

Job Title: Fundraising and Marketing  
Intern Location: Denver, CO  
Reports to: Global Health Connections

### **Introduction**

Global Health Connections, Inc. (GHC) is an educational outreach 501(c)(3) not-for-profit organization dedicated to bringing people together to solve global health issues.

Global Health Connections seeks to promote:

- International fellowship
- Awareness of global health issues
- Local and global community-based learning
- Student learning through work/volunteer opportunities

For more information, visit [www.globalhealthconnections.org](http://www.globalhealthconnections.org).

### **Responsibilities**

The intern will work individually and receive direction from the Executive Director.

Responsibilities include, but are not limited to:

- Media writing/content creation for newsletter, website, and marketing materials
- Provide support in event promotion and coordination

### **Qualifications**

- Interest in nonprofit management and fundraising
- Proficiency in Microsoft Office programs, Adobe products, etc.
- Excellent organizational, verbal and interpersonal skills
- Ability to work independently and possess strong time management skills
- Creativity, dependability and a positive attitude

### **Duration and Compensation**

The internship is unpaid but can be completed for credit if needed. The intern is expected to establish regular hours, approximately 10-15 per week, though workload does fluctuate with the schedule of fundraising events. At the completion of 80 hours, the intern will be eligible to receive a letter of recommendation from a GHC staff member.

### **To apply**

Send resume and cover letter to:

Holly Browning at [gningorb85@msn.com](mailto:gningorb85@msn.com)

In your application please include: resume and cover letter