

2019-2020

M.A. in INTERNATIONAL & INTERCULTURAL  
COMMUNICATION  
Graduate Student Handbook



Welcome to the IIC Program! We are very pleased to welcome you for the 2019-2020 academic year to this unique interdisciplinary program that combines coursework in international and intercultural communication with international studies.

This is a student-tailored program that has evolved throughout the years in collaboration with faculty, staff, students, and administrators, as well as a great many internationally-focused organizations that have served as internship sites. We offer small courses and close connections with faculty through advising and in your classes, and also with other IIC students through our mentor program.

This handbook is designed to provide information about IIC policies and procedures, class schedules, and contact information, but is best used in collaboration with your advisor and the IIC director. Please read it carefully and also check it throughout your program. You will need to create and update a program statement or course plan and, toward the end of the program, will need to follow specific procedures for graduation.

Good luck and we're excited for the year ahead with a great group of new and continuing IIC students!

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Polson'.

Erika Polson, Ph.D.

Director, International & Intercultural Communication Program

## Table of Contents

### Summary of Important General Procedures and Policies .....3

Admission Status.....	3
Financial Aid.....	3
<i>Student Financial Responsibility</i> .....	3
<i>Federal Financial Aid Requirements</i> .....	3
<i>Requirements for Receiving Departmental Scholarship Aid</i> .....	4
<i>Paul D. Coverdell Peace Corps Fellowship Aid</i> .....	4
<i>Additional Financial Aid Resources</i> .....	4
Advising .....	4
<i>Program Statement</i> .....	4
Transfer of Credit.....	5
Registration Procedures.....	5
Continuous Enrollment Policy for Graduate Students.....	5
Student Mentors for New Students .....	6
Orientation .....	6

### Program Requirements .....6

Summary of General Degree Requirements .....	6
Required Foundational Coursework.....	8
Required Media, Film & Journalism Studies Coursework .....	8
Required Josef Korbel School of International Studies (Korbel) Courses .....	8
Research Methods .....	8
Graduate Course Offerings.....	9
<i>How to Find Course Offerings</i> .....	9
Global & Multicultural Strategic Communication & Nonprofit Track.....	9
Specializations.....	10
<i>Sample Areas of Specialization</i> .....	10
<i>Global Health Communication</i> .....	10
<i>Media, Globalization and Culture</i> .....	11
<i>Global Environment</i> .....	11
<i>Human Rights</i> .....	12

<i>Global &amp; Multicultural Strategic Communication (nonprofit or corporate)</i> .....	13
<i>International Administration</i> .....	14
<i>International Politics</i> .....	15
<i>Media Practices &amp; Production</i> .....	16
Foreign Language Proficiency Requirement.....	17
.....	19
Sample IIC Program Statement* .....	19
Program Statement .....	20
Internships .....	20
<i>Frequently Asked Questions</i> .....	20
Study Abroad .....	21
<i>Study Abroad for Academic Credit</i> .....	21
<i>Required International Experience, No Credit</i> .....	22
<i>Optional International Experience, No Credit</i> .....	22
Thesis or SRP .....	22
<i>Thesis Process</i> .....	22
<i>Substantial Research Paper (SRP)</i> .....	24
Independent Study.....	24
Satisfactory Graduate Student Performance.....	25
Incomplete Grades .....	25
Dual and Flexible Degree Programs .....	25
<i>Formal Dual Degree</i> .....	25
<i>Flexible Dual Degree</i> .....	25
<b>Graduation Requirements .....26</b>	
Approval of Final Program Statement.....	26
Completion of Tool Requirements .....	26
Advancement to Candidacy .....	26
Application for Graduation .....	26
<b>Student Resources.....27</b>	
IIC Council.....	27
Anderson Academic Commons.....	27
Quick Copy Center.....	27
Bookstore .....	27
Graduate Student Government .....	27
Graduate Students of the Four Faculties .....	27
<b>Faculty Biographies.....28</b>	

## ***Summary of Important General Procedures and Policies***

### **Admission Status**

Some students are admitted to our master's program with **regular** status and they are permitted to begin their studies without any provisions. Other students are admitted with **provisional** status. Provisional status is assigned when applicants have not been able to submit certain required documents, such as a final transcript with proof of a bachelor's degree. As soon as these students submit the documents to the Office of Graduate Studies, provisional status will be changed to regular status. Materials may be submitted no later than the sixth week of the first quarter of enrollment, or else the student will have a hold placed on their registration.

### **Financial Aid**

#### ***Financial Aid Contact Information:***

University Hall 255  
2197 S. University Blvd  
Denver, CO 80208

Office Hours:  
8 a.m. to 4:30 p.m., Mountain Time  
Monday – Friday

Web: [www.du.edu/financialaid](http://www.du.edu/financialaid)

Ph: 303-871-4020  
Fax: 303-871-2341  
Email: [finaid@du.edu](mailto:finaid@du.edu)

#### ***Cost of Attendance:***

The University of Denver has a web page that gives the breakdown of the cost of tuition here: <http://www.du.edu/registrar/registration/tuition19-20.html>. There is also a helpful "Cost of Attendance" webpage: <http://www.du.edu/admission-aid/financial-aid-scholarships/graduate-cost-attendance/>.

Please note that the Cost of Attendance for IIC students is based on the Korbel formula of taking three classes per quarter (12 credits), although many IIC students take just two classes per quarter (8 credits), which is the formula used in the Arts, Humanities and Social Sciences (AHSS) Division.

IIC students are eligible for a 12-credit flat rate: if they take 12-18 credits they only pay for 12.

#### **Student Financial Responsibility**

It is very important that students research the cost of attendance along with any resources available to assist with financial aid. Students will receive a letter from the Office of Financial Aid that explains all financial aid/scholarship funds available from DU. Read the letter carefully and check the information. If the letter does not include a scholarship, grant, or loan received, it may be the information entered the system after the letter was sent. The most up-to-date information about financial aid awards, and the options to accept, decline, or reduce offered aid, are available via PioneerWeb ([PioneerWeb.du.edu](http://PioneerWeb.du.edu)).

New IIC students are strongly encouraged to **meet with a DU graduate financial aid advisor** to accurately understand the expected total cost of DU tuition and other expenses.

#### **Federal Financial Aid Requirements**

##### ***Domestic Students***

**New students** who seek federal financial aid must file a FAFSA (Free Application for Student Aid) by February 1. The deadline for **continuing students** is March 15. Consult the DU Office of Financial Aid for more information:

<http://www.du.edu/financialaid/graduate/apply/index.html>.

**WORK STUDY.** All federal loan and work study awards are granted through the Office of Financial Aid. Once students receive a work study award, they can apply to work study positions available on and off campus. The IIC Program has several work study positions available related to research, communications, and the internship program, which are generally advertised during the spring for the following year starting in Fall Quarter. Students who have received a work study award will have a link on the "Student" tab of PioneerWeb where they can review and apply for work study positions.

State and federal requirements for work study are as follows:

- Maximum amount of award: \$5,000
- Must be U.S. citizen or permanent resident

- Must be enrolled full-time (8 or more credits)
- Awarded to students with greatest need (based on the FAFSA)

### Requirements for Receiving Departmental Scholarship Aid

#### **Domestic & International Students**

Each year the IIC Program is able to award a limited number of scholarship tuition hours to new and continuing students for further financial assistance. These IIC Graduate Dean's Scholarships are merit-based and are awarded to candidates with strong academic promise. IIC Graduate Dean's Scholarships can be awarded to domestic and international students. The IIC program only awards up to a maximum of half tuition per quarter.

If **new students** want to be considered for an IIC Graduate Dean's Scholarship, they can check the appropriate box in the online application when they apply to the IIC Program. **Continuing students** who want to renew their IIC Graduate Dean's Scholarships will be asked to fill out a one-page form sometime in Winter Quarter.

**NOTE:** these **scholarship hours CANNOT be used for Summer tuition.**

Paul D. Coverdell Peace Corps Fellowship Aid Returned Peace Corps Volunteers can apply for the IIC Paul D. Coverdell Peace Corps Fellowship. The Fellows program works with the University of Denver in offering financial assistance to returned Peace Corps Volunteers pursuing graduate studies. As a PC Fellow, students can earn a Master of Arts in International and Intercultural Communication at a reduced cost. We provide this by awarding 8 hours of academic credit for students' already-completed Peace Corps experience. PC Fellows save over \$10,500 by doing a 48-credit hour program as opposed to the usual 56-credit hour program.

The IIC Program also reserves two, 12-credit annual tuition scholarship awards to be prioritized for students in the Peace Corps Fellows program. Fellows who do not receive the IIC-PCF awards are eligible to compete for other partial tuition scholarships and work-study positions with the overall pool of admitted and continuing IIC students.

Please see the previous section, "Requirements for Receiving Departmental Scholarship Aid" for more information.

#### Additional Financial Aid Resources

Regardless of whether a student received federal and/or departmental scholarship aid, anyone can research and apply for private scholarships or grant opportunities. A list of additional financial aid resources is available on the Financial Aid website. The Office of Financial aid is also available to offer assistance.

#### Advising

When students are admitted to the IIC program, they will be assigned a general faculty advisor in Media, Film & Journalism Studies for curriculum questions, developing a program plan, and other general questions. For specific questions about coursework in INTS, students may contact Professor Tom Rowe (the IIC Faculty Liaison in Korbel) at: [Tom.rowe@du.edu](mailto:Tom.rowe@du.edu).

Students who plan to write a Thesis or a Substantial Research Paper (SRP) should start planning their project in spring quarter of their first year and select a thesis advisor with expertise related to their thesis topic at the same time (see "Thesis" section). They should notify the IIC director of their choice of thesis advisor.

#### Program Statement

Students should meet with their IIC advisor during their first quarter of enrollment to create a program plan. By the end of their second quarter, students should submit a draft of their Program Statement (see p. 19). If any changes are made, a copy of the revised program statement must be submitted to the student's advisor, the IIC Director (if different from advisor), and the IIC/MFJS Communications Specialist (for their file). Students may change their plans as necessary in consultation with their advisor. Also, students are encouraged to check with their advisor every quarter before registering if there are any changes in their program, or to address any other questions or concerns.

A final version of the Program Statement is required in order to apply for advancement to candidacy and graduation. The Program Statement must be signed

by the IIC Director and the IIC Faculty Liaison at the Korbel School, Prof. Tom Rowe. It should then be submitted to the IIC Communications Specialist at the end of the first week of the quarter BEFORE the student wishes to graduate (e.g. the first week of winter quarter for students who hope to graduate at the end of spring quarter). The IIC Communications Specialist will use the student's Program Statement to submit an advancement to candidacy form and graduation checklist to the Office of Graduate Studies.

### **Transfer of Credit**

When students begin their MA program, they can petition to transfer credits from another institution. The grade for any possible transfer courses must be 'B' or higher. Any transfer courses must have been at the graduate level and directly related to IIC, and they should not have been counted toward any other completed degree. A petition must be filed with the IIC/MFJS Communications Specialist within the first quarter of enrollment, which includes a memo to the IIC Director, and an unofficial copy of the student's transcript that lists the course credits and final grade. Once it is approved, the transfer will be submitted for addition to the student's record.

Students must check with the Registrar's Office soon after completion of the petition to be sure that accepted credits have been added to their record. The maximum number of credits that may be transferred into the IIC program is 14. If credits were earned as semester credits, the original credit number is multiplied by 1.5 to determine the equivalent number of quarter credits (for example, a 3-credit semester course will transfer in as 4.5 credits). Courses taken for Pass/Fail or S/U may not be transferred. Students should check the University of Denver Graduate Policy Manual for specific University requirements on transfer of credit.

Students who plan to participate in for-credit exchange programs offered by institutions/organizations outside DU should consult, **beforehand**, with the IIC Director regarding transfer of credit toward the MA degree.

### **Registration Procedures**

Students registering for the first time will receive their registration instructions from the

Office of Graduate Studies one to two months before classes start. Registration for new students for Fall Quarter takes place in the summer (July 1<sup>st</sup>), so they will need to consult with their faculty advisor before that time (via email or in person). A letter will be sent out to all new IIC students in late May that identifies each student's advisor and contact information.

Students must keep the Office of Graduate Studies and the IIC Communications Specialist updated on current emails, phone numbers, and mailing addresses. Contact information may be edited on PioneerWeb. Please also email and changes to the IIC Communications Specialist at [iic@du.edu](mailto:iic@du.edu).

In all subsequent quarters, registration instructions will be available online at <http://www.du.edu/registrar/registration/howtoregister.html>. Every Fall Quarter, students should meet with their faculty advisor and draw up a course plan (see Advising section, page 4). All registration is done online and is easily accessible through <https://myweb.du.edu>.

NOTE: Be sure to consult the registration and billing calendar on the Registrar's website at <http://www.du.edu/registrar/calendar/index.html> to avoid late registration fees. Students may drop and add courses during the first week of classes with no penalty.

### **Continuous Enrollment Policy for Graduate Students**

Students who have completed all coursework and are working on a thesis or an SRP are required to keep their student status active by enrolling in Continuous Enrollment (CE). Students working on internships after the completion of all coursework are not eligible for CE. All graduate degree-seeking students must be in active status and continuously enrolled Fall through Spring terms, unless they plan to graduate in Fall or Winter. To enroll in CE, students must fill out the Continuous Enrollment Approval form which must be submitted to the Office of Graduate Studies five business days prior to the first day of the Fall quarter (or the quarter in which the student begins CE). The online form is available on the website of the Office of Graduate Studies.

Students submit the completed form, with a signature of their advisor, to the Office of Graduate Studies in the Mary Reed Building, Room 5. Upon submission and approval of the CE form, the student will receive an email with the approval and then must register for CE via WebCentral. Students enrolled in CE pay a fee, but are not charged tuition.

To avoid late fees, registration must occur within the appropriate registration drop/add periods for the quarter. To be eligible for financial aid, students must be registered by the end of the 100% refund period. Complete policy and procedures regarding continuous enrollment can be found on the Registrar's website. Students can also check the Graduate Policies and Procedures Manual.

### Student Mentors for New Students

New students are assigned a student mentor from the pool of continuing IIC students. Mentors can help new students become familiar with the IIC program, campus life, and the greater Denver area (if students are new to the area). Mentor assignments are confirmed during the IIC Orientation and mutual contact information will be provided.

### Orientation

Each Fall Quarter the IIC Program presents an orientation for new students. **All incoming students are required to attend.** The orientation is usually held on the last Friday morning before classes start at DU. In addition to receiving information about the IIC Program, students have the opportunity to get to know each other and meet faculty and staff members. The IIC Communications Specialist will send "save the date" information well ahead of the event.

## Program Requirements

### Summary of General Degree Requirements

- Research Methods course (included as one of the 4 required courses in MFJS or INTS, unless taken in another department/school)
  - 56 hours of graduate credit (4000-level graduate level courses will count towards the degree; limit of one 3000-level course)
  - 3.0 minimum GPA
  - Two-year college level proficiency in one language other than English (or the student's native language)
  - Thesis, SRP, or internship (4 credits)
  - Completion within 5 years
  - Advancement to candidacy
  - Graduation: Students are responsible for monitoring their own progress towards graduation; this includes deadlines for advancement to candidacy, foreign language requirements, final program statement approval, and deadline for graduation. ***Each student must submit their Program Statement at the end of the first week of the quarter BEFORE the student wishes to graduate (e.g. the first week of winter quarter for students who hope to graduate at the end of spring quarter)***, signed by their IIC faculty advisor or IIC Director and Prof. Tom Rowe, IIC Liaison from Korbel. Students who fail to submit this document will not be able to graduate in the intended quarter.
- Formal acceptance as regular status student
  - Program Statement by beginning of third quarter (update as necessary)
  - Core curriculum (the 2 foundational courses in IIC, 4 courses in Media, Film, & Journalism Studies and 4 courses in International Studies)

**Core Curriculum**

*Total credits required: 56*

IIC Foundational courses.....	2 courses (8 credits)
MFJS.....	4 courses (16 credits)
INTS.....	4 courses (16 credits)
Research Methods.....	1 course (4 credits)*
Thesis or SRP (Substantial Research Paper).....	4 credits
OR Internship.....	4 credits**
Foreign Language Proficiency.....	0 credits
Electives.....	(remaining credits)
<b>Total.....</b>	<b>56 credits</b>

\* The research methods course counts as one of the 4 required courses in MFJS or Korbels, unless taken outside either unit

\*\*For students who opt to not write a thesis, 4 credits of internship are required.

**IIC/Peace Corps’ Paul D. Coverdell Fellows Program**

In cooperation with the Peace Corps, the Paul D. Coverdell Fellows Program allows students, who have completed their service in the Peace Corps, to study in the MA in International & Intercultural Communication program. Peace Corps fellows receive 8 credits toward the 56 credits required for the degree and must earn 48 credits to complete the program.

IIC Foundational Courses.....	2 courses (8 credits)
MFJS.....	4 courses (16 credits)
INTS.....	4 courses (16 credits)
Research Methods.....	1 course (4 credits)*
Internship**.....	4 credits
Foreign Language Proficiency.....	(This requirement is waived for those who have completed their Peace Corps assignment. The language training received in Peace Corps satisfies the requirement.)
Electives.....	Remaining credits
<b>Total.....</b>	<b>48 credits</b>

\*The research methods course counts as one of the 4 required courses in MFJS or Korbels, unless taken outside either unit

\*\*DU’s Peace Corps agreement states the internship must be completed with a high-need community in the U.S.



### Required Foundational Coursework

Two (2) foundational courses are required for all IIC students: MFJS 4650: Global Media & Communication (offered in fall quarter) and MFJS 4654: Intercultural Communication (offered in winter quarter). Students are required to take both of these classes during their first year.

#### MFJS 4650: GLOBAL MEDIA AND COMMUNICATION

Major theories concerning international communication flows, the impact of globalization and global media, issues of new communication technologies, the rhetoric and media framing of global politics and culture; international marketing and public relations; and national and cultural sovereignty issues related to communication.

#### MFJS 4654: INTERCULTURAL COMMUNICATION

Theories of culture, communication and intercultural communication and the role of power & privilege. Also includes exploration of cultural identity and the role of power and privilege in the processes of construction and articulation of culture and cultural identity in interpersonal and mediated contexts, and its relationship to race, ethnicity, gender, sexuality and class. Also addressed are the intersections of communication & culture in conflict and conflict resolution.

### Required Media, Film & Journalism Studies Coursework

In addition to the two foundational courses, students must take four (4) courses (20 credits) in the Department of Media, Film & Journalism Studies. Any transfer credits from other universities must be approved by the IIC Director in order to count toward the four (4) required MFJS courses.

**Note: 3000-Level Courses.** A student is allowed to take only one 3000-level course to count for credit towards the 56 hours needed to complete the IIC degree. The course must be cross listed as graduate-undergraduate (check course descriptions in the Course Catalog). Graduate students are expected to complete an additional paper or project beyond the

basic course requirements. Consult with the instructor before enrolling in any 3000-level course.

**Note: University College courses do not count toward the IIC degree.**

### Required Josef Korbel School of International Studies (Korbel) Courses

Four (4) INTS courses (totaling 16 credit hours) are required for completion of the degree.

#### INTS CERTIFICATES

IIC students are eligible to earn two graduate certificates during their time in the program: a Graduate Certificate in Public Diplomacy, and a Graduate Certificate in Global Health Affairs. These certificates must be pursued concurrently with the IIC degree. See

[www.du.edu/ahss/mfjs/programs/graduate/grad-certificates](http://www.du.edu/ahss/mfjs/programs/graduate/grad-certificates) for more details and application requirements.

#### Research Methods

Students are required to take one of the following research methods courses. The research methods course counts as one of the 4 required courses in MFJS or Korbel, unless taken outside either unit.

The choice will depend upon the type of research method(s) most commonly used in the student's area of specialization. Prior approval from the student's advisor is needed for any research methods course not included in the list below. Note that **not** all courses on this list are offered every year.

- MFJS 4560 Methods in Communication Research (4 cr.)
- INTS 4050 Statistical Methods I (4 cr.)
- INTS 4057 Statistics for International Affairs (4 cr.)\*
- INTS 4332 Data Analysis for Development (4 cr.)\*
- INTS 4333 Int'l Project Analysis (4 cr.)
- INTS 4423 Health Data for Decision-Making (4 cr.)
- INTS 4500 Social Science Methods (4 cr.)
- INTS 4575 Systems Thinking for the Social Scientist (4 cr.)
- INTS 4576 Seminar in Community-Based Research (4 cr.)
- INTS 4632 Qualitative Research Methodologies:

Working with the Denver Immigrant and Refugee Communities (4 cr.)  
 INTS 4633 International Project Evaluation (4 cr.)  
 INTS 4644 Human Rights Research Methods (4 cr.)  
 INTS 4966 Applied Field Methods (4 cr.)  
 \*Check prerequisites for these courses  
 RMS 4941 Introduction to Qualitative Research (4 cr.)

Students are encouraged to take a research methods course early in their program, once they have identified their likely areas of specialization, in order to select a methods course that fits with their potential career paths.

Other research methods courses may also be used toward the requirement with permission of advisor; however, not all courses considered acceptable in other departments will fulfill the requirement for the IIC program. Please contact an advisor with questions and to get approval for research methods courses not listed here.

## Graduate Course Offerings

### How to Find Course Offerings

The Registrar's website has the latest course offerings, searchable by academic quarter. To find MFJS, INTS, or other departmental courses:

1. Go to: [www.du.edu/registrar](http://www.du.edu/registrar)
2. Click on "Courses and Schedules on the left hand side
3. Select "Schedule of Classes"
4. On the next page, select the term
5. On the next page select the following:
  - a. Subject: Media, Film & Journalism Studies, International Studies or other department
  - b. Course Level: Graduate

You can also search courses from within MyWeb:

1. Log into MyWeb using DU ID and password
2. On the left hand side of the page, look under "General Course Information"
3. Select "Class Schedule" - this will bring up a new window with the Dynamic Schedule

4. Search by Term: Fall Quarter, Winter Quarter or Spring Quarter
5. Press "Submit" Student Resources
6. Subject: Enter Media, Film & Journalism Studies, International Studies or another subject area (NOTE: you cannot get credit for classes taken in University College; for *example*, the "Global Studies" subject area is UColl and will not count).
7. Select course level: Graduate
8. Select "Full Term"

## Global & Multicultural Strategic Communication & Nonprofit Track

The following requirements are **in addition** to the standard IIC degree requirements as listed on page 6.

### Media, Film & Journalism Studies Courses

Choose 4 courses from the following list for a total of 16 credits. Note that many of these classes are **not** offered every year. Consult with your advisor with any scheduling questions.

- MFJS 4050: Foundations of Strategic Communication
- MFJS 4060: Strategic Messaging
- MFJS 4070: Seminar in Strategic Communication
- MFJS 4080: Global and Multicultural Campaigns
- MFJS 4320: Brands and Identities
- MFJS 4165 Global and Development Health Communication
- MFJS 4175 Multicultural Health Communication
- MFJS 4065 Public Diplomacy and Nation Branding

### Research Methods

Choose one course from the following list for a total of 4 credits. Other methods courses in INTS or another department may be taken with permission from an advisor.

- MFJS 4560: Methods in Communication Research
- INTS 4318: Applied Research in International Economics
- INTS 4333: International Project Analysis

- INTS 4615: Development Project Evaluation
- INTS 4633: International Project Evaluation

### *Josef Korbel School of Int'l Studies Courses*

Choose 4 courses from the following list for a total of 16 credits. Please note: Other Korbel courses (INTS) may be considered for inclusion.

- INTS 4210: Multinational Corporations
- INTS 4333: International Project Analysis
- INTS 4363: Discrimination, Minorities and Rights of Indigenous Peoples
- INTS 4342: Project Management
- INTS 4391: Financial Management and Fundraising in Non profits
- INTS 4394: Nonprofit management
- INTS 4497: International Campaign & Human Rights Management
- INTS 4591: Advanced Fundraising Workshop
- INTS 4615: Development Project Evaluation
- INTS 4633: International Project Evaluation

### *Electives*

Students should select 8 credits worth of electives.

See page 6 for remaining requirements.

**Degree total: 56 credits**

### **Specializations**

One of the advantages of the IIC program is the flexibility of the curriculum. While many students have expressed their appreciation for such a broad selection of classes, they have also asked for a guide to which classes might be best suited to their interests.

The following is a list of areas of specialization compiled by IIC professors from which students may choose their own specialization. The courses listed under each area are suggestions only, and are not complete listings; students are not required to enroll in them (unless otherwise noted). They are simply intended to help students choose classes that will best

serve their interests and goals. It is also possible to construct individualized areas of specialization; however, these must be approved by an IIC advisor and the IIC Faculty Liaison from Korbel.

Please be aware that many classes are offered only once during the academic year and that schedules are subject to change. Students are advised to check the dynamic online course catalog (see the Registrar's website at: <http://www.du.edu/registrar/>) frequently and contact relevant professors and faculty if unsure about a class. Entrance into certain courses may be especially competitive; for these reasons it is wise to plan ahead and select two or three backup courses.

### Sample Areas of Specialization

- Global Health Communication
- Media, Globalization and Culture
- Global Environment
- Human Rights
- Global & Multicultural Strategic Communication (Non-Profit or Corporate)
- International Administration
- International Politics
- Media Practices & Production

Note: Students may take just one 3000-level course to count toward their degree and this course must be listed as appropriate for both upper level undergraduate and graduate students (see Course Catalog at: <http://www.du.edu/registrar/course/index.html>).

University College courses do not count toward the IIC degree.

### Global Health Communication

#### *MFJS Courses*

MFJS 4050 Foundations of Strategic Communication (4)

MFJS 4060 Strategic Messaging (4)

MFJS 4070 Strategic Communication Seminar (4)

MFJS 4080 Global and Multicultural Campaigns (4)

MFJS 4165 Global Health and Development Communication (4)

MFJS 4175 Multicultural Health Communication (4)

MFJS 4652 Culture, Gender & Global Communication (4)

MFJS 4653 Language, Power, and Globalization (4)

*INTS Courses*

INTS 4362 Gender and Health (4)

INTS 4367 Global Health Affairs (4)

INTS 4368 HIV/AIDS in International Affairs (4)

INTS 4397 The Environment, Economic Development, and Human Well-Being (4)

INTS 4423 Introduction to Epidemiology (4)

INTS 4435 Health and Development (4)

INTS 4483 Practical Applications in Global Health (4)

INTS 4492 Health and Humanitarian Aid (4)

INTS 4516 Major Diseases of Global Health (From Pathology to Action) (4)

INTS 4581 Introduction to Humanitarian Systems (4)

INTS 4583 International Protection in Humanitarian Context (4)

Note: for other related courses in INTS see the Korbel student services portfolio pages & course descriptions.

Media, Globalization and Culture

*MFJS Courses*

MFIS 3150 Activist Media: A Historical Overview 1960-Present (4)

MFJS 4080 Global and Multicultural Campaigns (4)

MFJS 4160 Media Theories (4)

MFJS 4320 Brands and Identities (4)

MFJS 4540 Attitude Change & Persuasion (4)

MFJS 4550: Media Effects and Consequences

MFJS 4652 Culture, Gender & Global Communication (4)

MFJS 4653 Language, Power, Globalization (4)

MFJS 4065 Public Diplomacy and Nation Branding (4)

MFJS 4165 Global Health and Development Communication (4)

MFJS 4175 Multicultural Health Communication (4)

MFJS 4255 Space, Place, and Globalization (4)

MFJS 4567 Networked Media and Social Justice

MFJS 4656 Cross-Cultural Travel Seminar: Immigration, Communication, and Border Cultures (4)

*INTS Courses*

INTS 4151 History, Culture, & Conflict (4)

INTS 4364 Global Poverty and Human Rights (4)

INTS 4367 Global Health Affairs (4)

INTS 4369 Political Economy of Global Inequality and Poverty (4)

INTS 4370 Political Economy of Globalization (4)

INTS 4379 Gender and Development (4)

INTS 4521 International Development in Cross-Cultural Perspectives (4)

INTS 4579 International Futures (4)

INTS 4626 Civil Resistance (4)

INTS 4710 Topics in International Studies (Globalization and Economic Crime) (4)

INTS 4934 Intervention: Policies and Practices (4)

INTS 4941 Human Rights & International Organizations (4)

INTS 4972 Global Environmental Governance (4)

Note: for other related courses in INTS see the Korbel student services portfolio pages & course descriptions.

Global Environment

*MFJS Courses*

MFJS 4080 Global and Multicultural Campaigns (4)

MFJS 4652 Culture, Gender & Global Communication (4)

MFJS 4653 Language, Power, and Globalization (4)

MFJS 4165 Global Health and Development Communication (4)

MFJS 4175 Multicultural Health Communication (4)

*INTS Courses*

INTS 4210 Multinational Corporations (4)

INTS 4324 International Political Economy (4)

INTS 4379 Gender and Development (4)

INTS 4397 The Environment, the Economy, & Human Well-Being (4)

INTS 4483 Practical Applications in Global Health (4)

INTS 4484 Agriculture and Sustainable Development (4)

INTS 4514 Population, Environment, and Development in Latin America (4)

INTS 4539 Food Security in the US and the World (4)

INTS 4642 Environmental Security (4)

INTS 4653 Political Economy of the Resource Curse (4)

INTS 4972 Global Environmental Governance (4)

Note: for other related courses in INTS see the Korbel student services portfolio pages & course descriptions.

Human Rights

*MFJS Courses*

MFJS 3150 Activist Media: A Historical Overview 1960-Present (4)

MFJS 4300 Freedom of Expression Issues (4)

MFJS 4310 New Media Law & Regulation (4)

MFJS 4567 Networked Media and Social Justice (4)

MFJS 4652 Culture, Gender & Global Communication (4)

MFJS 4653 Language, Power, Globalization (4)

MFJS 4656 Cross-Cultural Travel Seminar: Immigration, Communication, and Border Cultures (4)

*INTS Courses*

INTS 4341 Illicit Markets in the Americas (4)

INTS 4362 Gender and Health (4)

INTS 4363 Discrimination, Minorities, and Rights of Indigenous Peoples (4)

INTS 4367 Global Health Affairs (4)

INTS 4368 HIV/AIDS in International Affairs (4)

INTS 4369 Political Economy of Global Inequality and Poverty (4)

INTS 4379 Gender and Development (4)

INTS 4396 Education and Development (4)

INTS 4397 The Environment, the Economy, and Human Well-Being (4)

INTS 4427 Political Economy of African Development (4)

INTS 4453 Political Economic Development in Latin America (4)

INTS 4460 Politics of China's Modernization (4)

INTS 4468 Politics of Development (4)

INTS 4483 Practical Applications in Global Health 11 (4)

INTS 4492 Health and Humanitarian Aid (4)

INTS 4514 Population, Environment, and Development in Latin America (4)

INTS 4517 Politics of Deeply-Divided Societies (4)

INTS 4521 International Development in Cross-Cultural Perspective (4)

INTS 4539 Food Security in the US and the World (4)

INTS 4543 Religion & International Studies: The Apocalyptic Tradition (4)

INTS 4579 International Futures (4)

INTS 4581 Introduction to Humanitarian Systems (4)

INTS 4583 International Protection in Humanitarian Context (4)

INTS 4625 East African Development and Human Rights (4)

INTS 4626 Civil Resistance (4)

INTS 4642 Environmental Security (4)

INTS 4649 Human Rights and the Middle East (4)

INTS 4710 Topics in International Studies (Socrates, Gandhi, Non-Violence) (4)

INTS 4715 Problems & Challenges of Democratization in Contemporary Democracies (4)

INTS 4734 Homeland Security & Civil Society (4)

INTS 4875 Human Rights & Foreign Policy (4)

INTS 4890 Revolutions and State Building (4)

INTS 4900 International Politics (4)

INTS 4907 International Terrorism (4)

INTS 4920 Conflict Resolution (4)

INTS 4924 Democratization in the Middle East (4)

INTS 4928 Topics in International Law: Torture (4)

INTS 4934 Intervention: Policies and Practices (4)

INTS 4935 International Humanitarian Law of Armed Conflict (4)

INTS 4936 International Law and Human Rights (4)

INTS 4939 Human Rights: Genocide (4)

INTS 4940 Introduction to Human Rights (4)

INTS 4941 Human Rights & International Organizations (4)

INTS 4955 Human Rights Clinic (4)

INTS 4965 Technology and Sustainable Development (4)

INTS 4972 Global Environmental Governance (4)

INTS 4987 Forced Labor & Human Trafficking (4)

Note: for other related courses in INTS see the Korbel student services portfolio pages & course descriptions.

Global & Multicultural Strategic Communication (nonprofit or corporate)

**MFJS Courses**

MFJS 3150 Activist Media: A Historical Overview 1960-Present (4)

MFJS 3229 Video Editing is for Everybody (4)

MFJS 3330 Broadcast & Video Journalism (4)

MFJS 3501 Web Design and Content Development (4)

MFJS 4050 Foundations of Strategic Communication (4)

MFJS 4060 Strategic Messaging (4)

MFJS 4070 Strategic Communication Seminar (4)

MFJS 4080 Global and Multicultural Campaigns (4)

MFJS 4160 Media Theories (4)

MFJS 4320 Brands and Identities (4)

MFJS 4470 Introduction to Field Production & Editing (4) (Students who have not taken MFJS 2000 Introduction to Film Criticism should audit the class before taking video production courses.)

MFJS 4567 Networked Media and Social Justice (4)

MFJS 4652 Culture, Gender & Global Communication (4)

MFJS 4653 Language, Power, Globalization (4)

MFJS 4165 Global Health and Development Communication (4)

MFJS 4175 Multicultural Health Communication (4)

**INTS Courses**

INTS 4210 Multinational Corporations (4)

INTS 4303 Econometrics for Decision Making I (4)

INTS 4310 International Trade (4)

INTS 4318 Applied Research in International Economics (4)

INTS 4319 Governing the Global Economy: The Effectiveness of Multilateral Economic Institutions (4)

INTS 4320 International Monetary Relations (4)

INTS 4330 International Business Transactions (4)

INTS 4339 Microfinance and Sustainable Development (4)

INTS 4341 Illicit Markets in the Americas (4)

INTS 4342 Project Management (4)

INTS 4345 The Art of Forecasting (4)

INTS 4349 Comparative Public Policy & Finance (4)

INTS 4350 Economic Development (4)

INTS 4369 Political Economy of Global Poverty & Inequality (4)

INTS 4370 Political Economy of Globalization (4)

INTS 4391 Financial Management and Fundraising in Non-Profits (4)

INTS 4394 Non-Profit Management: Issues & Techniques (4)

INTS 4437 American Public Opinion and Foreign Policy (4)

INTS 4438 International Public Opinion and Foreign Policy (4)

INTS 4497 International Campaign Management (4)

INTS 4536 Economics: Fundamental Knowledge with Global Applications (4)

INTS 4549 Managing Microfinance: Balancing Business and Development (4)

INTS 4591 Advanced Fundraising Workshop (4)

INTS 4599 Ethics & International Affairs (offered summers each year) (4)

INTS 4622 Global Governance (4)

INTS 4633 International Project Evaluation (4)

INTS 4640 Global Financial Crisis (4)

INTS 4920 Conflict Resolution (4)

INTS 4931 International Organizations (4)

INTS 4941 Human Rights & International Organizations (4)

Note: for other related courses in INTS see the Korbel student services portfolio pages & course descriptions.

### *Daniels College of Business Courses*

MGMT 4503 Comparative Management (4)

MGMT 4490 Global Strategy (4)

MGMT 4620 Organizational Dynamics (4)

MKTG 4100 Marketing Concepts (4)

MKTG 4510 Concepts of Buyer Behavior (4)

MKTG 4630 International Marketing (4)

MKTG 4690 International Business through E-commerce (4)

MKTG 4805 Introduction to Digital Marketing (4)

MKTG 4825 Mobile Marketing (4)

MKTG 4815 Social Media Marketing (4)

MKTG 4705 Topics in Marketing (4)

MKTG 4800 Global Integrated Marketing Communication (4)

MKTG 4810 Integrated Marketing Communication (4)

### *International Administration*

#### *MFJS Courses*

MFJS 4050 Foundations of Strategic Communication (4)

MFJS 4060 Strategic Messaging (4)

MFJS 4070 Strategic Communication Seminar (4)

MFJS 4080 Global and Multicultural Campaigns (4)

MFJS 4255 Space, Place, and Globalization (4)

MFJS 4300 Freedom of Expression Issues (4)  
 MFJS 4310 New Media Law & Regulation (4)  
 MFJS 4320 Brands and Identities (4)  
 MFJS 4653 Language, Power, Globalization (4)

*INTS Courses*

INTS 4056 Information Management in Humanitarian Crisis (4)  
 INTS 4319 Governing the Global Economy: The Effectiveness of Multilateral Economic Institutions (4)  
 INTS 4320 International Monetary Relations (4)  
 INTS 4324 International Political Economy (4)  
 INTS 4330 International Business Transactions (4)  
 INTS 4342 Project Management (4)  
 INTS 4391 Financial Management and Fundraising in Non-Profits (4)  
 INTS 4394 Non-Profit Management: Issues & Techniques (4)  
 INTS 4591 Advanced Fundraising Workshop (4)  
 INTS 4622 Global Governance (4)  
 INTS 4633 International Project Evaluation (4)  
 INTS 4900 International Politics (4)  
 INTS 4931 International Organizations (4)  
 INTS 4934 Intervention: Policies and Practices - Shaping the Global Order (4)

Note: for other related courses in INTS see the Korbel student services portfolio pages & course descriptions.

International Politics

*MFJS Courses*

MFJS 4080 Global and Multicultural Campaigns (4)  
 MFJS 4255 Space, Place, and Globalization (4)  
 MFJS 4300 Freedom of Expression Issues (4)  
 MFJS 4567 Networked Media and Social Justice (4)

MFJS 4652 Culture, Gender & Global Communication (4)  
 MFJS 4653 Language, Power, and Globalization (4)  
 MFJS 4656 Cross-Cultural Travel Seminar: Immigration, Communication, and Border Cultures (4)

*INTS Courses*

INTS 4141 Domestic/International Consequences: Drug War (4)  
 INTS 4142 After the Fall: Russia and China (4)  
 INTS 4147 American Govt. & Policy Making (4)  
 INTS 4324 International Political Economy (4)  
 INTS 4327 Advanced Issues in International and Comparative Political Economy (4)  
 INTS 4349 Comparative Public Policy & Finance (4)  
 INTS 4369 Political Economy of Global Poverty and Inequality (4)  
 INTS 4370 Political Economy of Globalization (4)  
 INTS 4427 Political Economy of African Development (4)  
 INTS 4428 Political Economy of Human Rights (4)  
 INTS 4447 Making of Chinese Foreign Policy (4)  
 INTS 4453 Political Economic Development in Latin America (4)  
 INTS 4460 Politics of China's Modernization (4)  
 INTS 4468 Politics of Development (4)  
 INTS 4501 Comparative Politics in the 21st Century (4)  
 INTS 4502 Comparative Revolutions (4)  
 INTS 4514 Population, Environment, and Development in Latin America (4)  
 INTS 4517 Politics of Deeply-Divided Societies (4)  
 INTS 4543 Religion & International Studies: The Apocalyptic Tradition (4)  
 INTS 4567 Democratization in Africa (4)



INTS 4575 Systems Thinking for the Social Scientist (4)

INTS 4622 Global Governance (4)

INTS 4626 Civil Resistance (4)

INTS 4635 Civil-Military Relations (4)

INTS 4637 Comparative State Building (4)

INTS 4638 Modern Iranian History and Politics (4)

INTS 4639 Post-Revolutionary Iranian Politics (4)

INTS 4640 Global Financial Crisis (4)

INTS 4641 East Asia in the Global Political Economy (4)

INTS 4700 U.S. Foreign Policy (4)

INTS 4711 Topics in International Studies (Citizens in Representative Democracies – a Study of Comparative Political Behavior) (4)

INTS 4715 Problems & Challenges of Democratization in Contemporary Democracies (4)

INTS 4750 The Policy Making Process (4)

INTS 4760 Russian Foreign & Defense Policy (4)

INTS 4802 Foundational Ideas in Social Science: Marx and Weber (4)

INTS 4804 Realism and Democracy (4)

INTS 4820 Democracy and War (4)

INTS 4822 Contemporary Political Thought (Political Theory) (4)

INTS 4890 Revolutions and State Building (4)

INTS 4900 International Politics (4)

INTS 4903 Social Construction of International Society (4)

INTS 4905 War and Peace

INTS 4924 Democratization in the Middle East (4)

INTS 4951 Comparing International Societies (4)

Note: for other related courses in INTS see the Korbel student services portfolio pages & course descriptions.

### Media Practices & Production

#### *MFJS Courses*

MFJS 3150 Activist Media: A Historical Overview 1960-Present (4)\*

MFJS 3160 Networked Journalism (4)

MFJS 3201 Digital Graphic Design (4)

MFJS 3223 Advanced Editing (4)

MFJS 3229 Video Editing is for Everybody (4)

MFJS 3310 Advanced Newswriting & Reporting (4)

MFJS 3501 Web Design & Content Development (4)

MFJS 4160 Media Theories (4)

MFJS 4219 Documentary Film Production I (Students who have not taken MFJS 2000 Introduction to Film Criticism should audit the class before taking video production courses) (4)

MFJS 4221 Documentary Film Production II (Students who have not taken MFJS 2000 Introduction to Film Criticism should audit the class before taking video production courses) (4)

MFJS 4300 Freedom of Expression Issues (4)

MFJS 4310 New Media Law & Regulation (4)

MFJS 4470 Introduction to Field Production & Editing (Students who have not taken MFJS 2000 Introduction to Film Criticism should audit the class before taking video production courses) (4)

MFJS 4652 Culture, Gender & Global Communication (4)

MFJS 4655 Multicultural Journalism (4)

\*Note: Students may take just one 3000-level course to count toward their degree and this course must be listed as appropriate for both upper level undergraduate and graduate students (see Course Catalog at:

<http://www.du.edu/registrar/course/index.html>).

#### *EDPX Courses*

EDPX 4010 Emergent Digital Tools (4)

EDPX 4020 Emergent Digital Cultures (4)

### *INTS Courses*

INTS 4342 Project Management (4)

INTS 4363 Discrimination, Minorities, and Rights of Indigenous People (4)

INTS 4364 Global Poverty and Human Rights (4)

INTS 4517 Politics of Deeply Divided Societies (4)

INTS 4521 International Development in Cross-Cultural Perspectives (4)

INTS 4543 Religion and International Studies: The Apocalyptic Tradition (4)

INTS 4575 Systems Thinking for Social Scientists (4)

INTS 4626 Civil Resistance (4)

INTS 4630 Civilian Protection in Armed Conflicts (4)

INTS 4635 Civil-Military Relations (4)

INTS 4710 Topics in International Studies (Gender and Development) (4)

INTS 4711 Topics in International Studies

INTS 4715 Problems and Challenges of Democratization in Contemporary Democracies (4)

INTS 4875 Human Rights and Foreign Policy (4)

INTS 4890 Revolutions and State Building (4)

INTS 4905 War and Peace (4)

INTS 4907 International Terrorism (4)

INTS 4920 Conflict Resolution (4)

INTS 4924 Democratization in the Middle East (4)

INTS 4927 Torture (4)

INTS 4935 International Humanitarian Law of Armed Conflict (4)

INTS 4936 International Law and Human Rights (4)

INTS 4939 Human Rights: Genocide (4)

INTS 4940 Introduction to Human Rights (4)

INTS 4941 Human Rights and International Organizations (4)

INTS 4955 Human Rights Clinic (4)

Note: for other related courses in INTS see the Korbel student services portfolio pages & course descriptions.

## **Foreign Language Proficiency Requirement**

By the time a student graduates with the MA degree, they must prove proficiency equivalent to approximately two years of college-level course work in a language other than English, or their native language. **Students should submit a memo with written evidence of proficiency to the IIC Director no later than the beginning of the quarter before graduation.** International students who are proficient in English, as well as their primary language are exempt from this requirement. Students are encouraged to complete this tool requirement as soon as possible in their IIC Program.

Ways to prove proficiency include:

1. Course work beyond the two-year level (earned “B” or better) within the past three years of initial enrollment in the IIC program; (Note: \*\*The school must offer the course according to formal levels or years: for example, when the student finishes a course, the student will be at or beyond the two-year level. If the course work was performed at a non-accredited institution (so the courses are not offered by levels), the student must take the proficiency test. Most university courses are offered according to year or level, where as many short-term intensive “submersion” programs or classes are not).
2. Worked or lived in another culture requiring proficiency at or beyond the two-year level for six months or more within the past three years (including international students whose first language is not English);

primary language used by the student in the other culture was not English.

3. Taking a foreign language course (see (1) above on type of course) for which completion (and earning a "B" or better) brings the student up to the two-year proficiency level within three years of enrolling in the IIC program or during the program. The classes will not count toward the degree.
4. Taking a foreign language course beyond the two-year level and earning a "B" or better. Students may take 3000-level courses to bring them beyond the two-year proficiency requirement; however the classes will not count as credits toward their degree.
5. Taking and passing the graduate foreign language proficiency exam through the Center for World Languages and Cultures (CWLC). Students must take the language proficiency exam **AT LEAST two quarters prior to their anticipated graduation date.** Please take the exam as early in the program as possible! Students should contact the Center at [cwlc@du.edu](mailto:cwlc@du.edu) or 303.871.4601, to register for the exam, for a fee of \$50 (cash or a check only). Early registration is appreciated!

The CWLC offers three testing dates during the fall, winter and spring quarters. Please note that no tests are offered during academic breaks or during summer. Please check for testing dates on the CWLC website. Registration for fall dates will open late August. The CWLC also offers advising, classes and tutors for specific languages.

**Sample IIC Program Statement\***

Submitted November 2016 – first draft

Name: Sally Sample

Date Enrolled: Sept. 2015

Career Objective: Global Health Communication (in a global health NGO (nongovernmental organization))

Previous Education: B.A., University of Wisconsin-Madison, 2013

Foreign Language: German

(Proficiency established by taking GERM 3350 in Spring 2013, earning an A-)

**Credits**

**Foundation Courses**

MFJS 4650: Global Media & Communication (Winter 2016).....4

MFJS 4654: Intercultural Communication (Fall 2015).....4

**MFJS Communication Courses (4 courses)**

**Specialization: Global & Multicultural Strategic Communication**

MFJS 4050: Foundations in Strategic Communication (Fall 2016).....4

MFJS 4080: Global and Multicultural Campaigns (to be taken Winter 2017).....4

MFJS 4165: Global Health & Development Communication (to be taken Spring 2017).....4

MFJS 4560: Methods in Communication Research (Spring 2016)\*\* .....4

**Joseph Korbel School of International Studies (4 courses)**

INTS 4304: International Economics (Winter 2016).....4

INTS 4900: International Political Theory (to be taken Fall 2016).....4

**Specialization: Gender & Development**

INTS 4300: Introduction to Development (Fall 2015).....4

INTS 4353: Gender & Development (to be taken Winter 2017).....4

**Research Methods**

MFJS 4560: Communication Research Methods (see above)

**Electives**

MFJS 4320: Brands and Identities (to be taken Spring 2017).....4

MFJS 4652: Culture, Gender & Global Communication (Spring 2016).....4

MFJS 4991: Independent Study (Social Media and Human Rights Movements) (To be taken Winter 2017).....4

**Thesis/Internship**

MFJS 4980: Internship (to be taken Summer 2016).....4

**Total credits to date: .....28**

**Total credits .....56**

\*Please note: this is a sample program statement only; course dates may differ from actual schedule

\*\*MFJS 4560: Communication Research Methods course may count as one of four required MFJS courses (or if taken in INTS counts as one of four INTS courses; if taken outside either unit must be counted as a separate class)

## Program Statement

Students are asked to write a program statement outlining their academic goals as related to the IIC curriculum. The statement should include a list of required, as well as elective courses (both completed and to be taken) as well as foreign language and area of specialization. It can be changed at any time and as often as necessary with the approval of the advisor. An initial written program statement, approved by the student's advisor, is to be submitted to the advisor and the IIC Director by the second week of the third quarter after initial enrollment. A final program statement must be submitted to both Prof. Tom Rowe, the IIC advisor from Korbel and from the IIC Director early in the quarter before the student wants to graduate in order to be advanced to candidacy. Students must MEET with their advisors to have both their initial and final program statements SIGNED.

## Internships

Four credit hours of internship (40 hours per credit x 4 = 160 hours of work) are required for students who choose the internship option. Students may elect to do one or more internships (adding up to a total of 4 credits) relating to their program focus, with media/communications agencies, non-profit or NGOs, corporations, or government, in the Denver area, or elsewhere in the US or abroad. Internships may be taken for 1 to 4 credits during any one term.

All internships will be administered and supervised by Dr. Erika Polson, the Director of Internships for the IIC Program in the Dept. of Media, Film and Journalism Studies (epolson@du.edu). Students must meet with the Dr. Polson to obtain approval, forms, and instructions for internship registration (MFJS 4980: Internship). Note: internships must be secured or be in the process of securing in the quarter before graduation.

**NOTE: Peace Corps Fellows have specific obligations required by the Peace Corps.** All returning Peace Corps Fellows receiving the 8-credit course discount MUST do a 4-credit internship serving a high needs community in the United States. This is based on the third goal of the Peace Corps: "to promote a better understanding of other peoples on the part of Americans." DU and the IIC Program are not allowed to waive this requirement.

PC Fellows students who wish to do another internship that does not fit this criteria, may be able to do it as an independent study, although this option requires finding a professor to supervise the study and may require additional coursework. If an IIC/PC Fellow wishes to avoid the Peace Corps' restrictions s/he may forgo the PC Fellowship and take the additional 8 credits for the regular IIC program.

## Frequently Asked Questions

### ***How do students find an internship?***

Students have several resources at their disposal. They can meet with the Internship Director in the MFJS department, or seek out internship listings on the MFJS website, at the DU Career Center, and at the Center for Career and Professional Development in the Joseph Korbel School of International Studies. (Please note regardless of where IIC students locate an internship, they must sign up for internship credits through the Media, Film & Journalism department.) The MFJS department updates the "featured opportunities" on the website frequently.

Students are also welcome to conduct their own research to find a suitable internship. Students should get a job description of the internship to ensure that it is offering graduate-level work. The internship director guides students in choosing an appropriate project, informs students of expectations, and monitors student progress. Once students have completed their internship, they and their supervisors will be asked to complete a form evaluating the quality of work and the overall experience.

### ***When is the best time to look for and complete an internship?***

It is recommended that students wait until they have completed at least half of the 56 credits required for the completion of the degree. Having taken some of the IIC coursework before the commencement of the internship, students have an opportunity to apply what they have learned in the classroom. Students should start looking for internships early (e.g., early in winter quarter for summer internships), because some internships have early deadlines or require students to undergo security checks.

### ***How many hours per week are students expected to work?***

The number of hours students will work per week

varies depending on the number of credits they register for the internship. Generally, 40 hours of work is equal to 1 credit. For example, if a student registers four (4) internship credits, s/he must work 160 hours (equal to 16 hours each week during a 10-week term). Students may split the 4 credits between two internships, or split the 4 credits across quarters if they want to continue working at an internship position beyond the initial term, BUT must re-register each quarter and work the total number of hours that corresponds to the number of credits registered in a quarter.

### ***Are internships paid?***

Most internships are unpaid; however, there are a number of paid positions. To earn supplemental income, some students hold part-time jobs while completing their internships. Depending on the amount of hours, it is also possible to find external funding sources that award scholarship money for volunteerism. For example, the UCAN Serve Program is an AmeriCorps initiative that rewards volunteers for their time. Also, the Peterson Scholarship (available through the Korbel School of International Studies) provides some travel assistance for students who do internships abroad (contact the Korbel office of Student Affairs for more information).

### ***How many total credit hours are students allowed to take for an internship and can students complete more than one internship?***

In the IIC program students must register for 4 hours of internship credit. They may complete one or more internships as long as the total is 4 credits. Students have the option of completing an internship or a thesis, although some do both. If a student chooses the internship option, they MUST complete 4 credit hours.

For more information on internships, contact Erika Polson, the MFJS internship director at 303.871.3831 ([epolson@du.edu](mailto:epolson@du.edu)). Mira Morton Luna, the IIC coordinator for the Korbel Career & Professional Development Center at 303.871.2552 ([mmortonl@du.edu](mailto:mmortonl@du.edu)), and the DU Career Center are useful resources in your internship search.

## **Study Abroad**

### **Study Abroad for Academic Credit**

Students may take courses abroad, including summer/interterm programs and quarter/semester programs. These programs may be offered or sponsored by the University of Denver, other U.S. universities or organizations, or involve direct enrollment in a university abroad. If students are planning to participate in a study abroad program for credit, it must be graduate-level coursework related to the IIC Program. They will need to consult with the DU Office of International Education and the IIC Director or advisor. If students participate in a program sponsored by the Office of Special Programs or a DU department, they should coordinate with the IIC office.

### **Graduate Financial Aid**

The cost of DU-sponsored programs varies, but typically includes DU tuition plus travel-related costs. In some cases, financial aid is available to help with the cost of international programs or courses. Graduate students must be registered for at least half-time enrollment to be eligible for these financial aid awards. They should be registered at DU based on the credits pre-approved by the department. In turn, financial aid awards will be based on the registration credit. Students will not receive financial aid for a non-credit program or language study abroad. Summer financial aid is determined separately from the academic year. Students are encouraged to speak directly with the Financial Aid Office for details on their specific aid package.

### **DU Summer/Interterm Programs**

The Office of International Education coordinates several **International Service Learning Programs** available to graduate students. Interterm courses are offered through the **Office of Special Programs**.

Many academic units offer their own international courses, which vary by term. For example, the Graduate School of Social Work offers several international courses for its students including Global Relations and Poverty in Mexico, and Social Work from a Chinese Perspective. The Daniels College of Business offers global options for the MBA

Enterprise Solutions course, and coordinates other international travel courses in fields such as Management and Real Estate/Construction Management.

### ***Unaffiliated Programs***

Students may also opt to participate in an unaffiliated program, which may be a program sponsored by another U.S. university, a study abroad program provider, or direct enrollment in a university abroad as a visiting student. It is important to examine the level of courses offered when searching for programs, as many study abroad programs only offer undergraduate credit. There are many opportunities for graduate students to enroll directly in a university abroad, provided they are proficient in the language of instruction. Students who participate in an unaffiliated program, will pay the program cost directly to the program sponsor/university. If participating in a credit-bearing program, they will be registered at DU in a study abroad placeholder course, and will pay a \$50 Study Abroad Administrative fee plus the DU Technology fee. Please note that in order to be registered in the placeholder course, students must take graduate level coursework and receive approval from their department to transfer the credit towards their DU degree requirements.

Students may use the resources provided by the Office of Internationalization to browse opportunities. If students have a particular destination in mind and are interested in direct enrollment options, they can also search for universities in that country and go directly to their websites. Professors and advisors may be useful in identifying institutions abroad that are known for their expertise related to the IIC Program.

**Required International Experience, No Credit**  
This category includes internships, thesis or dissertation research, and language study to fulfill language proficiency requirements. No financial aid is available for this type of program because students will not receive academic credit. They will not be registered at the University of Denver, but if these experiences fulfill requirements of the degree program students will be covered by the University of Denver's International SOS policy. International

experiences for which students are receiving DU funding (i.e. Internationalization grants or departmental funding) may also be eligible for International SOS coverage. Students should check with the DU Study Abroad office for further details.

**Optional International Experience, No Credit**  
This category includes independent travel, volunteer programs, work abroad, or language study not required by a particular program. Students who are planning on this option are not required to complete any paperwork or register with the Office of International Education. These students are traveling abroad on their own accord and taking on the risks and responsibilities accordingly. DU takes on no responsibility for this type of travel.

### **Thesis or SRP**

Students may opt to do a thesis or SRP (see below for details) for a total of 4 credits maximum. Both options require registration for MFJS 4995 for a maximum of 4 credits.

To begin work on the thesis, the student must first choose an area of research interest and develop a research question that will guide the thesis research. At that time, the student should also choose a thesis/SRP advisor with expertise in the student's interest area. The advisor will help the student to focus the research question and may suggest additional readings or coursework that will help the student develop the thesis project.

Students should review the process and policies for the master's thesis in the Graduate Policy Manual. Students can find "Thesis and Dissertation Formatting Guidelines," "Thesis Oral Defense Information," and "Thesis/Dissertation Submission Instructions via ETD" under the "Graduation and Oral Defense Information" on the Office of Graduate Studies website. Students planning to write their thesis or SRP while not taking other classes should see the Continuous Enrollment Policy (page 5).

### **Thesis Process**

The student should meet at least twice with the thesis advisor to finalize a research question and outline the entire project. The student should then begin work on a preliminary proposal to be reviewed by the IIC Graduate Committee, which should include a brief

summary of the following: research problem or question, theoretical framework, preliminary literature review, and methods. The committee will review the proposal and the student's course record (including grades), consult with the student's advisor and instructors of courses related to the thesis, and make a recommendation to the student on doing a thesis. If the committee recommends against the student doing a thesis, the student may opt to do an internship or other course work. A student has the option to revise and resubmit the preliminary thesis proposal one time.

Once the preliminary proposal has been approved by the IIC Graduate Committee, the student and advisor will need to select a thesis committee, which includes the advisor and a minimum of two other committee members (at least one Media, Film & Journalism Studies, and one from Korbel; the third may be from either area) who will read the formal research proposal and the final report. These additional members should be contacted and asked if they would be willing to serve on the thesis committee.

Having formed the thesis committee, the student should begin work on a formal thesis proposal. The exact form of this proposal will be outlined by the thesis advisor and will vary according to the thesis topic, the specific problem being studied and the methodology proposed to explore that problem. All proposals should include the following (the order may vary): (1) a general introduction to the thesis topic; (2) an explication of the problem(s) the research will address (i.e., the purpose of the study); (3) a review of the literature related to the stated problem; (4) a clear and succinct statement of the research questions or hypotheses the thesis will address; (4) a discussion of the research methods that will be used to explore the questions or hypotheses; (6) a description of the material or data that will be examined in order to suggest answers to the research questions or to test the hypotheses; and (7) if appropriate, a discussion of the contributions the study will make to the existing discourse on the thesis topic.

The student will need to convene the thesis committee for a proposal meeting following completion of the proposal. The committee members should be presented with a draft of the research

proposal two weeks prior to this meeting. At the meeting the committee members will question the student on the project's theory, design, and research methods to ensure that the project is rigorous and of appropriate scope.

Revisions to the proposal may be required following this meeting, but once the committee has approved the proposal, the student may regard it as a contract. An approved proposal outlines specifically what procedures the student must follow to complete the thesis requirement; no committee member may fault the student for the study's design when the thesis is complete (providing the student follows the approved plan, such concerns must be addressed at the proposal meeting.

Following approval of the research proposal, the student may then proceed to conduct the research described in the proposal, then report and discuss the results in the final written thesis report. The format of the thesis should follow the guidelines developed by the Office of Graduate Studies exactly.

### ***Formatting Guidelines***

See the Thesis and Dissertation Formatting Guidelines document on the Office of Graduate Studies website. The student will defend the thesis research before the committee shortly before completion of the degree. The Office of Graduate Studies must be notified of the defense three weeks prior to the date, using a form available on their website. As with the proposal, the student should deliver copies of the final report to the committee members at least two weeks prior to the defense.

At the thesis defense, the student may be questioned on interpretation of the results, methods used, any additional unanticipated findings, and the implications of the study. Committee members may require revisions of the thesis. Once the final revisions are completed, three copies of the thesis are required; one copy must be filed with the Office of Graduate Studies, following their instructions. Also, the student is required to file one copy with the department and one copy with their master's thesis advisor.



### ***Electronic Submission of Theses and Dissertations***

As of 2008, all theses and dissertations must be submitted electronically to the University of Denver. The electronic submission process eliminates the need to print these documents for final submission and allows students to pay for their submissions online with a credit card.

Following the oral defense and after receiving confirmation from their advisor that their dissertation/ thesis is ready for publication, students must officially submit their dissertation/thesis to an online submission site, ETD Administrator. ETD Administrator will guide students through each step, but the steps are also listed in the “Submitting Your Dissertation/ Thesis via ETD Administrator” on this website. After the document has been submitted, ETD Administrator will send an email to the Office of Graduate Studies, which will then review and approve the formatting of the document to ensure that it meets DU’s standards and send confirmation once the submission is complete.

In instances where students would like to receive a hard bound copy of their thesis/dissertation, DU has maintained a relationship with the Denver Bookbinding Company. Students may submit up to six printed copies of the complete document (in separate boxes) for binding to the Office of Graduate Studies. The cost to the student is \$15 per copy, with additional charges for documents over two inches thick. After they have been bound, they will be returned to the student’s department for the student to pick up.

### ***Embargos and Restrictions on Accessing Theses and Dissertations***

Students should be advised that a thesis or dissertation may be considered to be “previously published” by some publishers if it is put into a searchable repository (e.g., ProQuest). Students should discuss their future publication goals with their advisor regarding their scholarly work.

Students planning to publish from the thesis or dissertation should consider requesting an embargo of their work. An embargo will completely restrict access to the document. The thesis or dissertation will be held in the ProQuest repository with no access

until the specified embargo period has expired. For more information on thesis or dissertation rules, embargos, restrictions and regulations, students should meet with their thesis or dissertation advisor.

### **Substantial Research Paper (SRP)**

A Substantial Research Paper is a problem-focused paper designed to engage students in an independent research project that is longer and more in-depth than a class research paper, but less than a thesis project. An SRP does not require a review committee or an oral defense; rather, it will be supervised and graded by a single appointed faculty member.

Students should register for MFJS 4995 for a maximum of 4 credits, allocated in the quarters in which they are actually working on the SRP. It is not permissible to register for credit before work has commenced or after the work has been completed.

To begin work on the SRP, the student must first choose an area of research interest and develop a research question that will guide the research. It may be based on a class research paper that will then be expanded for the SRP. The student should choose an SRP advisor with expertise in the student’s interest area. The advisor will help the student to focus the research question and may suggest additional readings or coursework that will help the student develop the SRP. It is important that the student and faculty advisor establish a reasonable and mutually agreeable timeline for exchanging drafts and comments on the student’s work. The final copy of the SRP should be formatted according to APA, MLA or other guidelines agreed upon with the faculty advisor.

### **Independent Study**

If necessary, independent study credits may be used to conduct individual research or study with a professor on a specific topic. Credits are limited to four (4) in MFJS and/or four (4) in INTS. The Application for Independent Study is available on the MFJS website. Students should be sure to choose the "Independent Study (n991)" option unless they are doing research for a thesis (n995).

## **Satisfactory Graduate Student Performance**

According to University policy, a grade point average (GPA) of 'B' (3.0) or better is required for the MA degree. It is the policy of the IIC Program that when a graduate student receives a third grade below a 'B', the IIC Graduate Committee will review the student's progress. A student will normally be terminated from the program if their GPA is below 3.0. However, if evidence is presented suggesting that "special" circumstances account for the poor performance, the IIC Graduate Committee shall have the option of allowing the student to continue in the program with the understanding that the GPA must be raised to a 3.0 at the time of the next grade report or the student will be terminated from the program. The Director will review graduate student performance on a quarterly basis. Students who receive a second grade below a 'B' will be notified of the IIC Program's policies in this area.

## **Incomplete Grades**

According to University policy, an incomplete grade can be given only when, due to circumstances beyond the student's control, the student is unable to complete the class. The policy also requires that an incomplete grade must be removed by the Wednesday of the fourth week of the next quarter that the student is in residence. It is the policy of the IIC Program that this deadline for removal of incompletes may be extended only with the written permission of the instructor of the course, along with a scheduled date of completion, and a copy of such permission must be submitted to the IIC director.

Failure to remove the incomplete on time or to have the deadline extended will result in a grade being turned in for the student reflecting the grades received on all completed course work averaged with zeros for the incomplete work. Incompletes that extend for one year are automatically converted to an 'F' and students must make a special petition to the original instructor to determine if this can be changed. Finally, students with two or more incompletes must receive approval from the IIC director to take an additional incomplete. Requests for additional incompletes will be submitted in writing, with proper rationale, to the IIC director, and must be supported by the course instructor.

To remove an incomplete, the student must complete a Change of Incomplete form obtained online from the DU Registrar's website. The student must submit the form along with the work required to make up the incomplete to the course instructor.

For students who are near graduation, please refer to the Schedule of Deadlines for removing incompletes. Persons not meeting these deadlines will automatically be delayed one quarter in receiving their degree.

## **Dual and Flexible Degree Programs**

The IIC program is a joint master's degree, meaning that students earn one degree with coursework from two areas, including communication and international studies. However, the University of Denver offers unique opportunities for graduate students to earn two master level degrees simultaneously (IIC plus one other). Prospective students can explore either the formal dual degree or the flexible dual degree

### **Formal Dual Degree**

The student must apply, submit the application fee, receive admission to each program separately and turn in the approval form within the first term of attendance, in order to complete a dual degree.

Formal dual degrees are available in several of the graduate divisions, and the curriculum is already established. Please contact the college, school or department for details on available degrees.

### **Flexible Dual Degree**

Students may propose any flexible dual degree that makes sense for their academic and career pursuit. The program can link any two master's degrees or a master's degree and a juris doctor degree. Read more information about dual degrees in the Graduate Student Bulletin.

The flexible dual degree program allows for a reduction in hours due to cross counting of courses in electives. A program proposal must preserve the core courses in each program. The reduction of hours in each program is based on the total hours of each degree program.

Typically, students seeking a flexible dual degree are already enrolled in one program when they

decide to apply for the second, although they may apply to both simultaneously. Students who stagger their application and enrollment must submit their Flex Dual Degree proposals by no later than the end of the 4th quarter (3rd semester) in their FIRST academic program (including summer). Students who are accepted into two programs at the same time should complete their Flex Dual Degree proposal when they begin the programs.

Late proposals will not be accepted. For more information about flexible dual degrees, please see the flexible dual degree instructions on the Office of Graduate Studies website.

### *Graduation Requirements*

ALL of the following **MUST** be completed in order to graduate. It is a student's responsibility to ensure that they have met all the requirements for graduation by the necessary deadlines. The following steps are in the order in which they should be completed.

#### **Approval of Final Program Statement**

Before a student applies for graduation they must have their final Program Statement approved and signed by both the IIC Director or an IIC advisor and the IIC Faculty Liaison at Korb. Once this has been completed, students must submit the final program statement with all the signatures to the IIC /MFJS Communications Specialist.

#### **Completion of Tool Requirements**

In order to be advanced to candidacy students must show (in their final program statement) that they have or will have completed ALL of the IIC tool requirements before they wish to graduate. The three tool requirements are:

- Proof of Proficiency in a Foreign Language (two quarters prior to graduation)
- Research Methods course
- Internship, Thesis, or SRP

#### **Advancement to Candidacy**

Once the approved final program statement has been submitted to the IIC /MFJS Communications Specialist, students will be advanced to candidacy. Students will be notified of their advancement to candidacy once the paperwork is complete (about 2-3 weeks later). Students may also apply for graduation

at that time. The final program statement must be submitted at the **beginning** of the quarter **before** the quarter in which they wish to graduate (students intending to graduate at the end of spring quarter must submit in January, at the beginning of winter quarter).

#### **Application for Graduation**

Once a student has been advanced to candidacy, they can apply for graduation. **THE APPLICATION MUST BE SUBMITTED TO GRADUATE STUDIES AT LEAST ONE QUARTER BEFORE THE INTENDED DATE OF GRADUATION.**

Failure to meet the deadline will result in a delay of graduation until the following quarter. Step-by-step instructions are available online. The Application for Graduation **MUST** be signed by the director of the IIC Program before it can be submitted to Graduate Studies by the necessary deadline. If a student applies for graduation and then chooses to defer until another quarter they must inform the Office of Graduate Studies and file a new application.

Students may graduate in any quarter, although commencement ceremonies are held in June (end of spring) and August (end of summer) only. Students who graduate during other quarters may arrange to participate in a later ceremony by visiting the Registrar's website and clicking on the "Graduate Request to Participate in Ceremony" link at the bottom of the page.

Instructions concerning commencement ceremonies in June and August and the obtaining of caps, gowns and hoods are available on the Office of the Registrar's website. In the quarter before they plan to graduate, IIC Peace Corps Fellows students may request a special US Peace Corps sash, available from the MFJS/IIC Communications Specialist.

The student must assume full responsibility for meeting the basic requirements and deadlines set forth in the graduate studies bulletin, as well as the specific requirements as outlined by the specific program.

## Student Resources

### IIC Council

The IIC Council is a platform for students to organize with others to plan or participate in various activities related to the IIC program. Past activities of the council include organizing panels at departmental or DU conferences such as the DU Diversity Summit or DU Internationalization Summit, planning and launching an international film festival or other cultural activities, and organizing and hosting a table at the DU Culture Fest in Spring Quarter, etc. The Council meets once per quarter, and has two coordinators (students who volunteer) organize and run the meetings, take minutes, follow up on project plans, etc.

### Anderson Academic Commons

The Anderson Academic Commons brings together the University of Denver's top library and academic support services in one place to support and enhance how students learn. The building is the campus centerpiece for collaborative, technology infused teaching, learning and engagement.

The resources and services of University Libraries are developed and maintained primarily for members of the University of Denver community. All DU students, faculty, and staff have unrestricted access to collections and services as well as a range of borrowing privileges. A valid university ID is required to borrow material from the Library. The Lending Desk is located at the south end of Anderson Academic Commons (main level) and is open every hour that the Main Library is open.

### Quick Copy Center

The University Quick Copy Center is located in the DU Bookstore in the Driscoll University Center South. Staff can assist with general photocopy needs as well as presentation binding and assembly and large format printing. To learn more, visit their website.

### Bookstore

The DU Bookstore has many resources for students, including text books and text book rentals, apparel and accessories, collectibles and gifts, technology, and school supplies. Visit this website for information about hours.

## Graduate Student Government

The Graduate Student Government is a council of all the Graduate Student Associations (GSAs) at the University of Denver. The GSG has two goals:

- To foster a sense of community among the graduate students.
- To represent that community and its interests at DU.

GSG is the DU graduate community's representative student government body. As the representative, it is here to serve students and advocate for their interests and concerns. Visit the GSG website.

## Graduate Students of the Four Faculties

Graduate Students of the Four Faculties (GSFF) is a graduate student-run organization at the University of Denver. Overall, GSFF has two main goals. The first goal of this organization is to help graduate students, in the departments of Arts and Humanities, Social Sciences, Natural Sciences and Math, and Engineering and Computer Science, fund their conference endeavors. The funding that is partially reimbursed to graduate students each quarter helps to ease the financial expenses that most conferences create due to the combined costs of airfare, hotel, and numerous conference fees. GSFF is here to help ease that financial burden as much as they can. The second goal of GSFF is to discuss and/or address any issues that may arise pertaining to graduate students' needs at DU.

***The IIC Program MUST have a GSFF representative in order for IIC students to be eligible for funding.*** In addition to discussing and addressing these issues, a member of the GSFF Executive Council attends all GSG (Graduate Student Government) meetings (usually once per quarter) to voice any concerns and/or issues that GSFF (including the graduate students represented by GSFF) has and wants to express. Please feel free to contact one of the GSFF officers or the IIC GSFF representative for further information.

Visit the GSFF webpage on Portfolio.

### *Faculty Biographies*

Information about MFJS faculty may be found on the MFJS website:

<https://www.du.edu/ahss/mfjs/faculty/index.html>

Information about Korbel faculty may be found on the Korbel website:

<https://www.du.edu/korbel/faculty/index.html>

*Important Contacts*

Bookstore	Driscoll Center South	303-871-3251	
Bursar's Office	University Hall, Rm 223	303-871-4944	<a href="mailto:bursar@du.edu">bursar@du.edu</a>
Lynn Schofield Clark, Chair, MFJS	Media, Film & Journalism Studies	303-871-3984	<a href="mailto:Lynn.Clark@du.edu">Lynn.Clark@du.edu</a>
DU Career Center	Driscoll Center South	303-871-2150	<a href="mailto:gradcareers@du.edu">gradcareers@du.edu</a>
Cashier's Office	University Hall	303-871-4596	<a href="mailto:bursar@du.edu">bursar@du.edu</a>
Center for World Languages & Cultures		303-871-4601	<a href="mailto:cwlc@du.edu">cwlc@du.edu</a>
English Language Center	2300 S. York Street	303-871-3075	<a href="mailto:elc@du.edu">elc@du.edu</a>
Office of Graduate Studies	Mary Reed Hall, Room 5	303-871-2706	<a href="mailto:gradservices@du.edu">gradservices@du.edu</a>
Graduate Admissions	Mary Reed Hall, Room 5	303-871-2831	<a href="mailto:gradinfo@du.edu">gradinfo@du.edu</a>
MFJS/IIC Communications & Recruitment Specialist	Media, Film & Journalism Studies	303-871-2166	<a href="mailto:iic@du.edu">iic@du.edu</a>
International Student & Scholar Services	International House	303-871-4912	<a href="mailto:isss@du.edu">isss@du.edu</a>
Josef Korbel School of International Studies	Sie International Relations Complex	303-871-2324	<a href="mailto:Korbeladm@du.edu">Korbeladm@du.edu</a>
Josef Korbel Office of Academic & Student Affairs	Sie International Relations Complex	303-871-6451	<a href="mailto:issta@du.edu">issta@du.edu</a>
Nadia Kaneva, MEPC Graduate Program Director, MFJS	Media, Film & Journalism Studies	303-871-4574	<a href="mailto:Nadia.Kaneva@du.edu">Nadia.Kaneva@du.edu</a>
Frank Laird, Associate Dean for Academic Affairs, JFSIS	Sie International Relations Complex	303-871-4462	<a href="mailto:flaird@du.edu">flaird@du.edu</a>
Peggy Marlow, MFJS/IIC Office Administrator	Media, Film & Journalism Studies	303-871-3954	<a href="mailto:pmarlow@du.edu">pmarlow@du.edu</a>
Media, Film & Journalism Studies	Media, Film & Journalism Studies	303-871-2166	<a href="mailto:mfjs@du.edu">mfjs@du.edu</a>
Mira Morton Luna, IIC Employer Development, Korbel	Sie International Relations Complex	303-871-2552	<a href="mailto:Mira.Luna@du.edu">Mira.Luna@du.edu</a>
Erika Polson, IIC Graduate Program Director and Internship Director	Media, Film & Journalism Studies	303-871-3831	<a href="mailto:epolson@du.edu">epolson@du.edu</a>
Registrar	University Hall, Room B133	303-871-4095	<a href="mailto:registrar@du.edu">registrar@du.edu</a>
Recreation (Campus)	Ritchie Center	303-871-3845	<a href="mailto:recreation@du.edu">recreation@du.edu</a>
Tom Rowe, IIC Advisor, Korbel	Sie International Relations Complex	303-871-2403	<a href="mailto:trowe@du.edu">trowe@du.edu</a>
Student Financial Aid	University Hall, Room 255	303-871-4020	<a href="mailto:finaid@du.edu">finaid@du.edu</a>
Student Health Services	Ritchie Center, 4 <sup>th</sup> Floor	303-871-2205	<a href="mailto:info@hcc.du.edu">info@hcc.du.edu</a>
Study Abroad/International Study Learning Office	International House, 2200 S. Josephine	303-871-4912	<a href="mailto:duabroad@du.edu">duabroad@du.edu</a>