



How to Navigate to the Graduation Application

1. Login to my.du.edu and navigate to the student resources page. Under student resources, click on the academic resources page. From here, you can find the 'apply for graduation' link located under academic functions. You can also directly search for the application for graduation in the search bar at the top of the page. Searching for 'apply for graduation' will bring up the academic resources page directly.

Search

Academic functions

- [Apply for graduation](#)
- [Declare or change a minor and other student forms](#)
- [Knowledge base for the Office of the Registrar](#)
- [Office of the Registrar](#)

apply for graduation

Academic Resources

Page · View academic calendar, course evaluations, apply for graduation, ordering textbooks, etc.

[View All Results](#)

- [Knowledge base for the Office of the Registrar](#)

2. Select a term to determine the curriculum for your graduation application. ***PLEASE NOTE: THIS TERM SHOULD BE ENTERED AS THE CURRENT ACADEMIC TERM. YOU WILL BE ASKED TO ENTER YOUR GRADUATION TERM ON A LATER SCREEN.*** Click submit.

myWeb

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Search Go

Curriculum Term Selection

Select a term to determine curriculum for graduation application. (For the best results, select the current term.)

Select a Term: Winter Quarter 2022

Winter Quarter 2022
Autumn Quarter 2021
Spring Quarter 2021
Winter Quarter 2021
Autumn Quarter 2020

Submit

RELEASE: 8.7

3. **Read the information provided on the screen. If your curriculum is available, click on the radio button. If your curriculum is not available, please see the provided instructions or visit your advisor for assistance. Click continue.**

Curriculum Selection

PLEASE READ BEFORE PROCEEDING!

Select one curriculum for this graduation application. If your curriculum is not available for selection, you either are not eligible to apply at this time or have already submitted an application. To view an existing application, select "View Graduation Applications" at the bottom of this page. If you are an undergraduate and your curriculum does not appear to be correct, complete the [Application for declaration/change of Undergraduate Degree/Major/Minor](#) prior to applying to graduate.

Students applying for multiple degrees must submit a separate application for each degree. Upon submission of the first application, return to "Student Records" and repeat the process for your second degree.

Undergraduate Students
Undergraduate students receiving one degree with multiple majors (ex. BA-History and BA-Chemistry), should only apply once even though each curriculum is shown separately. Please direct all graduation application questions, including those related to eligibility and curriculum changes to your departmental adviser.

Graduate Students
Please fill out an application for graduation only if you believe you will complete all degree requirements by the appropriate graduation deadlines. Graduation delay fees may apply for students who submit an application and do not complete the requirements for the graduation term.
<http://www.du.edu/currentstudents/graduates/graduationinformation.html>

Graduate students should direct all graduation application questions, including those related to eligibility and curriculum changes to Graduate Studies at gradservices@du.edu

Select Curriculum 

Continue 

4. **Enter the future term associated with your graduation date. Click continue.**

Graduation Date Selection

* indicates required field

Curriculum

Select Graduation Date

Graduation Date:* 

None

None

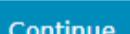
Term: Spring Quarter 2022

Term: Summer Quarter 2022

Term: Autumn Quarter 2022

Term: Winter Quarter 2023

[\[View Transcript \]](#) [\[View Graduation Applications \]](#)

Continue 

5. **Use the menu to select the name that you would like printed on your diploma. Click continue.**

Diploma Name Selection

Enter the name to be printed on your diploma. Use "One of your Names" to select or change the name to be printed on your diploma. If a current diploma name exists, you may keep it by selecting "Current Name."

* indicates required field

Name
Name: Chad Everett Saunders 

Current Diploma Name:

Select a Name for your Diploma

One of your Names:* 

None

None

New

Current Name (Chad E. Saunders)

Continue

6. If you prefer your diploma name to display special characters you may insert them on this page. Click continue.

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RETURN TO MENU SITE MAP HELP EXIT

Diploma Name Selection

If you prefer your diploma name to display special characters you may insert them on this page. If you need assistance, please contact Sage Thao at sage.thao@du.edu

Click here for [Special Character Chart](#)

* indicates required field

Name For Diploma

First Name:	<input type="text" value="Chad"/>
Middle Name:	<input type="text" value="Everett"/>
Last Name:*	<input type="text" value="Saunders"/>
Suffix:	<input type="text"/>

Continue



7. Review the information you have entered for the application. Click submit request. Congratulations... You have just applied to graduate!

Graduation Application Summary

Please review the information below and click Submit Request. If there is an error on this page, please use the back button and make the correction before submitting the application.

Graduation Date

Term: Spring Quarter 2026



Diploma Name

First Name: Chad
Middle Name: Everett
Last Name: Saunders



Curriculum

Current Program: Non-Degree Graduate
Level: Graduate
Program: Non-Degree Nat Sci & Math
College: Natural Sciences and Math
Major and Department: Non-Degree – Spec Detail, Natural Sciences General



Submit Request