Creating an Account for the Noncustodial Parent CSS Profile
Step 1: Go to www.cssprofile.org and click Sign In.
Step 2: Choose the **Sign Up** button to create a new account.
Step 3: Click on “I am a Student.”
Step 4: Enter the **Student’s** information in most of the first section, except for the email address. The email address should be the **noncustodial parent’s** email address.

Enter **Student’s** information.

Enter **Noncustodial Parent’s** email address.
Step 5: Choose a username, password and security question.
Step 6: In the next section, enter the noncustodial parent first and last names, but *leave the email address fields blank.*

Parent Information

Help your child navigate the road to college. Sign up for free College Board emails to get reminders and advice tailored to his or her grade level. Just select the emails you want to receive and enter your info.

**Parent first name:**
FirstName

**Parent last name:**
LastName

**Parent email address:**
LEAVE BLANK

**Confirm parent's email address:**
LEAVE BLANK

☐ CC a Parent Email Service
Parents will be copied on important emails from the College Board, such as SAT registration receipts and test records.

Enter *Noncustodial Parent’s* first and last names.

Leave these two fields blank.
Step 7: Complete the registration process, log in, and the CSS Profile.

Once these steps have been completed, you should be able to log into your account. After logging in, you’ll be able to complete and submit the CSS Profile application.

Questions? Contact us at (303) 871-4020 or at finaid@du.edu.