



## PhD APPLICATION CHECKLIST

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**Complete Application**

Online application is available at: [www.du.edu/korbel](http://www.du.edu/korbel).

**Application Fee**

A \$65 online application fee is required.

**One Official Transcript from each undergraduate institution** (including English translations when applicable).

Send transcripts in an official envelope bearing an official stamp from the Registrar's Office across the envelope's seal.

**GRE Exam Scores**

Official Graduate Record Examination, (GRE) scores which have been taken within the last five years.  
The University of Denver code is 4842.

**TOEFL Exam Scores**

Official scores from TOEFL or IELTS are required of all applicants, regardless of citizenship status, whose native language is not English or who have been educated in countries where English is not the native language. Exceptions may be made if by the time of matriculation applicants have earned a post-secondary degree from a formally-recognized/accredited university where the language of instruction and examination is English.

**Three Letters of Recommendation**

Three letters of recommendation submitted via our online system (preferred) or in sealed envelopes with the recommender's signature across the seal.

**Statement of Purpose**

In 750-1,000 words, discuss the following:

- Your career goals and objectives.
- A potential topic for your dissertation.
- The faculty from the Josef Korbel School with whom you wish to work and why.
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**Resume/Curriculum Vitae (CV)**

**Writing Sample**

Approximately 20 pages.

### PRIORITY DEADLINE

January 15- Fall quarter (Sept. matriculation).

**SUBMIT OFFICIAL TRANSCRIPT(S) TO:**

University of Denver  
Office of Graduate Studies  
Mary Reed Building, Room 5  
2199 S. University Blvd.  
Denver, CO 80208

**QUESTIONS ABOUT OUR PROGRAMS AND SCHOLARSHIPS?**

Contact the Josef Korbel School's Office of Grad Admissions  
(T): 303.871.2544  
(E): [korbeladm@du.edu](mailto:korbeladm@du.edu)  
(W): [www.du.edu/korbel](http://www.du.edu/korbel)