments in the Social Sciences to bring visiting scholars to the University. Visiting scholars are to engage both students and faculty in a variety of settings---classes, workshops, research projects, seminars, roundtables, performances, etc.---all of which contribute to the intellectual vitality of the University. Visiting scholars will be selected on the basis of the learning opportunities they offer as well as general and interdisciplinary interests.

Proposals may come from full-time individual faculty members or from departments. Proposals for visiting scholars whose background or interests will enhance the University’s commitment to diversity are particularly welcome. Wherever possible, visiting scholars should have appeal across disciplines and divisions. Visiting Scholars should participate in a variety of formal (e.g. classes, seminars, research projects, etc.) and informal (e.g. roundtables, one-on-one consultations, meals, etc.) contacts with undergraduate students. Visiting Scholars may also address faculty development through offering workshops and specialized lectures as well as in informal meetings.

Application Procedure

Proposals may be submitted at any time for the academic year 2013-2014. Funding is on a first-come first-served basis. Proposals should include a completed Marsico Social Science Visiting Scholar Application and a 1-2 page version of the Visiting Scholar’s CV). The Application Form requests the following types of information:

- name, affiliation, and length of stay of the proposed visitor;
- CV and biographical sketch of the proposed visitor;
- brief (1-2 page) description of the proposed visitor’s specific relation to departmental/divisional course offerings or thematic concerns (for example, classes in which the visitor would participate, workshops offered, number of students involved, etc.);
- a coherent assessment plan for evaluating the relative merits/success of the visit when completed (e.g., both faculty members who sponsor the visit and students who interact with the visiting scholar will complete the Marsico Social Science Visiting Scholar Assessment Rubrics.
- estimated budget, including honorarium ($500 suggested for one day visits; $1,000 for two-to-three day visits; $1,500 for four-to-five day visits), travel costs (excluding transportation to and from the airport); lodging expenses (roughly $75-$120 per night), communal meals, lecture refreshments (as appropriate), etc.;
- a letter of support from department chair or program director (an email to the chair followed up by a letter is acceptable as well).
The Marsico Social Sciences Visiting Scholar Committee has a budget of approximately $30,000 for the 2013-2014 academic year. Historically, most proposals have been funded for between $1,500-2,000, but the Committee will consider larger proposals, particularly if the proposed program is interdisciplinary or interdepartmental in scope.

Please be aware of new restrictions on meal receipt reimbursements, tax exemption, etc. Departmental administrators or the financial officer in the AHSS Dean’s Office can help you with these matters. Administrative assistants can also help you find discounted rates for visitors staying at local hotels that have contracts with DU.

While quality is paramount in funding proposals, some consideration will be given to equity across departments/programs so that all units in the social sciences have an opportunity to bring Visiting Scholars to campus.

Proposals should be submitted ELECTRONICALLY to Howard Markman (hmarkman@psy.du.edu), Chair of the Marsico Social Sciences Visiting Scholars Committee. At the conclusion of the Visiting Scholar’s stay, the person(s) who originally submitted the proposal must provide the Marsico Social Sciences Visiting Scholar Committee Chair with a report describing the activities of the visitor, including (as applicable): completed faculty and student assessment rubrics, with tabulated averages; the length of time over which the visit took place; the types and duration of contact with students and faculty; the number of students and faculty affected by the visit; innovative courses or programming in which the visitor participated; and a brief narrative of how the visitor contributed to the Marsico values and student learning outcomes. Final reports, to be completed by the faculty member(s) sponsoring the visit, are due within three weeks of the visitor’s departure, and must include narrative, assessment results, and financials. Quality assessment is key to sustaining funds for this program, and henceforth departments/programs that fail to submit assessments of the Visiting Scholars they bring to campus will not be eligible for future funding.

Marsico Social Science Visiting Scholars Faculty Committee Members

Christina Kreps (Anthropology), Chair
Elizabeth Henry (Media, Film, and Journalism Studies)
Darrin Hicks (Human Communication Studies)
Michael Rosenbaum (Sociology & Criminology)
Robert Urquhart (Economics)
Spencer Wellhofer (Political Science)
Howard Markman (Psychology)
Marsico Social Science Short and Medium Term Visiting Scholar Application Form

PROCEDURE: Please complete this form and include: a letter of support (email exchange is fine) from your department chairperson or program director; a brief (2-3 page) Curriculum Vitae of the proposed visitor; a brief description of what the visitor will do while at DU and how the visit will benefit students and the DU community. Submit it ELECTRONICALLY to Christina Kreps (ckreps@du.edu). Before the proposed visit please be sure to send an announcement to janette.ballard@du.edu that can be circulated via email to the AHSS division and the larger campus community.

Type of Visiting Scholar:  _ _Short Term  _ _Medium Term (more than one week)

Host Faculty Member/phone/email:

Host Department:

Visit Dates:  Academic Quarter & Year: Proposed Dates of Visit: Total Length of Stay on campus:

Visitor:  Name: Affiliation:

Please attach required brief CV, which serves as guest’s agreement to visit.

Rationale/description: Please provide a brief (1-2 pages) description of the proposed visitor's specific relation to departmental, programmatic, and/or divisional course offerings or thematic concerns. Be sure to address such matters as the classes in which the visitor will participate, workshops s/he will offer, the number of undergraduates likely to be involved, etc.

Budget (most proposals have been funded for roughly $1,500-2,000):

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Honorarium (if any)</td>
<td></td>
</tr>
<tr>
<td>Travel</td>
<td></td>
</tr>
<tr>
<td>Lodging</td>
<td></td>
</tr>
<tr>
<td>Communal Meals</td>
<td></td>
</tr>
<tr>
<td>Lecture Refreshments</td>
<td></td>
</tr>
<tr>
<td>Other (please specify)</td>
<td></td>
</tr>
<tr>
<td><strong>Total Amount Requested</strong></td>
<td></td>
</tr>
</tbody>
</table>

Assessment: The faculty sponsor is responsible for writing an assessment report of the visit and insuring that faculty and student assessment rubrics are completed. Please describe any additional plans for assessing and/or evaluating the impact of the visit.

MARSICO SOCIAL SCIENCE VISITING SCHOLAR ASSESSMENT RUBRICS
Below is a brief description of the principles animating the Marsico Social Science Visiting Scholar Assessment Rubrics (which follow). Please note that both the faculty member(s) who sponsor the Visiting Scholar and the students who interact with the Visiting Scholar must complete a one-page assessment form.

Rationale for Student evaluation form:

1. One-page in length to make it quick and easy to complete, collects a mix of qualitative, open-ended responses and responses that can be easily quantified and summarized.
2. Items 1 & 2 tap student learning at the most general level and are open-ended.
3. Item 3 taps the overall Marsico value of “intellectual engagement” by asking students to indicate which behavioral exemplars of intellectual engagement they experienced and at what level of engagement (high to low).
4. Item 4 taps the overall Marsico value of “academic depth” to gauge the extent to which students experience with the visiting scholar affected their ability to synthesize and deepen intellectual inquiry relevant to their education, both inside and outside their major.
5. Responses to items 1 and 2 could be analyzed by conducting an informal content analysis in which student reports of common themes would be noted.
6. Responses to items 3 and 4 could be analyzed through descriptive numerical summaries (e.g., means, standard deviations, frequency distribution of responses).

Rationale for Faculty evaluation form:

1. One-page in length to make it quick and easy to complete, collects a mix of qualitative, open-ended responses and responses that can be quantified.
2. Item 1 asks for a report of the number of contact hours with the Visiting Scholar and the number of students who were impacted by the visit as well as provides an “other information” category for additional information for the following activities: class presentations, reception/conversation hour, colloquia/symposium/talk, or other. This information will give a good sense of how the visiting scholar spent their time during their visit and how many students were affected.
3. Item 2 is parallel to item 4 on the student evaluation and taps the faculty member’s judgment of how student academic depth was affected by the Visiting Scholar experience.
4. Item 3 is open-ended and permits the faculty an opportunity to reflect on how the overall experience went and what could have been changed to enhance the experience and why.

Instructions to faculty sponsoring the Visiting Scholar and who is responsible for the assessment:
Marsico Social Science Visiting Scholars – Student Evaluation for

______________________________ (name of visiting scholar)

1. In a few sentences, please describe the most important concept or idea (the “take-home message”) that you learned from this Visiting Scholar.

2. Based on your experience with this Visiting Scholar, in what new or different ways do you think about your major, this course, or the ideas presented?

3. What activities have you participated in or might you participate in related to the presentation by the Visiting Scholar? For each row, please select yes or no and rate your level of engagement in each from high to low (4 to 1).

<table>
<thead>
<tr>
<th>Yes or No</th>
<th>Activity</th>
<th>High</th>
<th>Low</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>Ask question or make comment</td>
<td>4</td>
<td>3</td>
</tr>
<tr>
<td>Yes</td>
<td>Take notes</td>
<td>4</td>
<td>3</td>
</tr>
<tr>
<td>Yes</td>
<td>Think differently about something I have already learned</td>
<td>4</td>
<td>3</td>
</tr>
<tr>
<td>Yes</td>
<td>Seek out additional material written by the Visiting Scholar</td>
<td>4</td>
<td>3</td>
</tr>
</tbody>
</table>

4. To what degree did your experience with this Visiting Scholar affect the following?

   a) synthesizing the various aspects of your major or this course

      high degree 6 5 4 3 2 1 not at all (circle one number)

   b) deepening the level of your intellectual inquiry inside your major or this course

      high degree 6 5 4 3 2 1 not at all (circle one number)

   c) deepening the level of your intellectual inquiry more generally

      high degree 6 5 4 3 2 1 not at all (circle one number)
Marsico Social Science Visiting Scholars – Faculty Report

1. Briefly describe the number of hours and number of students the Visiting Scholar was engaged for the following activities

<table>
<thead>
<tr>
<th>Course title if applicable</th>
<th>Number of hours</th>
<th>Number of students attended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class presentations</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reception/Conversation Hour</td>
<td></td>
<td></td>
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<tr>
<td>Colloquia/Symposium</td>
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<tr>
<td>Other activity</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. To what degree do you think students’ experience with this Visiting Scholar affected their ability to:

   a) synthesize various aspects of their major or this course

   high degree 6 5 4 3 2 1 not at all (circle one number)

   b) deepen the level of their intellectual inquiry inside their major or this course

   high degree 6 5 4 3 2 1 not at all (circle one number)

   c) deepen the level of their intellectual inquiry more generally

   high degree 6 5 4 3 2 1 not at all (circle one number)

3. Upon reflection, what would you change about this Visiting Scholar’s visit and why?