

# Anonymous Report of Suspected Improper Activity

## Office of Internal Audit

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Department Where the Suspected Improper Activity Occurred: \_\_\_\_\_

Financial Org Number (if known): \_\_\_\_\_

Name of person(s) involved in improper activity: \_\_\_\_\_

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1. Describe the potential improper activity in detail (include dates, time, witnesses, etc. if possible): \_\_\_\_\_

\_\_\_\_\_

2. (Optional) When did you discover or become aware of the activity in question? \_\_\_\_\_

\_\_\_\_\_

3. How long has such activity been going on? \_\_\_\_\_

4. Please list the names of people who may be able to help in an investigation: \_\_\_\_\_

\_\_\_\_\_

5. Other officials to whom this activity has been reported, if any: \_\_\_\_\_

6. Other information: \_\_\_\_\_

\_\_\_\_\_

7. Do you wish to remain anonymous? (check one)  Yes  No

If NO, please provide your contact information (name, phone number or email) and the best time for us to contact you:

\_\_\_\_\_

\_\_\_\_\_

Any records that you can provide to assist with an investigation would be appreciated and can be attached to this form. You may send this report through U.S. mail (Office of Internal Audit, 2199 S. University Blvd., Denver, CO 80208-4841) or campus mail (Attn: Internal Audit, Mary Reed Building) **OR** slide the report under the door of Room 309, Mary Reed Building.