



COVID-19 Employee Symptom Monitoring Protocol

The University adopted this protocol to be in full compliance with current state and local orders and consistent with existing federal and state guidance. The Provost's Office may issue updated protocols, which become effective upon adoption, to comply with changes in state and local orders, to be consistent with new federal and state guidance, or to adapt to changing conditions on campus. Please watch for updates to these protocols and regularly check the DU COVID-19 website, <https://www.du.edu/coronavirus>, for news and other important information.

University of Denver COVID-19 Employee Symptom Monitoring Protocol

To comply with its obligations under Executive Orders [D 2020 044](#) and [D 2020 127](#) and Colorado Department of Public Health & Environment (CDPHE) [Amended Public Health Order 20-28](#), the University of Denver will:

- a. Before individuals (employees and contractors) report to campus for work each day, the University will require all individuals coming to campus to complete a pre-shift [symptom monitoring self-assessment survey](#).
- b. If an employee or contractor is unable to complete the symptom monitoring self-assessment survey online or cannot check their temperature prior to arrival on campus, they should make arrangements with their supervisor or DU contact.
- c. For individuals who report symptoms of Covid-19, the University will:
 - i. inform them to not report to work;
 - ii. refer those individuals to the [CDPHE Symptom Tracker](#);
 - iii. notify them to contact their primary care physician;
 - iv. inform them that they should [self-quarantine](#) for at least 10 days; and
 - v. inform the individual that they must not return to work until they are symptom free for 3 days, fever-free, without medication, and 10 days have passed since their first symptom; and
 - vi. refer any questions about University benefits or accommodations to [HRIC](#), or for facilities staff, Jerron Lowe, Jerron.Lowe@du.edu.
- d. For individuals who report being in close contact (within 6 feet for at least 10 minutes) with any person who has been exposed to Covid-19, is symptomatic with Covid-19, or has been diagnosed with Covid-19, the University will:
 - i. inform them to not report to work; and
 - ii. inform them that they should [self-quarantine](#) for 14 days.
- e. For individuals who have traveled internationally or outside of Colorado in the past 10 days, the University will:
 - i. inform them to not report to work if the area they are traveling from has a new case rate greater than 10 cases per 100,000 residents
 - ii. inform them that they should [self-quarantine](#) for 10 days (from arrival date)
- f. If an employee reports any symptoms of Covid-19 while at work, the University will refer symptomatic employees to the CDPHE Symptom Tracker and take all of the following steps:

- i. send the individual home immediately;
 - ii. increase cleaning in the applicable facility and require social distancing of employees at least 6 feet apart from one another;
 - iii. inform the individual that they must not return to work until they are symptom free for 3 days, fever-free, without medication, and 10 days have passed since their first symptom; and
 - iv. if multiple collocated employees have these symptoms, the University will contact the Colorado Department of Public Health & Environment.
- g. For individuals that test positive the University will require written documentation from the medical provider or public health organization to identify the date of testing and recommendation to return to campus
- h. In addition to the above measures, the Fisher Early Learning Center will follow the CDPHE guidance specific to child care facilities.
- i. The designated construction companies will be responsible for complying with CDPHE and other requirements for their employees and contractors at the following locations:
 - i. Dimond Family Residential Village (Saunders Construction)
 - ii. Community Commons (Saunders Construction)
 - iii. Burwell Center for Career Achievement (PCL Construction)