Job Title: Fundraising and Marketing  
Intern Location: Denver, CO  
Reports to: Global Health Connections

**Introduction**

Global Health Connections, Inc. (GHC) is an educational outreach 501(c)(3) not-for-profit organization dedicated to bringing people together to solve global health issues. Global Health Connections seeks to promote:

- International fellowship  
- Awareness of global health issues  
- Local and global community-based learning  
- Student learning through work/volunteer opportunities

For more information, visit www.globalhealthconnections.org.

**Responsibilities**

The intern will work individually and receive direction from the Executive Director. Responsibilities include, but are not limited to:

- Media writing/content creation for newsletter, website, and marketing materials  
- Provide support in event promotion and coordination

**Qualifications**

- Interest in nonprofit management and fundraising  
- Proficiency in Microsoft Office programs, Adobe products, etc.  
- Excellent organizational, verbal and interpersonal skills  
- Ability to work independently and possess strong time management skills  
- Creativity, dependability and a positive attitude

**Duration and Compensation**

The internship is unpaid but can be completed for credit if needed. The intern is expected to establish regular hours, approximately 10-15 per week, though workload does fluctuate with the schedule of fundraising events. At the completion of 80 hours, the intern will be eligible to receive a letter of recommendation from a GHC staff member.

**To apply**

Send resume and cover letter to:  
Holly Browning at gninworb85@msn.com  
In your application please include: resume and cover letter