

Friday, March 3<sup>rd</sup>, 2017

We hope you are having a good winter quarter here at DU. We wanted to send out an email to you to let you know that the Rising 2<sup>nd</sup> Year Room Selection Process will be opening on Friday, March 10<sup>th</sup> at 12:01am. You will not be able to apply any earlier than 3/10/17 but when the application opens, you can go to your PioneerWeb to apply for the 2017-2018 Academic Year (here is a quick link: <http://www.du.edu/housing/student/applying.html>). You are currently set up as a rising 2<sup>nd</sup> year student for next year's housing.

**Room Selection Process for rising 2<sup>nd</sup> year students in 2017-2018:**

- The 2017-2018 online housing application will be available for rising 2<sup>nd</sup> year students on **Friday, March 10<sup>th</sup>. The application will close on March 31<sup>st</sup>.** All rising 2<sup>nd</sup> year students must complete the application before this date in order to be eligible to participate in the room selection process.
- From now until March 31<sup>st</sup>, you will need to decide if you would like to live by yourself or in a group.
  1. If you are selecting as an **individual person**, you will be the group leader for your 1 person team. So please create a group and confirm the group as you fill out your housing application. This must be completed by March 31<sup>st</sup> at 11:59pm.
  2. If you are selecting as a team of **2-6 people**, please designate one person in your group as the Group Leader. The group leader will create a group name/password and then will share with the other group members. Your group leader will be responsible for confirming your group before March 31<sup>st</sup>, communicating any questions and selecting your group's space on the actual room selection days (April 18-20). So please choose your group leader wisely.
  3. If you choose to be a **5 or 6 person team**, There are a limited number of 5 and 6 person suites, so if there are too many 5 and 6 person teams and your room selection time is too high, your group leader will be notified prior to the room selection dates that your team will need to split apart. Please be prepared that this may happen.
- Group Leaders will need to verify group and members before March 31<sup>st</sup> at 11:59pm.
- Group Leaders will receive an email on April 14<sup>th</sup> with your group's room selection time. The room selection times are randomized for all students who apply between 3/10-3/31.
- The buildings available for rising 2<sup>nd</sup> year students will be: Nelson Hall, Nagel Hall, Hilltop and Centennial Towers. All of these buildings will be open over winter break.
- The 2017-2018 rates are available on our website:  
<http://www.du.edu/housing/resources/fees1718.html>
- If you need special housing accommodations, you must communicate with the DU Disability Services Program via e-mail [dsp@du.edu](mailto:dsp@du.edu) or (303)871-2372 prior to March 20<sup>th</sup>. This date will ensure that your accommodation needs can be met during the rooms selection process. Accommodation requests that occur after that date will be placed on a waitlist until a space opens up matching that accommodation.

Students with accommodations have two choices:

1. You can select early (before room selection) as an individual into a space that meets your accommodation needs (no friends can join you). Please contact [housingassignments@du.edu](mailto:housingassignments@du.edu) to schedule a meeting.
  2. Or, you can still participate as a group with your friends to work on getting your needs met through the room selection process with the general public. It is recommended that the DSP student be the group leader so you can select the spaces that meet your needs first, followed by your group's needs/wants.
    - After room selection, if you do not get your accommodation needs met, you can get on the waitlist to be moved to a space that matches your accommodation needs (but we cannot guarantee that your friends can go with you).
- If you would like to go through the contract release process, you can email [HREcontractrelease@du.edu](mailto:HREcontractrelease@du.edu) for more information or look at our website for information about the process <http://www.du.edu/housing/resources/undergradpolicies.html>. Please know that requests received before March 20<sup>th</sup> will be reviewed and expedited to meet this deadline. Any requests made after March 20<sup>th</sup> may not be reviewed as quickly.
  - **Students Requesting All Gender Housing Options or Global Res Themed Community:** Please complete this housing application and contact Khouri Markos at [Khouri.Markos@du.edu](mailto:Khouri.Markos@du.edu) to schedule a meeting to discuss your options.
  - **Students Requesting Substance Free Housing:** Please make sure to indicate your preference for the Substance Free Housing Option. You will be contacted after this application closes on March 31<sup>st</sup>, so that your whole group can fill out the form. Your group will be eligible to select only from the substance free themed housing options.
  - **Students Requesting PLP Themed Community:** Please contact your PLP Coordinator, Emily Allen to discuss the process.

**If you have any questions, please attend one of our Question/Answer sessions:**

- Friday, March 10<sup>th</sup> from 9-10am in Centennial Halls Lounge.
- Wednesday, March 15<sup>th</sup> from 3-4pm in the JMAC Lounge
- Thursday, March 30<sup>th</sup> from 1-2pm in Centennial Halls Lounge
- Wednesday, April 12<sup>th</sup> from 10-11am in the JMAC Lounge

For other questions, please contact the office of Housing & Residential Education at 303-871-2246 or [housingassignments@du.edu](mailto:housingassignments@du.edu). We are located in Nagel Hall (first floor) and are open Monday through Friday, from 8:00 am to 4:30 pm. Feel free to forward this message to your parents or family members who may be interested in learning about the process.

Wishing you a great rest of winter quarter!

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