

## Request to Participate in Commencement Ceremony for Students not Graduating

*This form must be submitted no later than two weeks prior to the date of commencement.*

Name: \_\_\_\_\_

DU ID #: \_\_\_\_\_

DU Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### Requirements for “walking” in spring ceremony (June):

- You must have filed for graduation within the required time frame.
- You must be a graduation candidate for the subsequent summer quarter.
- You must be within 5 credit hours of completing your degree, including resolving any incomplete grades.
- You must be registered for your final requirements in the summer interterm or in summer quarter.
- You must have completed all non-course degree requirements (e.g., internships, practicum, major research paper) two weeks prior to the end of spring quarter.
- If a thesis or dissertation is required for the degree, you must complete your defense within the first six weeks of the subsequent summer quarter. The defense date must be on file with the Office of Graduate Studies.

### Requirements for “walking” in summer ceremony (Aug.):

- You must have filed for graduation within the required time frame.
- You must be a graduation candidate for the subsequent fall quarter.
- You must be within 5 credit hours of completing your degree, including resolving any incomplete grades.
- You must be registered for your final requirements in or before the subsequent fall quarter.
- You must have completed all non-course degree requirements (e.g., internships, practicum, major research paper) two weeks prior to the end of summer quarter.
- If a thesis or dissertation is required for the degree, you must complete your defense within the first six weeks of the subsequent fall quarter. The defense date must be on file with the Office of Graduate Studies.

### Choose one:

- I meet the requirements described above and request to walk in the SPRING commencement ceremony.
- I meet the requirements described above and request to walk in the SUMMER commencement ceremony.

I plan to complete my degree requirements in (term/year): \_\_\_\_\_

*You must be registered or scheduled for your final requirements before you can receive permission to “walk” in the commencement ceremony. Please indicate the remaining requirements you need to fulfill and the term in which you have registered or the scheduled date of completion.*

Course number and title: \_\_\_\_\_

Term registered: \_\_\_\_\_

Non-course requirement(s): \_\_\_\_\_

Completion date/expected completion date: \_\_\_\_\_

Thesis defense date: \_\_\_\_\_

Dissertation defense date: \_\_\_\_\_

**I understand that participation in the Commencement Ceremony does not certify clearance for graduation. I also understand that I am only walking in the ceremony and that my degree will be awarded at the time that all degree requirements have been completed.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_