

Assistant Dean

An Assistant Dean may report directly to the Dean of a college or academic unit or to an Associate Dean and is a key member of the Division's administrative management team. The primary function of these positions is to provide overall leadership and direction working through a team of subordinate directors, managers, and professionals. Assistant Deans can be appointed in both academic and non-academic capacities and decisions will generally have a division wide impact. Assistant Deans are involved in advising and recommending strategic directions to ensure goals are aligned with overall University strategies. These positions may have responsibility for external relations with appropriate groups and stakeholders.

To ensure consistency in the creation and appointment of positions at this level, a recommendation from the appropriate Dean must take place with final review and approval from the Provost.