

Fisher COVID Safety Plan – 2020-2021 School Year Revisions

Policies and Procedures

- **Operating Hours**
 - Monday through Friday – 7:30am-5:30pm
- **Group Size/Staff/Ratio**
 - In the 2020-2021 school year, Fisher will resume full capacity in all classrooms.
 - Each classroom will be staffed by 1 Master Teacher, and 2 Associate Teachers with a Department Support Specialist in the classroom 1 day per week.
 - The same teachers and children will remain in the classroom each day, except for absences.
 - Groups from different classrooms will not mix/interact during the day.
 - Fisher will allow authorized therapists, with parent permission, to work one-on-one with a child in one of the common therapy spaces. These spaces will be cleaned after each use. Outside therapists will not be permitted in the classrooms. Therapists must undergo a health screening prior to engaging with any child.
 - Fisher Inclusion Team (FIT) therapists will resume their part-time hours at Fisher. They will primarily be observing classrooms and consulting with teachers while practicing social distancing. If they are working closely with any children, they will only work with one classroom per day.
- **Classroom and Shared Spaces**
 - In the 2020-2021 school year, all classrooms will be occupied at full capacity.
 - The Motor Room will not be used until further notice.
 - Only one classroom at a time will be permitted on the preschool or toddler playground.
 - There will be 3 different times during the day that a classroom may use the preschool or toddler playground: early morning, late morning, afternoon. The preschool playground will be designated for four classrooms (RR, LB, RF, AB). One classroom will be assigned to each playground time and the room not assigned to use the playground for that day may go on a walk. The schedule will rotate each day. The same arrangement will be in place for the toddler playground, which will be designated for four classrooms (HH, MB, FST, PC).
 - If the infant classrooms are going to use strollers for walks, children will sit in the same seat each time they go on a walk. The three infant rooms (BB, RP, CB) will alternate morning and afternoon playground times and stroller walks.
 - The Staff Lounge will be closed until further notice.

- Social distancing will be required in all adult-only common spaces/offices (i.e. Conference Room, Kitchen, FIT Office, 2nd Floor Offices, etc.).
- **Drop Off Procedures**
 - Ideally, the same healthy parent/guardian should drop off each day.
 - Parents must wear a face covering at drop off.
 - Parents/guardians and visitors will NOT be allowed into the building.
 - Nursing mothers will be allowed in the building only for the purpose of nursing their baby.
 - A health screening must be conducted every morning at drop off.
 - There are not set arrival times at Fisher, so drop off is naturally staggered. Be advised that due to revised drop off procedures (i.e. mandatory health screening), drop off may take 10-15 minutes depending on the amount of traffic during drop off time.
 - Health Screening Procedures:
 - Stand by a designated cone on the sidewalk (6' apart).
 - When you reach the screening table (6' from the front door), your child(ren)'s temperature will be taken by a front door staff member* and you will be asked to confirm the emergency contact for the day with the front door staff member.
 - Emergency contacts ***must*** be reachable within 5-10 minutes.
 - Confirm that child(ren) does not have symptoms associated with COVID-19, and/or has not been in close contact (within 6 feet for more than 10 minutes) with individuals who have been exposed to COVID-19, symptomatic with COVID-19, or diagnosed with COVID-19.
 - A staff member will take the child to the classroom. If the child needs assistance separating, we will get their classroom teacher to assist with the transition.
 - BB and RP families will take their baby to the classroom's exterior door on High Street ***after*** the health screening and sign in at the front door is complete. Older siblings will be taken to their classroom through the front door. (After 10am, BB and RP may be taken to their classroom from the front door.)
 - *Front door staff member will be: Tracy, Melanie, Lillian, Yoshie or Hema.
 - All staff members and adults authorized to be in the school will complete a similar health screening each day prior to arrival.
 - If necessary, we will increase the number of health screening stations outside and the availability of teachers to assist in the transition to improve efficiency during the drop off process.
- **Pick Up Procedures**
 - Ideally, the same healthy parent/guardian should pick up each day.
 - Parents must wear a face covering at pick up.
 - When you reach the front door, ring the bell.

- The front desk staff member will be able to see and talk to/hear you and will confirm who you are picking up.
- Your child(ren) will be brought to you outside.
 - BB and RP families may go to the classroom's exterior door on High Street to pick up their baby **after** ringing the bell at the front door. Parents should return to the front door to pick up older siblings after the baby is picked up. (Before 4pm, BB and RP babies may be picked up from the front door.)
 - Once again, there are not set dismissal times at Fisher, so pick up is naturally staggered. Be advised that due to revised pick up procedures (i.e. a teacher or front desk staff member bringing children to their parents), pick up may take 10-15 minutes depending on the amount of traffic during your pick up time.
- **Health, Safety and Hygiene Practices**
 - **Social Distancing**
 - Adults will comply with social distancing requirements to the extent possible during the day and will encourage children to follow social distancing requirements in an age-appropriate manner.
 - Please observe social distancing during drop off and pick up, and DO NOT congregate anywhere in the parking lot or on school grounds.
 - Nap mats/cots will be placed as far apart as possible.
 - ONLY sheets and blankets are permitted for nap. Do not bring stuffed animals and "lovies" to school as they will not be permitted inside.
 - Children will sit as far apart as possible at mealtimes and be supervised by a teacher to prevent cross contamination of food.
 - **Cloth Face Coverings – required for all adults/staff.**
 - Following the [Denver Face Covering Order](#), children ages 3 and older must wear a mask/cloth face covering at school. ***Please provide a face covering for your child that meets the criteria set forth in the order.*** We will monitor the children while they are wearing face coverings to determine if the face covering is creating discomfort or resulting in the child touching his/her face frequently, and we will address the issue in an age-appropriate manner.
 - Children below 3-years-old will not wear face coverings. If your child is under the age of 3, and is in a classroom where some classmates are over the age of 3 and are wearing face coverings (Purple Coyotes), you are welcome to send your child with a face covering.
 - Face coverings will not be worn at all during nap time.

- **Hand Washing – All staff members will follow posted hand washing protocols, and use hand sanitizers, if soap and water are not available.**
 - Staff will supervise children using hand sanitizers.
 - Two hand sanitizer pumps have been installed at Fisher; one by the ProCare machine and one outside of the CB classroom (half way down the hall).
 - Staff will use hand sanitizer upon leaving and entering the classrooms.

Fisher’s Standard Precautions Handwashing Protocol:

- Employees and those children who are developmentally able to learn personal hygiene are taught hand-washing procedures and are periodically monitored.
- Hand washing is required by all employees and children as hand washing can reduce the risk of transmission of infectious diseases to themselves and to others.
- Employees assist children with hand washing as needed to successfully complete the task. Children wash either independently or with an employee’s assistance.
- Children and adults shall wash their hands with soap and water:
 - Upon arrival for the day.
 - After using the toilet.
 - Before and after changing a diaper or assisting a child in the bathroom.
 - After handling body fluids (blowing or wiping a nose, coughing on a hand, or touching any mucus, blood, or vomit).
 - Before and after eating meals and snacks, preparing and/or serving a meal or snack, or handling any raw food that requires cooking.
 - After touching a pet or other animal or any materials such as sand, dirt, or surfaces that might be contaminated by contact with animals.
 - Before and after administering medication.
 - Before and after feeding a child.
 - After handling garbage or cleaning.
- Hand-washing Procedure
 - USE SOAP: LIQUID SOAP IS BEST WITH RUNNING WATER.
 - RUB HANDS TOGETHER VIGOROUSLY FOR AT LEAST 30 SECONDS.
 - REMEMBER ALL SURFACES OF HANDS.
 - RINSE HANDS WELL, LETTING HANDS DRAIN FROM WRISTS TO FINGERS. DO NOT TURN OFF THE FAUCET YET.
 - DRY HANDS WITH PAPER TOWEL, THEN USE TOWEL TO TURN OFF FAUCET.
 - DISCARD TOWEL.
- **Diapering – All staff members will follow posted diapering procedure.**

- **Food Preparation and Meal Service**

- Sodexo will continue breakfast, lunch and snack service at Fisher.

- Teachers will put food on a plate and pour beverages for each child. Family style meal service will be discontinued until further notice. No communal food or drink will be allowed on the tables.
 - Teachers and children will wash hands prior to and after mealtimes.
 - Children will sit as far apart as possible at mealtimes and be supervised by a teacher to prevent cross contamination of food.
- **Cleaning and Disinfecting**
 - Teachers will continue to clean, sanitize and disinfect at the high level of frequency that we typically do, while limiting use of certain materials as described below.
 - DU will provide Level 2 cleanings every night, with cleaning of all child bathrooms twice during the day (once during nap time and once at the end of the day), and all adult bathrooms twice per day.
- **Daily Schedule and Activities/Materials**
 - A daily schedule and developmentally appropriate curriculum will be followed.
 - Outdoor activity will be encouraged as much as possible.
 - No communal water or sensory tables will be used until further notice.
 - Teaching staff will use and make available only easily cleaned toys/materials/supplies. They will rotate and clean toys, materials, and supplies throughout the day.
 - Teaching staff will routinely clean and disinfect surfaces and objects that are frequently touched.
 - Children’s books, like other paper-based materials such as mail or envelopes, are not considered a high risk for transmission and do not need additional cleaning or disinfection procedures.
- **Illness and Exclusion Policy**
 - Standard illness policies apply, with the additional requirements set forth below. ***Sick children and staff are not permitted to be at Fisher.*** Please refer to the Parent Handbook for Fisher’s other Health and Safety Policies and Procedures.
 - PLEASE DO NOT BRING A SICK CHILD TO SCHOOL.
 - DO NOT COME TO FISHER IF YOU OR SOMEONE IN YOUR HOUSEHOLD IS SICK.
 - Children with symptoms of illness generally or COVID-19 in particular will be brought to the front desk.
 - The Director or Associate Director will evaluate the child for symptoms.
 - If the administrator determines that the child should go home, the front desk will call the child’s emergency contact. ***You must provide the name(s) of emergency contacts who can be reached by Fisher within 5-10 minutes and who can pick up a sick child within 30 minutes of the front desk calling.***
 - The child will be isolated in the 1st floor Play Clinic until they are picked up.

- The isolation room will be cleaned and disinfected between each use.
- Children and staff that have symptoms of COVID-19 or who have been in close contact (within 6 feet for at least 10 minutes) with any person who has been exposed to COVID-19, is symptomatic with COVID-19, or has been diagnosed with COVID-19 should not come to Fisher and should [self-quarantine](#).
- Children/students/staff with symptoms of COVID-19 will be EXCLUDED from child care until at least 72 hours after they no longer have a fever (without use of fever-reducing medicine), and 10 days have passed since their first symptom or as otherwise required by applicable state or local orders or other public health guidance.
- **If a confirmed person with COVID-19 has been in the building, Fisher will follow the applicable University disinfection & cleaning protocols, state and local orders, and public health guidance, which will likely result in Fisher being closed for 2-5 days.**

**Fisher COVID Safety Plan – 2020-2021 School Year Revisions
Parent/Guardian Policies and Procedures Agreement**

I have read and understand the COVID Safety Plan for the 2020-2021 School Year. I understand that if I have any questions or concerns regarding the policies and procedures entailed in this plan, I am welcome to bring my concerns to the Director.

Child(ren)'s Name – Printed

Classroom(s)

Parent/Guardian #1 – Name

Parent/Guardian #1 – Signature

Parent/Guardian #2– Name

Parent/Guardian #2– Signature

Date

Director Signature

Date