

Project Manager

Summary of Role

Manages projects requiring technical knowledge of field of work, to ensure that design meets user needs and is completed within time frame and budget restrictions. Takes ownership and is the champion of assigned projects. Effectively leads the project team by exemplifying high standards. A Project Manager is the first in a two part series. They may report to a Senior Project Manager.

Scope

- Successfully manage a moderate to heavy workload of projects requiring technical and practical knowledge; utilize insight; good judgment; good interpersonal and management skills on projects of varying levels of difficulty
- Establish standards and supervise students, other internal personnel and contractors
- Coordinates project scope definitions, scheduling, budget preparation, and consultant selection
- Oversees personnel working on project; engineers, special consultants and contractors
- Coordinates the interface among all project stakeholders

Education and Experience

Typically requires a bachelor's degree in area of assignment. Required experience can range from 2-5 years, depending on individual position.