



**UNIVERSITY OF DENVER
POLICY MANUAL
Inclement Weather Closure POLICY**

Responsible Department: Office of the Provost

Recommended By: D. Enloe

Approved By: Office of the Provost

Policy Number

1.10.030

Effective Date:

Nov. 1, 2009

I. INTRODUCTION

Occasionally, severe storms affect the University of Denver. While these storms happen infrequently, it is every individual's responsibility to be aware of the possibility that an unexpected severe weather system may affect the campus at any time. Individuals should know how to respond immediately if necessary.

Sometimes severe storms may create such a hazard that the University makes a decision to close and cancel operations for a period of time. This will occur only after the Provost or designee has consulted with the Director of Facilities Management or designee to determine if closure is the appropriate step given the circumstances. Severe weather that may cause a closure includes but is not limited to snow, tornadoes, lightning, hail, ice and heavy rain.

II. POLICY

1. The Director of Facilities Management (or designee) shall monitor conditions and advise the Provost (or designee), who makes the decision to close/cancel all University sanctioned activities. Event Managers from the Ritchie Wellness Center, Department of Athletics, Newman Center for the Performing Arts, Hotel Restaurant and Tourism Management and Conferencing & Events have the authority to continue operations or cancel their non-affiliated, contracted events at their discretion.
2. In general, closing will be for the calendar day that the decision was announced on, including all evening or special classes. If a closing needs to be extended into additional days separate announcements will be made on each day.
3. For an effective closure at the start of the day, the Provost should make the decision as early as practical so that information can be collected and distributed through the appropriate communications channels and notifications can be made in a timely manner.
4. The Provost (or designee) contacts Campus Safety Dispatch at 303-871-2334 and informs the dispatcher of the closure. The dispatcher will activate the Campus Safety Departments Inclement Weather Closure protocol, confirm the authenticity of the closure and make the necessary notifications.