WANT TO GET INVOLVED IN SCHOOLS AND EDUCATION?
INTERESTED IN WORKING WITH URBAN YOUTH?
WANT TO ASSIST YOUTH CREATING CHANGE?

JOIN US AS A PUBLIC ACHIEVEMENT COACH

What is Public Achievement? Public Achievement Coaches will work with the Center for Community Engagement & Service Learning’s (CCESL) Associate Director to assist in the planning and implementation of our Public Achievement (PA) Program, a school-based civic engagement program. In PA, DU students serve as coaches and work closely with a group of high school students from one of CCESL’s partner schools to identify social justice issues that students care about within their school and community. Coaches work together in groups of 2-4 and meet with their school groups for approximately one hour every week during the academic year. Coaches guide high school students through the community organizing process over the course of the academic year incorporating civic skills, such as public speaking, relationship building, issue identification, and taking public action. Together, teams conduct community-based research and carry out a public work (service-learning) project to address the issue they identified. In the past, students have addressed issues such as school bullying, police harassment/racial profiling, healthy school lunches, teen pregnancy, drug abuse and much more.

What Do Coaches Do? As a PA coach, you will be paired with at least one other coach. You will work with at least one group of high school students (currently all PA sessions are on Wednesdays, Thursdays or Fridays, though this is subject to change – you must have time available on ONE of these days, with most of our classes falling on Wednesday and Thursday). You will meet with your co-coaches and team lead (either a graduate student or upper-class PA coach) each week to plan your lesson and activities. Training in the Public Achievement process, community organizing and other related topics is provided. Duties of Public Achievement Coaches will include:

- Developing goal driven lesson plans each week and selecting learning materials and project supplies to facilitate the Public Achievement process with Denver Public School (DPS) students.
- Plan & attend Special Events that typically take place during regular class sessions, these include:
  - A Community Walk or Service Day with your PA students (to occur in the Fall)
  - Community Member Involvement (where community members are engaged and involved in student projects)
  - A College Visit Day (where we bring students to campus, may occur in Fall and/or Spring)
  - A PA Summit (a half day event celebrating the accomplishments of students)
- Supporting K-12 students in developing academic skills, public skills and civic capacity.
- Communicating with co-coaches, team leads, and teachers often to track success of students.
- Develop skills to engage successfully with urban youth, build cultural competency, and other skills related to the program.
- Participating in at least one special project PA committee
- Representing the Center for Community Engagement & Service Learning on and off-campus at events, within the office, etc.
- Related work as required or assigned by Public Achievement Program Assistants, Team Leads and/or the Associate Director.
- **Returning Coaches may apply to be Committee Chairs, additional duties to those above will include:**
  - Serving as the primary lead for at least one PA committee to plan and implement the committees activities
  - Assisting with orientation and training as appropriate

**See details on back about the work schedule, desired qualifications & pay**

APPLICATION PROCESS:

Please visit the website below to access the electronic application. Applications are accepted on a rolling basis until positions are filled.
What is the work schedule? Coaches spend approximately 6-12 hours/week with the Public Achievement program (break down below). While there is a lot of flexibility in when you may work your hours, there are some specific days/times to be aware of— all of this is outlined below. Additionally, there are monthly trainings and occasional weekend events. All of the activities listed below are mandatory for coaches.

- All current PA classroom sessions occur during the HS school day, while this is subject to change. Coaches should, as best they are able, plan to set aside the same time for their class for the full academic year so they are available for these sessions. Coaches are typically working with their K12 students during one class period, plus pre-planning and debriefing, yielding approximately 3-4 hours of work on class days. Coaches should also plan to spend some evening and weekend time as needed to assist their HS students with their social justice projects.

- Lesson plan sessions are dictated by coach and team lead schedules but evenings sometimes end up being the best available times. Typically coach groups meet once/week to prepare for the classroom sessions. These meetings typically last 1-2 hours.

- In addition to lesson plan meetings, coaches will spend time preparing for their lessons on their own, gathering materials, supplies and information and developing activities. This time typically takes 1-2 hours/week.

- This position will include some required reading and writing in addition to self-reflection (all hours spent doing these activities will count toward work time). This time typically takes 30 minutes to 1 hour/week.

- The entire Public Achievement program (all Coaches, Team Leads, Program Assistants and the Associate Director) will meet once each week for a staff meeting, check-in, and trainings. These meetings typically last 30 minutes to 1 hour/week.

- Monthly trainings will be held to further develop the skills of coaches. These typically take place in the evenings for 2 hours.

- Occasional weekends are required when special events or trainings are planned. These typically include:
  - CCESL’s Community Organizing Training (1 day, typically a Friday before PA begins in October)
  - A Public Achievement Retreat (2 days in October before PA begins)
  - Attendance at the MLK Marade with your PA students (on MLK Day each year in January)
  - A Statewide Conference of PA Coaches, bringing together folks from several universities and colleges who also have PA programs (typically in late winter, early spring, 1 day)

What are the desired qualifications?

- Experience in or willingness to develop the skills to work in teams and work with different personalities
- Comfort in facilitating groups and being in a leadership role
- Good organizational skills
- Experience in or willingness to develop the skills to work with urban youth
- An interest in community organizing and civic engagement
- Commitment to social justice issues and translating values into action
- Commitment to personal development and growth and a willingness to be challenged by diverse learning environments
- Understanding of and/or willingness to develop cultural competency, i.e. the ability to move beyond difference and unfamiliarity in order to work successfully in the community.

Returning Coaches applying to be Coach Mentors must also have a demonstrated track record with the PA Program that includes: attention to detail, a high level of commitment and attendance at mandatory events, being responsive to Team Leads and the Associate Director, leadership development, and an excellent attitude toward working with others.

What Does the Job Pay? **To receive an hourly wage, you must qualify for a Federal Work Award. Some volunteer positions are also available.**

- New Coaches: $11.50/hour (returning coaches may be eligible for a modest raise)
- Coach Committee Chairs: between $12-13.50/hour

Contact cara.dienno@du.edu for more info or questions.