Job Title: Public Relations Intern
Company: Peppercomm
Website: www.peppercomm.com
Work Sched: Full time (Monday-Friday, 9-5:30)
Salary: $400 weekly stipend
Start Date: June 1 or sooner
End Date: On or around August 28

Job Description:

Peppercomm, is an award-winning full-service integrated communications and marketing agency (www.peppercomm.com). We differentiate ourselves by ensuring that every program begins with strategy and ends with results. Our services include media relations, analyst relations, crisis counsel, internal/employee communications, interactive marketing support, trade show/special events, digital, and licensing. Based in New York City with offices in San Francisco, London and Boulder, the firm represents a host of companies and organizations spanning industries such as:

- Business to business
- Financial services
- Technology
- Professional services
- Consumer products

Peppercomm's Boulder office is looking for a full-time intern to support the agency's financial services practice. The intern will work with 5-7 financial clients. Responsibilities include creating media lists, writing, pitching, research, participation in client/internal meetings and media monitoring and other duties as needed.

Qualifications:

- A basic understanding of corporate communications function and experience in a professional working environment
- A basic knowledge of and interest in financial services
- Computer skills: Microsoft Office; Word, PowerPoint, Excel; excellent writing and verbal communication skills (please bring in a writing sample when you come in to meet with one of us), a general understanding of integrated marketing and public relations.
- Prior public relations/communications experience is preferred but not required.

Instructions: Please submit a resume and cover letter to the Intern Committee at internjobs@peppercomm.com. Be sure to address the qualifications and why you are interested in working for Peppercomm. Position is full-time, Monday-Friday 9-5:30. Pay: $400 weekly stipend.